



OPERATOR III

Public Works & Utilities

Interested applicants who meet the eligibility requirements should submit a resume to Tory Allison, Human Resources Coordinator, prior to the posting expiry date. Resumes may be submitted by email to hr@hampton.ca or in person at Hampton Town Hall (front office).

Job Title:	Operator III – Public Works & Utilities (Permanent Full-Time)	Reference Job # 09112026106
Reports To:	Director of Public Works & Utilities	
Salary Range:	Level 4 Pay Band (\$55,911 - \$75,644)	
Posting Date:	September 11, 2026	
Posting Expiry Date:	September 25, 2026, at 1:00 pm	
Anticipated Start:	Early to Mid October 2026	
Job Summary:	The Operator III is a team player who contributes to the day-to-day operations and maintenance of municipal infrastructure and equipment. Responsibilities include road construction, snow clearing, and maintenance of water and wastewater systems. The incumbent is required to work in both indoor and outdoor environments and may be called upon to respond to emergency situations. This position involves heavy physical labour and exposure to adverse weather conditions and noise. Applicants <u>must</u> hold a minimum Class 3E New Brunswick driver’s license. Please see the attached job description for more detail of the role responsibilities.	
DETAILED JOB DESCRIPTION ATTACHED		

HAMPTON

JOB DESCRIPTION



PUBLIC WORKS & UTILITIES DEPARTMENT

OPERATOR III

Job Summary:

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Duties and Responsibilities:

The Operator III is a working-level position that reports to the Director of Public Works & Utilities, or, in their absence, the Public Works & Utilities Supervisor. They are responsible for:

- Operating and maintaining Public Works equipment and vehicles, including those used for transporting materials.
- Operating and maintaining equipment used for snow clearing, winter maintenance, and summer maintenance.
- Assisting with inspections and maintenance of water and wastewater systems, including sewer lines, water lines, lift stations, and treatment plants.
- Performing solid waste collection duties.
- Installing and maintaining traffic and municipal signage.
- Performing street repairs, sidewalk installation, and other municipal infrastructure work.
- Making decisions and taking action within the scope of assigned responsibilities.
- Training and supervising junior staff and students, as required.
- Performing other related duties as assigned.

Required Education, Training, and Skills:

- Required: Class 3E New Brunswick driver's license.
- Preferred: Class 1 New Brunswick driver's license.
- Minimum 5 years of experience operating heavy equipment. *NOTE: A Practical test on heavy equipment may be required to demonstrate knowledge and skills.*
- Able to work overtime as needed (evenings, early mornings, and weekends).
- Able to work inside and outside in all weather conditions.
- Must effectively communicate in a team environment.
- Maintain a professional working relationship with staff, Council, the public, and contractors.
- Willingness to take additional training and certification in water and wastewater systems.
- The following are considered assets:
 - WHMIS Certificate
 - Traffic Control Course
 - First Aid and CPR Training
 - Confined Spaces Certificate
 - Knowledge of WorkSafe NB Regulations
 - Certification in Water and Wastewater Management
 - Other skills, knowledge, certifications, or experience beneficial to the operation of Public Works (e.g. welding, automotive mechanics, etc.)

Working Conditions:

- Regular 37.5 hours per week / 8:00 a.m. – 4:30 p.m. / Monday – Friday
- Ability to work with minimal supervision and deal with the public on a consistent basis.
- Ability to do physically demanding tasks.
- Must be flexible and willing to work in other departments as required to perform related duties.
- Emergency call-out is required.
- Be willing to work overtime/flextime as required.

THE ABOVE JOB DESCRIPTION REFLECTS THE GENERAL DETAILS CONSIDERED NECESSARY TO DESCRIBE THE PRINCIPAL FUNCTIONS OF THE POSITION IDENTIFIED AND SHALL NOT BE CONSTRUED AS A DETAILED DESCRIPTION OF ALL THE WORK REQUIREMENTS THAT MAY BE INHERENT WITH THE POSITION.