



**Planning Advisory Committee
Council Chambers
July 28, 2026, 7:00pm
Meeting Minutes**

Attendees:

Mark Reid (Chair)	Councillor Kim Thompkins (Vice Chair)	Pam McKenzie
Mayor Robert Doucet (ex-officio)		James Mahoney

Regrets:

Luke Johnson	Art Roy	Chris Rendell	David Henderson
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Staff:

Arthur McCarthy – PLED Director (Via Teams)
Cameron Evans – Development Officer
Thomas Lewallen – Planner (Dillon Consulting)
Marilyn Duplacey – PLED Supervisor

1. Call to Order

The meeting was called to order by chair Mark Reid at 7:15 pm.

2. Approval of Agenda

Councillor Kim Thompkins requested that 6. New Business be heard after # 4 Approval of Minutes to be considerate to the applicant, Mr. Shannon.

Moved by Councillor Kim Thompkins and seconded by Pam McKenzie to approve the agenda of the July 28, 2026, meeting as amended. MOTION CARRIED

3. Disclosure of Conflict of Interest

None Declared.

4. Approval of Minutes

Moved by Jamie Mahoney Councillor and seconded by Pam McKeinzie to accept the minutes of the May 26, 2026, meeting. MOTION CARRIED



5. New Business:

5.1 Council Referral(s) – None

5.2 PLANNING ADVISORY COMMITTEE (PAC) APPLICATIONS

5.2.1 Variance Application

Doreen and Sheldon Shannon, 1330 Main St., Hampton NB

i) Outdoor Swimming Pool Side Yard Placement

Staff gave a presentation on the application to allow a swimming pool in the side yard of 1330 Main Street, Hampton. The applicant is seeking a variance from the Planning Advisory Committee to permit the installation of an aboveground swimming pool within the property's side yard due to physical constraints, specifically steep slopes in the rear yard and the location of the existing septic system.

The Chair provided opportunity for the applicant to speak. The applicant (Sheldon Shannon) reiterated constraints (slope & septic) with the rear of the property. With no questions from PAC members, the following motion was made by the committee:

Moved by Councillor Kim Tompkins and seconded by Pam McKenzie to approve the requested variance from the Hampton Zoning By-law to permit an outdoor swimming pool in the side yard setback for the property identified as PID 00463653, located at 1330 Main Street, subject to the following condition:

- 1. That the existing vegetation along the frontage of the property be maintained for the purpose of enhancing the screening of the pool.**

MOTION CARRIED

6. BUILDING REPORTS

5.1 June 2026

Staff presented the details and summary of the building permits issued for May 2026.

Moved by Councillor Kim Tompkins and seconded by Pam McKenzie to accept the June 2026 Building Reports.

MOTION CARRIED



7. **Next Meeting**

7.1. The next Planning Advisory Committee meeting is tentatively scheduled for August 25, 2026.

8. **Adjournment**

Moved by Jamie Mahoney and seconded by Councillor Kim Tompkins that the meeting be adjourned at 7:41 pm.

Approved:

Mark Reid
Chair

Marilyn Duplacey
Staff Representative