



**Finance Committee  
Council Chambers  
April 13, 2026, at 4:00pm  
Meeting Minutes**

**Attendees:**

Mayor Robert Doucet  
Deputy Mayor Jeremy Salgado  
Councillor Ken Chorley  
Councillor Kim Tompkins  
Councillor Todd Beach via Teams  
Councillor Karin Boyé  
Councillor Sheree Trecartin

**Regrets:**

Richard Malone, CAO  
Katie Cameron, Finance Manager

**Staff:**

Sherman St. Germain, Director of Finance  
Tory Allison, Finance Coordinator  
Rebecca Codling, Admin. Assistant - Finance  
Lisa Richard, Clerk

**1. Call to Order**

The meeting was called to order by Sherman St. Germain, Director of Finance, at 4:03 pm.

**2. Approval of Agenda**

**Moved by Councillor Karin Boyé and seconded by Sheree Trecartin to approve the agenda of the April 13, 2026, meeting as presented.**

**Motion Carried**

**3. Disclosure of Conflict of Interest**

None Declared.

**4. Approval of Minutes**

**Moved by Councillor Ken Chorley and seconded by Councillor Todd Beach to accept the minutes of the March 2, 2026, meeting.**

**Motion Carried**



5. **New Business:**

5.1. St. Joseph's Hospital Foundation – Donation Request

**Moved by Councillor Ken Chorley and seconded by Councillor Karin Boyé to recommend to Council to approve a donation of \$250.00 to the St. Joseph's Hospital Foundation in support of the "Because She Matters" Women's Health campaign.**

**Motion Carried**

5.2. First Steps Housing Project Inc.: Touch a Truck (Saint John) – Request for Participation

**Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to approve a donation of \$150.00 to First Steps Housing Project Inc. in lieu of participating in the Saint John Touch a Truck event.**

**Motion Carried**

5.3. Transfer of CCBF Funds – FYI (Sherman) - move to next month

Sherman St. Germain, Director of Finance, tabled the discussion to next month's Finance Committee Meeting, scheduled for May 4, 2026.

5.4. Financial Statements

**Moved by Councillor Sheree Trecartin and seconded by Councillor Karin Boyé to recommend to Council to approve the March 2026 Financial Statements as presented.**

**Motion Carried**

5.5. Approval of Accounts

**Moved by Councillor Kim Tompkins and seconded by Councillor Ken Chorley to recommend to Council to approve the March 2026 Approval of Accounts listing in the amount of \$799,818.54**

**Motion Carried**

6. **Next Meeting**

6.1. The next Finance Committee meeting will be scheduled for Monday, May 4<sup>th</sup> at 4:00 pm.

7. **Adjournment**

**Moved by Councillor Todd Beach and seconded by Councillor Kim Tompkins that the meeting be adjourned at 4:22 pm.**



**Approved:**

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Sherman St. Germain  
Chair

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Tory Allison  
Staff Representative