



**Parks & Recreation Advisory Committee
Summit Centre Boardroom
April 27, 2026 @5:30pm
Meeting Minutes**

Attendees:

Jeremy Salgado, Karla Lamb, Don Sherwood, Gail MacKinnon, Troy Summerville, Lindsay Hall, Jinell Johnson

Regrets: Rebecca Bonnell

Staff: Kevin Breau, Jessica Churchill

1. Call to Order

The meeting was called to order by Jeremy Salgado at 5:28 pm.

2. Approval of Agenda

Moved by Jinell Johnston and seconded by Lindsay Hall to approve the agenda of the April 2026 meeting as presented.

Motion Carried

3. Disclosure of Conflict of Interest

None Declared.

4. Approval of Minutes

Moved by Gail MacKinnon and seconded by Karla Lamb to accept the minutes of the February 2026 meeting.

Motion Carried

5. Business Arising from Minutes:

- 5.1. Fireworks – Jeremy gave update from council meeting and the public's positive response after hearing the rationale for the decision (budget, staffing, environmental).
- 5.2. Mayors Monarch Pledge 2026 – Jeremy gave update that this was passed again, spearheaded by Kate Turner, and Kevin recapped the areas we do/don't mow.
- 5.3. Hockey Banners – Jeremy gave recap on previous meeting's discussion and pointed out that there are now banners in the dressing room corridor and Kevin



concurred. The Bulldogs did receive a banner for their provincial win so Kevin talked about it being hung over the summer at centre ice or other prominent location.

6. New Business:

6.1. Community Room Rates – Jeremy gave update on presentation to council from HMHA/HSSC about the request to create a discount or free rate for the community room when local organizations are renting the ice for extended periods of time. Committee discussed what organizations would be eligible, time lengths required to book to be eligible, and operational details.

Moved by Jinell Johnson and seconded by Troy Summerville to recommend to council that local minor sport organizations who rent for large events should be eligible to rent the Summit Centre Community Room for no charge if 2 consecutive days for events on the ice/floor are already rented and for \$20/hour if 1 day (8+ hours) for events on the ice/floor are already rented, if the community room is available.

Motion Carried

7. Reports:

7.1. Recreation – Jessica gave update that new Recreation Coordinator, Rebecca Nichol, has started, pool opening prep is underway, plans for summer programs including sports clinics and rec in the wards is underway, current series topics for TIFF and learning labs, grant student positions received (1 SEED, 3 CSJ aquatics, 3 CSJ rec), and the canteen RFP is currently posted. Jessica also updated that grants have been received for Canada Day (\$12,000), Jumpstart - Multi sport clinic (\$5,743), ParticipACTION - wheels up (\$1,000), and Active Communities Grant - Senior Walking Program (\$1,000), and grant applications are submitted for ICRIF (accessible front desk/lobby at field house/pool stairs), RDC (siding/insulation at field house), School swims, and Soccer Field opening.

7.2. Parks & Facilities – Kevin gave update that Field House offices are done, window in stairwell is done, looking into permanent basketball net engineering, Gabe Summerville hired with KV Fire so leaving the crew, Mace Summerville started today, Emily Sherwood starting on afternoons this week, rest of students starting in June, 3 horticulture and 1 maintenance student grants received from CSJ, spring cleanup and



repairing plow damage underway, Parks crew did fertilizer last week, first mow on new soccer field today so it is ready to seed tomorrow. Pool is $\frac{3}{4}$ full, ice is coming out on May 18 and they will check on how the floor did after 1 season, Alex and Melissa have greenhouses up and running, ball field prep underway, trail construction from upper parking lot to tennis courts has started, a couple of memorial tree requests this week, Rowan Patton hired as permanent full time janitorial staff. Summit Centre facility hours change to M-F 8am-7pm when the ice comes out until the ice goes back in, closed on weekends unless private rental is booked.

7.3. Hampton High School – Karla gave update that volleyball and rugby are ongoing – JV boys volleyball are hosting provincials this weekend jointly at the HHS and the middle school, ultimate frisbee started for the first time and did well at their first game this past week, drama fest upcoming next week, graduation prep underway - May 28 grad dinner, June 5 farewell to grads assembly, June 14 baccalaureate service, June 16 grand march and grad dinner, graduation outside June 17 with rain location at the Summit Centre, safe grad following graduation ceremony at the school.

8. Outstanding Issues:

8.1. Round Table – Don – parks crew did a great job on the trails, Jinell – Soccer is starting, hoping to get the Sandford field open, tryouts last week and this week and mini group starting May 20-August 1, big tournament Aug 6-8 weekend and then older groups finish right after. Troy – baseball is getting started and looking forward to the fields opening, Kristin (member of public) – Pro Kids Update: decline in funding going out as funds coming in have been reduced – trying to decide if they reduce the amount to each family or the number of families helped (due to now only receiving half of the battle of the badges proceeds).

9. Next Meeting

9.1. The next Parks & Recreation Advisory Committee meeting will be scheduled for **Aug 31, 2026 @ 5:30pm *May canceled due to election/swearing in ceremony, committees break for June and July***

10. Adjournment



Moved by Karla Lamb and seconded by Jinell Johnson that the meeting be adjourned at 6:25 pm.

Approved:

X

Chair Jeremy Salgado

X

Staff Representative Jessica Churchill