



**Public Works and Utility Advisory Committee
Hampton Town Hall – 648 Main Street, Hampton
Thursday, April 16, 2026 @ 7:00pm
Meeting Minutes**

Attendees:

Ian Donegan, Chair
Jamie Mahoney, Vice Chair
Luke MacGregor
Terry Taylor
Al Walker
Matthew Beaulieu
Councillor Ken Chorley

Regrets:

Dave O'Donnell

Staff:

Mark Cormier - Director of Public Works and Utilities
Joanne Appleby - Public Works & Utilities / Fire & EMO, Coordinator

1. Call to Order

The meeting was called to order by Ian Donegan, Chair at 6:57 pm.

2. Approval of Agenda

Moved by Luke MacGregor and seconded by Al Walker to approve the agenda of the April 16, 2026, meeting as presented.

Motion Carried

3. Disclosure of Conflict of Interest

None Declared.

4. Approval of Minutes

Moved by Terry Taylor and seconded by Jamie Mahoney, Vice Chair to accept the minutes of the January 28, 2026 meeting.

Motion Carried

5. Business Arising from Minutes:

- 5.1 Request to change the YIELD sign at the intersection of Elmwood Drive and Mapleview Drive to a STOP sign - Correspondence 25-129.

Director of Public Works & Utilities Mark Cormier advised the Committee that Council accepted the Committee's recommendation, and that the matter has since been completed by staff.

5.2 Request to review safer pedestrian access to Wright Street from Kennebecasis River Road - Correspondence 26-003.

The Director of Public Works & Utilities provided an update to Committee members. Council accepted the Committee's recommendation; however, additional information was presented clarifying that the request related to the Francophone Sud School District, rather than ASD-South, as originally thought. Following discussion, Council agreed that a crosswalk is not feasible at this location and directed that a letter be sent in support to the Francophone Sud School District requesting a review of the current bus route and stop location on Wright Street.

New Committee members asked questions regarding submitted requests, the review process, and the role of the Public Works & Utilities Advisory Committee.

5.3 Review Speed Management Results

Saint Pauls Street - Staff provided an update advising that, following review of the Committee's recommendation, Council approved the recommendation in accordance with Hampton's Speed Management Guideline. Based on the speed management data collected between July and September 2025, it was determined that no additional traffic-calming measures are required at this time on Saint Pauls Street.

Main Street between Wards 2&3 - Staff provided an update advising that, following review of the Committee's recommendation, Council approved the recommendation in accordance with Hampton's Speed Management Guideline. Based on the speed management data collected between September and October 2025, it was determined that no additional traffic-calming measures are required at this time on Main Street at the boundary between Wards 2 and 3.

5.4 Requests forwarded to Department of Transportation and Infrastructure (DTI);

Lighting Study in the Cooke Estates Subdivision, Lighting study for Robertson Rd Ward 1 portion, and a road widening analysis of the same area. Traffic study from the Lakeside Road intersection to the Hampton/Quispamsis boundary on Route 100.

Staff and Councillor Ken Chorley provided an update on correspondence with the Department of Transportation and Infrastructure (DTI), noting that in January 2026 DTI advised that street lighting is the responsibility of the municipality. As a result, staff developed a Street Lighting Guideline, under which lighting requests for Robertson Road and the Cooke Estates Subdivision were reviewed and submitted to Council.

Council approved the Robertson Road request, while the Cooke Estates request was defeated, and staff were directed to revise the Guideline based on resident feedback; once approved, the Cooke Estates proposal will be re-issued with consideration also given to Jocelyn Avenue from Route 100 to the Nauwigewauk Fire Hall. Residents were advised to contact DTI regarding road widening matters. DTI further advised that a Route 100 traffic study is underway, with desktop and collision analysis completed over the winter and field evaluations planned for spring when weather conditions allow reliable data collection.

6. PAC Report

Jamie Mahoney provided an update on recent Planning Advisory Committee (PAC) meetings. At the regular March PAC meeting, the Committee reviewed and approved a variance request on Centennial Road in Passekeag for the placement of a ground-mounted solar collector in the front yard. The Committee also reviewed Draft By-Law No. HAM-2026-05, A By-Law to Establish a Planning Advisory Committee, as well as a street name change request, which was approved.

7. New Business:

7.1 Welcome new members Al Walker & Matthew Beaulieu – Confidentiality Agreements.

Committee members and staff welcomed Al Walker and Matthew Beaulieu to the Public Works & Utilities Committee and noted appreciation for the addition of new members. It was reviewed that matters discussed by the Committee are confidential, and both members completed confidentiality agreements as part of their terms of appointment.

7.2 Invitation to participate in the National Wastewater Drug Surveillance Initiative.

The committee discussed the proposal from GNB's Department of Health and were in favour of the program.

Moved by Al Walker and seconded by Terry Taylor to recommend that Hampton Council proceed with GNB's Department of Health proposal for Municipal Wastewater Testing for Substances.

Motion Carried

7.3 Public Works & Utilities Department Updates

The Director of Public Works & Utilities, Mark Cormier, provided a brief update on current departmental activities, including notifications received from the Department of Transportation and Infrastructure (DTI). It was noted that DTI will now be

responsible for crack sealing on all Provincial-Municipal highways under the Provincial-Municipal Highway Partnership Program, and that Hampton has been notified of funding under the 2028 program. In recognition of the upcoming municipal election, Mr. Cormier also took the opportunity to thank Councillor Ken Chorley for his ongoing support, noting that he has been a valuable asset to both the Committee and staff and has shared a wealth of knowledge during his many years of service.

8. Outstanding Issues:

8.1 Speed Management locations to be completed when weather permits

-Elmwood Drive (December 2024 – Correspondence 24-120)

-Villa Drive (May 2025 – Correspondence 25-072)

-Homestead Drive (September 2025 – Correspondence 25-107)

These locations will proceed once traffic data collection equipment can be deployed, following the completion of spring road maintenance activities and when weather conditions permit.

9. Next Meeting

The next Public Works & Utilities Committee meeting will be scheduled at a later date, to be determined pending new business.

Adjournment

Moved by Jamie Mahoney and seconded by Matthew Beaulieu that the meeting be adjourned at 7:48 pm.

Approved:

Ian Donegan
Chair

Joanne Appleby
Staff Representative