



HAMPTON COUNCIL MEETING SEPTEMBER 8, 2026

A closed session of Council was held preceding the regular Council meeting on September 8th, 2026, commencing at 5:28 p.m. and adjourned at 6:50 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:00 p.m. and adjourned at 9:25 p.m.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Brian Fowler
Councillor Rob Barrett
Councillor Kim Tompkins
Councillor David Goucher

STAFF: Richard Malone, Chief Administrative Officer/Assistant Clerk
Lisa Richard, Clerk
Chris White, Director of Economic Development & Tourism
Arthur McCarthy, Director of Planning, Engineering & Development
Mark Cormier, Director of Public Works & Utilities
Jessie Dean, Executive Assistant to the CAO

DELEGATIONS: Sgt. McCann, Hampton RCMP
Merv Mullin, Andrew Gaunce, Hampton ATV Club
Peter Johnston, Don-More Surveys & Engineering Ltd.

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:28 p.m. and adjourned the closed session at 6:50 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1)</u>	<u>Category</u>	<u># of Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	6
d)	The proposed or pending acquisition or disposition of land	1
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	1
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems	
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	2

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 p.m.

3. LAND ACKNOWLEDGEMENT

Mayor Doucet recognized and paid respect to the First Nations on whose territories we live and work.

4. APPROVAL OF AGENDA

Moved by Councillor Tompkins and seconded by Councillor Barrett that the agenda of the September 8th, 2026, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for Hampton for the month of August. Overall, there were a total of 224 calls for Hampton, compared to 302 for the same period last year. There were 4 Criminal Code charges laid, 46 warnings, and 12 tickets issued. Traffic enforcement was targeted in the Nauwigewauk/Darlings Island area. There was one checkstop in Nauwigewauk with 30 vehicles checked, and 2 checkstops in Darlings Island with 50 vehicles checked. There were 18 patrols carried out in the area. These resulted in 4 warnings and 1 ticket being issued. Efforts will be focused on Upham for the month of September.

Sgt. McCann noted that the trial for the individual charged in the 2025 armed robbery at the Circle K convenience store on Main Street has taken place and the accused has been found guilty. Sentencing is scheduled for September 22, 2026.

The Community Policing Officer took part in 2 presentations to seniors, 1 presentation on internet safety, and 1 student risk assessment prior to the start of the new school year.

Council had questions regarding enforcement for e-scooters/bikes on public streets and trails. Sgt. McCann advised that it depends on the type of vehicle. Some need to be licensed, as do the drivers, but e-dirt bikes are not allowed on public streets. Stand up scooters must follow the same rules as bicycles. If these vehicles are spotted driving recklessly in public areas, call the RCMP and document the incident, if possible, through photographs and video to help identify the suspect(s). Mayor Doucet also noted that the Union of Municipalities of New Brunswick (UMNB) is advocating for legislation regarding use of these vehicles on public right-of-ways.

Mayor Doucet also noted that local business owners have voiced concerns regarding an increase in commercial break-ins and asked if patrols could be increased in these areas. Sgt. McCann advised that the detachment is aware but seeking assistance from businesses to be more pro-active in their security surveillance. Officers often have to piece together surveillance information supplied by neighbouring businesses.

6.2. Hampton ATV Club, Andrew Gaunce

Andrew Gaunce, of the Hampton ATV Club, addressed Council to propose legal access to public roads within Ward 2 to connect to surrounding QuadNB trails. The goal of the Club is to make Hampton a destination for ATV enthusiasts, by connecting to neighbouring trails from Sussex, Saint John, and Cambridge Narrows. The Club has already secured permission from the necessary landowners to connect the trail from Sussex to Belleisle

and now need to obtain public road access through Ward 2 in Hampton to make that connection possible. If Council were to agree, Hampton would be the 40th municipality to grant QuadNB access to public roads to allow for trail connection.

It was noted that in 2025, there were over 35,000 QuadNB passes sold, with 80% of users falling between the age of 40 to 79. The user demographic and the requirement for a valid QuadNB trail pass help address concerns about allowing ATVs on public roads. In 2025, QuadNB reported that, with ATV-related trip, equipment and gear spending, the added-value (GDP) to the New Brunswick economy was approximately \$514 million. Allowing access to public roads promotes ATV tourism and benefits the local economy.

In response to questions from Council, the following information was noted:

- Drivers must be licensed and vehicles must be registered;
- Trail insurance is covered by QuadNB, landowners and trail pass holders are protected under legislation;
- Trails are patrolled year round by an enforcement unit under the Department of Public Safety, Conservation Officers, and the RCMP;
- Some municipalities restrict access to certain times of the day, however this can be difficult to enforce. Focusing on access to main roads incentivizes users to pass through when local businesses are open;
- Council would need to pass a by-law to allow access to public roads, which requires approval from the Minister. QuadNB can assist with this process, and they will take care of securing access to roads managed by DTI.

Moved by Deputy Mayor Salgado and seconded by Councillor Barrett that Hampton Council accept the proposal from the Hampton ATV Club to access public roads within Ward 2 to connect to surrounding QuadNB trails, and direct staff to draft a by-law respecting all-terrain vehicles on municipal roads for consideration.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting August 11, 2026

Moved by Councillor Tompkins and seconded by Councillor Goucher that the minutes of the August 11th, 2026, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Committee of the Whole Meeting September 1, 2026

Moved by Councillor Beach and seconded by Councillor Barrett that the minutes of the September 1st, 2026, Committee of the Whole Meeting be adopted.

MOTION CARRIED

7.3. Special Closed Council Meeting September 1, 2026

Moved by Councillor Fowler and seconded by Councillor Tompkins that the minutes of the September 1st, 2026, Special Closed Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1. 2026 Recreation Update

The 2026 Recreation Update was presented by Jessica Churchill, Director of Recreation, at the Committee of the Whole Meeting on September 1, 2026.

Moved by Deputy Mayor Salgado and seconded by Councillor Fowler that Hampton Council accept the 2026 Recreation Update as presented by the Director of Recreation at the Committee of the Whole Meeting held on September 1, 2026.

MOTION CARRIED

8.2. Proposed Subdivision Plan – Folkins Subdivision Gordon Street

Peter Johnston from Don-More Surveys & Engineering Ltd. presented the concept for the development, on behalf of the developer, John Folkins. The development would consist of four (4), three-storey, apartment buildings, that would house twelve (12) units each. Access to the proposed development would be at the entrance to Dutch Point Park and would straddle land owned by the developer and Hampton. It would be a 20m wide roadway with sidewalks. There would be no loss of access to the park or ball field. The development would also include improved stormwater infrastructure for the immediate area with the addition of a stormwater pond.

The proposal aims to alleviate housing pressure in Hampton and would add tax revenue. The development was designed to align with Hampton's Municipal Plan, Zoning By-Law, and Subdivision By-Law, and reflect the existing character of the neighbourhood. It is the intent of the Developer to ensure park lands are retained and green space is expanded. The tree buffer will be maintained, and additional trees will be planted.

The subdivision plan/development was reviewed by the following Advisory Committee's:

- Planning;

- Public Works & Utilities;
- Environment; and
- Parks & Recreation.

Three of the four Committee's were not in favour of the proposal as presented. Concerns raised by the Committees and Council included the following:

- Access through the current entrance to Dutch Point Park, Council would like to see other alternatives explored ie. Branscombe Lane;
- Change to the appearance of the park, impacts to the trail and tree canopy;
- Future development of the rear portion of the property;
- Increased traffic in the area;
- Impact on water supply;
- Overall size of the development relative to the area and proximity to the park.

In response, Peter Johnston noted that the Developer did look at using Branscombe Lane to access the development, however it would be much more costly. The proposed entrance is the most viable access point. As proposed, the development would only change the look of the entrance to the park, not the park itself. It would allow for better traffic flow, and additional parking would be added. There is no further development planned for the rear of the property as it is not viable due to the topography. The development considers the need for housing and is within the constraints of the Zoning By-Law.

Moved by Councillor Beach and seconded by Councillor Goucher that Hampton Council table the tentative subdivision plan "Folkins Subdivision Plan" which proposes to subdivide the lands, described as PID 30267538 and 0019075, for the development of a public street to be known as Gordon Street (extension) and municipal infrastructure to service two (2) new Medium Density Residential "R2" lots (26-1 & 26-2) intended for four (4) multi-unit dwellings, until such time that the applicant submits a revised design for the proposed development to preserve the character of Dutch Point Park that addresses the following:

- Increasing the separation between the access and recreation assets;**
- Incorporating natural park features into the streetscape;**
- Relocating the street to eliminate impacts on the trail corridor;**
- Counterbalancing of any park land provided to facilitate the development; and**
- Reducing the scale of the development to align with the surrounding area.**

MOTION CARRIED
Nay: Councillor Tompkins

8.3. Ducks Unlimited Treasured Wetlands Proposal – Dutch Point Park

The proposal was reviewed as correspondence 26-052 at the July 14, 2026, Council meeting and referred to the Parks & Recreation Advisory Committee and the Environment Advisory Committee for review and recommendation. Both Committees have recommended moving ahead with the proposal.

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that Hampton Council accept the proposal from Ducks Unlimited Canada for Dutch Point Park to be a potential partner site in the Treasured Wetlands of New Brunswick Program, as per the recommendations of the Environment Advisory and Parks & Recreation Advisory.

MOTION CARRIED

9. READING OF BY-LAWS

None

10. CORRESPONDENCE LIST

#	From	Subject Matter	Motion
26-063	Kim Geikie	Request for speed bumps on DeMille Court.	Moved by Councillor Barrett and seconded by Deputy Mayor Salgado that correspondence # 26-063 be referred to the Public Works & Utilities Advisory Committee for review and recommendation. MOTION CARRIED
26-064	Hon. Cindy Miles, Minister of Social Development, and Hon. David Hickey, Minister responsible for the NB Housing Corporation	Memo to Local Governments sharing information regarding supportive housing and the broader housing spectrum as part of ongoing efforts to address homelessness and housing challenges in communities across the province.	Moved by Councillor Tomkins and seconded by Councillor Goucher that correspondence # 26-064 be received and filed, with a copy sent to the Director of Planning, Engineering & Development, and the Director of Economic Development & Tourism. MOTION CARRIED

26-065	Fran Hickmott	Request to proclaim September 19, 2026, as Usher Syndrome Awareness Day.	Moved by Councillor Fowler and seconded by Councillor Barrett that correspondence # 26-065 be referred to the Communications Manager. MOTION CARRIED
26-066	Blanche Jones	Request for a more visible yield sign in the traffic circle on Main Street.	Moved by Deputy Mayor Salgado and seconded by Councillor Goucher that correspondence # 26-066 be referred to the Communications Manager for a public awareness campaign. MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1. Committees of Council

11.1.1. Economic Development & Tourism Advisory Committee

Councillor Fowler advised that the Committee met on August 18, 2026, and referred to the minutes as presented.

Moved by Councillor Fowler and seconded by Councillor Beach that the recommendation from the Economic Development & Tourism Advisory Committee regarding changes to the Storefront Improvement Grant be referred to the Finance Committee for consideration during the 2027 budget process.

MOTION CARRIED

11.1.2. Environment Advisory Committee

Councillor Beach advised that the Committee met on August 18, 2026, and referred to the minutes as presented.

11.1.3. Public Works & Utilities Advisory Committee

Councillor Barrett advised that the Committee met on August 19, 2026, and referred to the minutes as presented.

Moved by Councillor Barrett and seconded by Councillor Fowler that the Speed Management Guideline be utilized to conduct a speed analysis and traffic study to address safety concerns on Greenwood Court, and that the matter be referred to

staff for further review of potential traffic calming and safety measures that may be appropriate to address the specific characteristics of this street.

MOTION CARRIED

Moved by Councillor Barrett and seconded by Councillor Fowler that correspondence 26-056 (request to lower speed limit on Main St/Route 121), reviewed at the August 11, 2026, Council meeting be received and filed as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED
Nay: Councillor Beach

Moved by Councillor Tompkins and seconded by Councillor Goucher that correspondence 26-041 (request for crosswalk in front of Cool Zone), reviewed at the July 14, 2026, Council meeting, be received and filed as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED

11.1.4. Health Care Committee

Mayor Doucet advised that the Committee met on August 24, 2026, and referred to the minutes as presented. It was noted that an announcement regarding the Collaborative Care Clinic will be made by the provincial government and Horizon Health on September 22, 2026.

11.1.5. Planning Advisory Committee

Councillor Tompkins advised that the Committee met on August 25, 2026, and referred to the minutes as presented.

11.1.6. Finance Committee

Councillor Tompkins advised that the Committee met on August 31, 2026, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Barrett to approve sponsorship of a tee for \$100.00, plus tax, for the Gordon Foster Fun Golf Scramble in support of the Hampton Curling Club, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Fowler to approve a donation of \$250.00 to the September for St. Joe's Campaign, in support of Women's Health, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Goucher that Hampton Council authorize the Treasurer and Mayor to issue and sell to the New Brunswick Municipal Finance Corporation a Local Government of Hampton debenture in the principal amount of \$2,525,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Local Government of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

MOTION CARRIED

11.1.7. Parks & Recreation Advisory Committee

Deputy Mayor Salgado advised that the Committee met on, August 31, 2026, and referred to the minutes as presented. It was noted that the ball field behind the Field House will be decommissioned after this season as it is too small to properly accommodate minor baseball games. There are plans to revive the former ball field located at the Hampton Middle School soccer field. The ice is now in at the Summit Centre and public skating is scheduled to start the week of September 14, 2026.

Moved by Deputy Mayor Salgado and seconded by Councillor Fowler that correspondence 26-051 (request for designated swimming area at Lighthouse Rivercentre), reviewed at the July 14, 2026, Council meeting be received and filed as per the recommendation of the Parks & Recreation Advisory Committee.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the proposed Program Registration and Facility Rates for 2027, recommended by the Parks & Recreation Advisory Committee, be referred to the Finance Committee for consideration during the 2027 budget process.

MOTION CARRIED

Acceptance of Committees of Council Reports

Moved by Councillor Beach and seconded by Councillor Goucher that Hampton Council accept the minutes of the following Committees as presented:

1. Economic Development & Tourism
2. Environment Advisory
3. Public Works & Utilities Advisory
4. Health Care
5. Planning Advisory
6. Finance
7. Parks & Recreation Advisory

- 8. Human Resources
- 9. Joint Health & Safety

MOTION CARRIED

11.2. External Committees

11.2.1. Fundy Regional Service Commission Board

Mayor Doucet advised that the last meeting was held on August 25, 2026. It was noted that the FRSC Regional Facilities Committee would be meeting on September 9, 2026 to discuss capital costs for the 2027 budget, including the upgrades to the Aquatic Centre for the 2029 Canada Games.

11.2.2. Hampton Area Chamber of Commerce

Councillor Fowler advised that at the August Board meeting, it was noted that three potential candidates are being considered for the role of Executive Director. The Chamber recently conducted a survey regarding bringing a shared professional workspace to Hampton. Planning is underway for the small business awards taking place on October 23, 2026.

11.2.3. Hampton Seniors Resource Centre Board

Councillor Tompkins advised that the last meeting was held on August 30, 2026. It was noted that the cost for the weekly senior's lunch will be increasing to \$10 for members and \$15 for non-members and Council is invited to attend. Councillor Tompkins will be in charge of serving the lunch on November 26th and January 7th and is encouraging fellow Council members to assist her with serving. Licensing was recently approved for the kitchen, and there have been inquiries regarding the rental space on the lower level of the building.

11.2.4. Age Friendly Committee

Councillor Tompkins advised that the Committee met on September 2, 2026. The action plan and terms of reference were reviewed. The Committee will be meeting more frequently to complete these items. They will also be working to update their events calendar.

11.2.5. The Hampton John Peters Humphrey Foundation

Councillor Barrett advised that the last meeting was held on September 3, 2026. The Youth Theatre Station fundraiser held in late August was a success. The Hampton High School mural restoration project is complete and came in under budget. The Foundation is now reviewing potential projects for future support.

12.APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Dog Control Report for August. There were 3 investigations and 4 patrols completed. Council was made aware of a dog bite incident that happened in the Nauwigewauk area in mid-August, which was included in the report. Staff followed up with the NBSPCA regarding the incident as the owner of the dog was not fined in this instance. The officer involved gave the owner a warning and asked that measures be taken to ensure the dog does not leave the property. It was confirmed that the dog's vaccinations are up to date and it was quarantined for the required period. The NBSPCA has been advised that incidents of this nature must be enforced as per the stipulations of Hampton's Animal Control By-Law and that all instances should be ticketed. Other measures may be warranted, depending on the circumstances of the incident.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report for August. There were a total of 60 permits issued for a construction value of \$4,769,512.00 and a permit value of \$26,697.00.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports for August, advising there were 26 calls for Hampton Fire-Rescue and 7 calls for Nauwigewauk Fire-Rescue. It was noted that the Departments, along with the Coast Guard, participated in mutual aid boat rescue training exercises throughout the summer. Two members from each Department participated per exercise and shared the experience with their members. This was the first year that the Coast Guard participated in the exercises and they expressed their appreciation for the opportunity to practice their skills with the other first responders.

12.4. Financial Reports

The Financial Statements for August 2026 were reviewed by the Finance Committee at their meeting on August 31, 2026.

Moved by Councillor Goucher and seconded by Councillor Fowler that Hampton Council accept the August 2026 Financial Statements as per the recommendation of the Finance Committee.

MOTION CARRIED

12.5. Communications Report

Deputy Mayor Salgado referred to the Communications Report as presented, noting that the top performing posts on Facebook and Instagram for August were the restoration of the Gaol Building (former jail) and the video advertising the Flashback Festival.

Acceptance of Reports:

Moved by Councillor Fowler and seconded by Councillor Barrett that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), Financial Reports and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Goucher and seconded by Councillor Beach that Hampton Council approve the August 2026 Approval of Accounts listing in the amount of \$554,527.88, as per the recommendation of the Finance Committee.

MOTION CARRIED

14. NEW BUSINESS

14.1. Fire Service Master Plan

Richard Malone, CAO, presented a Request for Decision regarding the commissioning of a Fire Service Master Plan for Hampton. The plan is intended to undertake a comprehensive review of the fire service and prepare a Master Plan to guide service delivery over the next ten years.

Moved by Councillor Fowler and seconded by Councillor Barrett that Hampton Council approve retaining Transitional Solutions Inc. to develop a Fire Service Master Plan for Hampton, as per the scope of work outlined in their Fire Master Plan Proposal dated May 22, 2026, at a cost of \$91,600.00, plus HST.

MOTION CARRIED

14.2. Provincial Municipal Highway Partnership Program Application 2029-2031

The application was prepared by Mark Cormier, Director of Public Works & Utilities, to address key areas covered under the program. The planned projects include:

- 2029 – Traffic circle at William Bell Drive and Hall Road;
- 2030 – Mill, pad and seal Hall Road from Main Street to Villa Drive;
- 2031 – Main Street from Kennebecasis River #2 bridge to Ward 2 boundary for storm infrastructure, and Kennebecasis River #2 bridge to civic # 1417 for paving.

Moved by Councillor Barrett and seconded by Councillor Tompkins that the document entitled *Hampton Three-Year Plan for the PMHP Program 2029-2031* be adopted.

MOTION CARRIED

14.3. Human Resource Policies

Sherman St. Germain, Director of Finance & Human Resources, presented two (2) Human Resource policies to Council for approval. These policies are intended to consolidate and update policies that were previously adopted.

Moved by Councillor Tompkins and seconded by Councillor Fowler that Hampton Council adopt the following Human Resources Policies as presented by the Director of Finance & Human Resources:

1. HR1017 – Employee Classification
2. HR1022 – Working Hours - Administration

MOTION CARRIED

15. OUTSTANDING ISSUES

15.1. Upcoming Meetings

Mayor Doucet noted the following:

- Committee of the Whole will meet on October 6, 2026, at 6:00pm in Council Chambers. This will be the first of a series of meetings to discuss the 2027 budget.
- Next Regular Council Meeting is October 13, 2026, at 7:00pm in Council Chambers

16. ADJOURNMENT

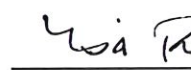
There being no further business, the meeting of Council was adjourned at 9:25 p.m.

Moved by Councillor Beach and seconded by Councillor Barrett that Hampton Council adjourn the council meeting of September 8th, 2026.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Lisa Richard
Clerk

