



**Public Works and Utility Advisory Committee
Hampton Town Hall – 648 Main Street, Hampton
Wednesday, August 19, 2026 @ 7:00pm
Meeting Minutes**

Attendees:

Councillor Rob Barrett, Chair
Ian Donegan, Vice Chair
Luke MacGregor
Al Walker
Matthew Beaulieu
Ken Chorley

Regrets:

Terry Taylor
Dave O'Donnell
Jamie Mahoney

Staff:

Arthur McCarthy – Director of Planning, Engineering and Development
Mark Cormier - Director of Public Works and Utilities
Joanne Appleby - Public Works & Utilities / Fire & EMO, Coordinator

1. Call to Order

The meeting was called to order by Councillor Rob Barrett, Chair at 7:02 pm.

2. Approval of Agenda

Moved by Al Walker and seconded by Ken Chorley to approve the agenda of the (August 19, 2026) as presented.

Motion Carried

3. Disclosure of Conflict of Interest

None Declared.

4. Approval of Minutes

Moved by Luke MacGregor and seconded by Matthew Beaulieu to accept the minutes of the (April 16, 2026 & June 23, 2026) meetings.



Motion Carried

5. PAC Report:

Arthur McCarthy, Director of Planning, Engineering and Development, provided an update in Jamie's absence, advising that there have been a couple of variance requests. One request is for a pool to be located in the side yard, and another is related to a subdivision on Ossekeag Court.

6. Business Arising from Minutes:

6.1 Invitation to participate in the National Wastewater Drug Surveillance Initiative.

Staff provided Committee members with an update regarding the Hampton's interest in participating in the National Wastewater Drug Surveillance Initiative. A response was received indicating that the program has currently reached its capacity for onboarding new sites. The organization is actively working through the logistics required to expand the initiative and accommodate additional participants in the future. The Town of Hampton's expression of interest has been noted and forwarded to the engagement team for consideration when future participation opportunities become available.

7. New Business:

7.1. Procedural By-Law – Chair & Vice Chair

The Committee was advised that, in accordance with the updated Procedural By-Law, the Councillor representative will now serve as the Committee Chair. As a result, the Committee will proceed with the appointment of a Vice Chair.

Moved by Ken Chorley and seconded by Al Walker to appoint Ian Donegan as Vice Chair of the Public Works and Utilities Advisory Committee for 2026.

Motion Carried

7.2. Welcome New Public Works & Utilities Committee Member

Councillor Rob Barrett, Chair welcomed newly appointment member Ken Chorley to the Public Works & Utilities Advisory Committee.

7.3. Folkins Subdivision



Arthur McCarthy, Director of Planning, Engineering and Development, presented the proposed Folkins Subdivision - Gorden Street Development to the Committee. The Committee discussed the proposal, raised questions regarding the Public Works & Utilities items for consideration, and subsequently passed the following motion:

Moved by Al Walker and seconded by Ian Donegan that the Public Works & Utilities Advisory Committee recommends that Hampton Council approve the “Folkins Subdivision Plan” with consideration of the following:

- 1. The drainage system to meet the requirements in the Town of Hampton Stormwater Management Guidelines,**
- 2. The sanitary sewer, storm sewer and sidewalk is extended from Dutch Point Road to service the proposed development.**
- 3. The existing Dutch Point Park access road beyond the first asphalt parking area be upgraded to the same standard as is required for a street as per section 4.3 of the Subdivision By-Law, and**
- 4. The street and municipal infrastructure meet the requirements of Hampton Standard Specification and Stormwater Management Guidelines.**

Motion Carried

7.4. Speeding Concerns on Greenwood Court – Correspondence & Presentation at the August 11, 2026 Council Meeting.

The Committee reviewed and discussed the concerns regarding Greenwood Court. Members agreed that it is important to follow the Speed Management Guideline and complete a traffic study to ensure the matter is addressed consistently with similar concerns received. The traffic study will help determine whether traffic calming or safety measures are warranted.

The Committee noted that identifying the most appropriate response requires a review of the data, the nature of the concerns raised, and the specific characteristics of Greenwood Court. Several potential traffic calming measures were discussed, and the Committee agreed that it would be beneficial to seek input from traffic consultants while the traffic study is underway and prior to reviewing the study results. This approach will help ensure that any future recommendations are supported by data, professional expertise, and a comprehensive assessment of roadway conditions.



Moved by Ian Donegan and seconded by Matthew Beaulieu to recommend to Council that the Speed Management Guideline be utilized and a speed/traffic study be completed in accordance with the Guideline to address concerns on Greenwood Court, and that the matter be referred to Public Works and Utilities staff for further review of potential traffic calming and safety measures that may be appropriate for the area and the characteristics of the roadway.

Motion Carried

7.5. Follow up letter regarding review of the speed limit on Main Street/Route 121 - Correspondence 26-056

The Committee reviewed and discussed the concerns outlined in the correspondence regarding the speed limit on Main Street (Route 121) and the application of the Speed Management Guideline. Discussion also included consideration of similar roadways within Ward 2, as well as areas in Wards 1 and 3 that remain under the jurisdiction of the New Brunswick Department of Transportation and Infrastructure.

The Committee noted that, as outlined in the Speed Management Guideline, changing a speed limit alone does not necessarily reduce operating speeds. Arbitrarily lowering speed limits without making physical changes to the roadway may reduce roadway safety. The guideline indicates that if a reduction in speed limit is desired, it should be accompanied by roadway modifications or traffic-calming measures that encourage drivers to operate their vehicles at lower speeds. Additional engineering assessments may be required to determine the suitability and effectiveness of such measures at a particular location.

The Committee further noted that the first step outlined in the Speed Management Guideline is the completion of a traffic and speed study. Based on the results of the study conducted on Main Street, the existing speed limit was determined to be appropriate, as vehicle speeds fell within the 85th percentile range. The Committee noted that the 85th percentile reflects the speed at which most drivers consider it safe to operate based on the physical characteristics of the roadway and the surrounding environment. The guideline recommends establishing speed limits based on the 85th percentile, as this approach has been shown to increase uniformity of vehicle speeds, improve roadway safety, and reduce the risk of collisions.

Moved by Al Walker and seconded by Matthew Beaulieu to recommend to Hampton Council that no further action be taken regarding the requested speed limit review on Main Street, as the criteria outlined in Hampton's Speed Management Guideline



have not been met at this time, and that additional information regarding the guideline be provided in response to the correspondence.

Motion Carried

7.6. Request to consider installing a crosswalk on Main Street in front of the Cool Zone building. Correspondence # 26-041.

The Committee reviewed and discussed a request to consider installing a crosswalk on Main Street in front of the Cool Zone building. Members reviewed the prepared crosswalk options for the area and discussed the requirements that would need to be met, as well as several site-specific challenges, including the presence of on-street parking, traffic lanes, the nearby intersection, sidewalk availability on the opposite side of the roadway, and the potential costs associated with installation.

Following discussion, the Committee agreed that a crosswalk should not be recommended at this time due to the unbudgeted cost, the availability of parking in the area, the seasonal nature of the business, uncertainty regarding the level of utilization, and concerns that approval could lead to similar requests from other businesses along Main Street.

Moved by Ian Donegan, seconded by Ken Chorley, that Hampton Council not install a crosswalk on Main Street in front of the Cool Zone building at this time due to the unbudgeted cost, the availability of parking, the seasonal nature of its use, uncertainty regarding the level of utilization, and concerns that approval could lead to similar requests from other businesses along Main Street.

Motion Carried

7.7. Discussion: Preferred day and time for Committee Meetings/Tour of Public Works Garage.

With the addition of new Committee members, the Committee discussed the preferred day and time for future meetings to help ensure members can attend and quorum can be maintained. It was also noted that, following the next meeting adjournment, a tour of the Public Works and Utilities facilities will be offered to Committee members who are interested.

7.8. Public Works & Utilities Department Updates



The Director of Public Works & Utilities, Mark Cormier, provided a brief update on current departmental activities. He also reported on the progress of work being completed on Pickwauket Road under the 2026 Provincial-Municipal Highway Partnership Program, including the paving of four municipal streets. Mr. Cormier advised that no funding has been approved under the program for 2027. However, the Town has been notified that funding has been allocated under the 2028 program, which will allow for the completion of the remaining work on Pickwauket Road.

He further noted that the 2027 Water and Wastewater Rates will be reviewed at the next Public Works and Utilities Committee meeting for recommendation to Council.

8. Outstanding Issues:

- 8.1 Speed Management locations to be completed;
 - Villa Drive (May 2025 – Correspondence 25-072)
 - Homestead Drive (September 2025 – Correspondence 25-107)

Traffic data collection equipment has been deployed at both locations. The collected data will be reviewed at the next Public Works & Utilities Advisory Committee meeting, where recommendations will be established for Council's consideration.

9. Next Meeting

The next Public Works & Utilities Committee meeting will be scheduled September 23, 2026 at 7pm.

10. Adjournment

Moved by Al Walker and seconded by Ian Donegan that the meeting be adjourned at 8:47 pm.

Approved:

Councillor Rob Barrett
Chair

Joanne Appleby
Staff Representative