Parks & Recreation Advisory Committee
Summit Centre Boardroom
October 26, 2026 @5:30pm
Meeting Minutes

Attendees:
Jeremy Salgado, Karla Lamb, Gail MacKinnon, Lindsay Hall, Rebecca Bonnell, Troy Summerville, Jinell Johnson, Don Sherwood, Kristin Mitchell

Regrets:

Staff: Kevin Breau, Jessica Churchill

1. **Call to Order**
   The meeting was called to order by Jeremy Salgado at 5:35 pm.

2. **Approval of Agenda**
   Moved by Jinell Johnson and seconded by Gail MacKinnon to approve the agenda of the October 2026 meeting as presented.

   Motion Carried

3. **Disclosure of Conflict of Interest**
   None Declared.

4. **Approval of Minutes**
   Moved by Karla Lamb and seconded by Lindsay Hall to accept the minutes of the September 2026 meeting.

   Motion Carried

5. **Business Arising from Minutes:**

5.1. Volunteer Application

Jeremy gave update that Kristin Mitchell was appointed to the Parks & Recreation Advisory Committee for her first term.

5.2. LiveBarn

Jeremy gave update that council sent back for committee recommendation after hearing the outcome of Kevin's meeting to answer questions. Kevin gave update that there is no conflict

for parents/others streaming games as long as it isn't another paid streaming company, for privacy – LiveBarn provides signage alerting the public that they are on camera and if there is a team who does not want to participate the cameras can be turned off by Kevin. There is no cost to the town, and you have the availability to view other games on the same streaming platform. No other questions were brought up at this time.

Moved by Lindsay Hall and seconded by Jinell Johnson to recommend to council to approve the agreement for LiveBarn at the Summit Centre for the proposed 5-year term.

Motion Carried

6. New Business:

6.1. Spring Ice request

Jeremy gave update that (pools and) arenas are highly subsidized and the implications on the budget for running the facility for the spring as well as the people this period served. Jessica gave recap of the spring 2026 revenue and expenditures from finance and that operationally staff have recommended against running spring ice. The committee discussed other arenas in the region who run spring ice and their prospective deficits and tax bases and also discussed that the spring ice decision should be made on a year by year basis in case our position changes.

Moved by Gail MacKinnon and seconded by Don Sherwood to recommend to council to not proceed with having spring ice in 2027 at the Summit Centre based on the recommendation of staff.

Motion Carried

6.2. Rates

Jeremy gave update that during the June rate amendment discussion, council requested the senior drop-in program rate be changed to match the youth rate for 2027 so as not to give a larger discount to seniors compared to families with children. Jessica gave update that Rec is requesting a rate for a new initiative called PLAY365. This is essentially a 12 month all access membership for regular drop-in programs (ie. Aquacise, Hockey, and any other specialty

pricing programs will not apply to this membership) that will be available for the calendar year (January 1-Dec 31) for the cost equivalent of $1/day. The purpose is to reduce financial barriers to recreation as well as increase attendance at public programs. It is identified that the upfront cost can in itself be a barrier so staff are considering options for the payment to be made in installments.

Moved by Lindsay Hall and seconded by Karla Lamb to recommend to council to approve the 2027 rates as proposed.

Motion Carried

7. Reports:

7.1. Recreation – Jessica gave an update that the Legion Lease Agreement (expires Dec 31, 2026) was renewed for the next 3 years after a meeting with the clerks office, CAO, and Legion president, vice president, and treasurer and the agreement will remain essentially status quo. Jessica also updated that we have received a canteen operator proposal which the clerks office is working on drafting. The committee discussed pros (liquor permit, increased menu options, removing the work and cost from the town) and cons (taking away hours from students hired) and were all in favour of the proposal.

7.2. Parks & Facilities – Kevin gave update that Ducks Unlimited treasured wetlands application was approved (1 of 3 communities approved) and interviews were conducted today, Christmas prep is underway, Remembrance Day banners are up with 6 new ones coming, Field House renovations underway – siding delayed to mid November.

7.3. Hampton High School – Karla gave update that Musical auditions are completed but cast list hasn't gone up yet – the performance is Feb 11-13th, boys baseball got 2nd at provincials, Davy Johnson got 2nd at golf provincials, boys and girls soccer teams are in regionals this weekend, JV girls cross country team finished 3rd at provincials, basketball tryouts are this week, boys and girls hockey teams are set and underway.

8. Outstanding Issues:

8.1. Round Table – Jinell: Soccer AGM is on Monday and they are looking for board members and reminder that there is a port-a-potty at the middle school field of unknown owner (Kevin to look into it), Kristin: HALL programs are on hold due to program facilitator position vacant, Rebecca: Are programs run in the town required to have boards to govern them? (Lindsay discussed the provincial governing body dictates that if they are affiliated with them for youth groups and Jessica outlined that there are no requirements for adult groups to have boards as they are not affiliated with governing bodies and are run by the community member who volunteers to take it on and anyone they ask/who volunteers to help), Jeremy: Budget costs are increasing significantly in all areas (Summit Centre first year of operations actual vs expected, protective services, cost of diesel on fleet etc.) and departments have been asked to reduce their budgets as much as they can, Jessica: Save the Date for the Council Committee Volunteer Appreciation Event on Dec 10th at Town Hall with invitations being emailed from town hall in the next week or so and reminder that the November meeting will have committee terms and end of year reports discussed.

9. Next Meeting

9.1. The next Parks & Recreation Advisory Committee meeting will be scheduled for **November 30, 2026 @ 5:30pm**

10. Adjournment

Moved by Jinell Johnson and seconded by Troy Summerville that the meeting be adjourned at 6:27 pm.

Approved:

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X	X
Chair Jeremy Salgado	Staff Representative Jessica Churchill