



**Parks & Recreation Advisory Committee
Summit Centre Boardroom
August 31, 2026 @5:30pm
Meeting Minutes**

Attendees:

Jeremy Salgado, Karla Lamb, Don Sherwood, Gail MacKinnon, Lindsay Hall, Jinell Johnson,

Regrets: Rebecca Bonnell, Troy Summerville

Staff: Kevin Breau, Jessica Churchill, Arthur McCarthy

1. Call to Order

The meeting was called to order by Jeremy Salgado at 5:33 pm.

2. Approval of Agenda

Moved by Jinell Johnston and seconded by Karla Lamb to approve the agenda of the August 2026 meeting as presented.

Motion Carried

3. Disclosure of Conflict of Interest

None Declared.

4. Approval of Minutes

Moved by Gail MacKinnon and seconded by Jinell Johnson to accept the minutes of the April 2026 meeting.

Motion Carried

5. Business Arising from Minutes:

5.1. Community Room Rates/2026-2027 Rates

Jeremy gave update from council on the rates amendment from June re, the rates being tabled to discuss free drop in programming; Jessica gave update on proposal for 1 free program at each facility per week in prime time as an operational measure that does not affect the rates document. Committee reviewed the previous conversation over community room rates for groups renting 1 or 2+ days on the ice/floor and confirmed their recommendation from April remains.



Moved by __Jinell Johnson ____ and seconded by __Lindsay Hall to recommend to council to accept the 2027 rates as proposed.

Motion Carried

6. New Business:

6.1. Ducks Unlimited Treasured Wetlands Proposal

Jeremy gave an overview of the request from Ducks Unlimited and committee discussed that the program looks positive with little requirement from the town and has many benefits.

Moved by __Lindsay Hall ____ and seconded by __Gail MacKinnon to recommend to council to accept the Ducks Unlimited Treasured Wetlands Proposal.

Motion Carried

6.2. Designated Swimming Area at Lighthouse River Centre

Jeremy discussed the request that came to council for a designated swimming area at the Lighthouse River Centre and the committee discussed dangers of boat traffic, fishing traffic/discarded hooks, quality of the riverbed, the need for signage, supervision, policing of the regulations and liability to the town. Most concerns remain present even if an alternate location was considered, like Randall Park, and the committee was not in favour of pursuing the idea.

6.3. Folkins Subdivision Plan

Arthur McCarthy, Director of Planning, Engineering and Development, presented on the Folkins Subdivision Plan. Committee discussed a variety of issues summarized here: sadness over trees being removed (used for shade by ball field spectators) and the loss of the established historic park due to changes as well as the loss of character of the park, the committee raised concerns over what would the cost be to the town to reconfigure the existing park (changing signage, parking, moving the trail), it was questioned if in kind work could be done by the contractor to reduce the cost to the town for this, Arthur mentioned Public Works Committee discussed parking and the creation of the new street could provide more parking due to on street parking becoming available and the street would give the opportunity to access the back part of the park via the street that didn't used to exist, Arthur mentioned Environment committee had concerns about the loss of trees and parklands as



well and that the 2009 approval was supposed to protect that land, Kevin noted that the parking in the park was already going to have to be addressed, traffic in Dutch Point in general is already congested – one road in and one road out so adding 100+ residents would increase that, it was discussed if Branscombe Lane could be the connection/access to the subdivision and Arthur discussed how using Branscombe Lane could increase congestion due to only 1 collector being used for the increased load and that more streets actually alleviates congestion, committee discussed if instead of the trail being adjusted to parallel the new street, it could be reconfigured to go around the ball diamond into the current trails, Arthur mentioned sewer and stormwater services (and possibly electrical) would be extended into the park because of the road which could allow for easier creation of permanent washroom facility for the park, committee asked could the LPP be on the other end of the parcel of land and Arthur outlined runoff goes that direction currently and how that would affect drainage.

Moved by __Jinell Johnson____ and seconded by __Karla Lamb____ to recommend to council that the Parks and Recreation Advisory Committee recommends that Hampton Council approve the “Folkins Subdivision Plan”, with consideration of the following:

- 1. Accepting part land, in the amount of 2,548 square meters, as Land for Public Purpose, for a naturalized stormwater management pond and future loop trail park.**
- 2. Accepting part Cash-in-lieu, in the amount of 0.88%, for PID 30267538 and 00190975 market value, as required by the Subdivision By-law, and**
- 3. Redesign the street to preserve the lower part of the existing trail past the gate.**

**Nay: Don Sherwood, Gail MacKinnon, Lindsay Hall
For: Jinell Johnson, Karla Lamb**

Motion Defeated

7. Reports:

- 7.1. Recreation – Jessica gave an update on the department by going through the Recreation presentation for Sept 1 CoW, highlighting the spring and summer programs as well as upcoming fall programs with a reminder to spread the word about the Flashback Festival and to purchase your tickets soon for the dinner to ensure it goes.



7.2. Parks & Facilities – Kevin gave update that Summit Centre Soccer Field did not open for the season due to the field condition, bleachers and players seats arrived, planned trail from parking lot to William Bell is delayed to Spring 2027, SC front field reseeded and hay mulched, mowing has been good this summer, ball fields have been busy all summer, 3 staff stayed and did janitorial and maintenance at the SC over the summer, the ice plant turned on last week and ice making begins tomorrow, Field House construction starting this week to remove the metal siding in preparation for the siding/insulation, two legion windows were installed last week, building signage for the FH and pool are coming, plans to decommission the FH ball field and reinstate the Elementary School ball field are underway, and one of the compressors at the SC is not working again but we still have the remaining 3 for operations.

7.3. Hampton High School – Karla gave update that teachers started today! Baseball tryouts, football training, field hockey training, boys and girls soccer training/tryouts, girls softball is gauging interest, golf tryouts, and cross country is starting. School starts Tuesday for grade 9, Wednesday for grades 10-12, and HHS remains AA designation.

8. Outstanding Issues:

8.1. Round Table – Don: great job to the parks department for the trails and gardens this summer! Jinell: Congratulations to Jessica and the Hampton women's soccer team for winning the Saint John Women's Soccer League! Are the tennis courts and basketball courts bookable? (No they are not, they are first come first served). From Hampton Soccer Club - Sanford field is closed due to maintenance and the End of the season tournament was very successful.

9. Next Meeting

9.1. The next Parks & Recreation Advisory Committee meeting will be scheduled for **September 28, 2026 @ 5:30pm**

10. Adjournment

Moved by _Karla Lamb____ and seconded by __Jinell Johnson__ that the meeting be adjourned at 7:33 pm.



Approved:

X

Chair Jeremy Salgado

X

Staff Representative Jessica Churchill