Parks & Recreation Advisory Committee
Summit Centre Boardroom
September 28, 2026 @5:30pm
Meeting Minutes

Attendees:
Jeremy Salgado, Karla Lamb, Gail MacKinnon, Lindsay Hall, Rebecca Bonnell, Troy Summerville, Jinell Johnson

Regrets: Don Sherwood

Staff: Kevin Breau, Jessica Churchill

1. **Call to Order**
   The meeting was called to order by Jeremy Salgado at 5:31 pm.

2. **Approval of Agenda**
   Moved by _Jinell Johnson____and seconded by _Lindsay Hall____to approve the agenda of the September 2026 meeting as presented.

   Motion Carried

3. **Disclosure of Conflict of Interest**
   None Declared.

4. **Approval of Minutes**
   Moved by __Gail MacKinnon_____ and seconded by __Troy Summerville to accept the minutes of the August 2026 meeting.

   Motion Carried

5. **Business Arising from Minutes:**

5.1. Community Room Rates/2026-2027 Rates

Jeremy discussed that the rates (2026 rates June amendment) were approved with the operational agreement of the 1 per week free program at each facility and the community room rates adjustment for full day/multiday rentals for the floor/ice.

5.2. Ducks Unlimited Treasured Wetlands Proposal

Jeremy gave update that council approved the proposal and Kevin updated that we are working on scheduling a meeting to discuss next steps.

5.3. Designated Swimming Area at Lighthouse River Centre

Jeremy discussed that he relayed the committees concerns to council and they also agreed not to move forward with the request from the community member.

5.4. Folkins Subdivision Plan

Jeremy discussed that the recommendations and feedback from this committee was relayed to council with the feedback from the other committees, and the Folkins Subdivision Plan was not approved. The plan will be reviewed and resubmitted and will come back to the committees at that time.

6. New Business:

6.1. Volunteer Application

Jeremy gave history of how volunteers were appointed to committees. Committee discussed applicant Kristin Mitchell's resume and fit – noting she is on the Hampton Community Club board which houses Hampton PRO Kids and the Library, as well as being the administrator for Hampton Alliance for Lifelong Learning so she brings representation from a few different areas.

Moved by __Jinell Johnson_____ and seconded by ____Karla Lamb_____ to recommend to council to support the appointment of Kristin Mitchell to her first term of two on the Parks & Recreation Advisory Committee.

Motion Carried

6.2. LiveBarn

Kevin gave update that LiveBarn has approached us to set up in the Summit Centre. Committee discussed questions around commentary, subscriptions, and other facebook/youtube live feeds as well as the question if waivers to be videoed would be required. Kevin is setting up meeting to answer questions for us and get set up going.

7. Reports:

7.1. Recreation – Jessica gave an update that Flashback Festival went well, lumberjack competition not being pursued next year due to cost, but other elements will be rolled into Fall Fest, canteen opens after Thanksgiving, fall programming is underway, events strategy session on Thursday for 2027 and budget process underway. The field house has also received a co-op student for first semester to assist with janitorial and maintenance.

7.2. Parks & Facilities – Kevin gave update that Summit Centre ice is in and we are back to regular hours again, ball fields are done after this week, flower beds are being removed, Andrew is working out of the Field House now for maintenance, pool painting was finished with the exception of touch-ups needed in the Spring, Christmas decorating prep is underway, Sanford Field maintenance done, Jeremy updated that we inquired about removing the netting and our insurance company said no, Kevin updated that siding is approximately 4 weeks away from arriving for the Field House, blue skinning underway. Committee questions about murals – Jess updated that they were professionally documented and will be printed in large scale and put up inside the Field House.

7.3. Hampton High School – Karla gave update that fall sports are underway, open gym has started for Basketball, musical auditions are the week after next, the musical happens in February and is Alice by Heart (WWII based version of Alice in Wonderland), and there will be a couple of dramafest productions instead of a spring play this year.

8. Outstanding Issues:

8.1. Round Table – N/A

9. Next Meeting

9.1. The next Parks & Recreation Advisory Committee meeting will be scheduled for **October 26, 2026 @ 5:30pm**

10. Adjournment

Moved by _Karla Lamb___ and seconded by _Lindsay Hall__ that the meeting be adjourned at 6:09 pm.

Approved:

_____	_____
X	X
Chair Jeremy Salgado	Staff Representative Jessica Churchill