



Planning Advisory Committee Meeting Minutes
June 24, 2025 - 7:00 pm
Council Chambers

Members Present

Dave Henderson Councillor Kim Tompkins (Vice Chair) Jamie Mahoney
Art Roy (via Teams) Chris Rendell (via Teams)

Regrets

Mark Reid Phil Taber Luke Johnson

Guest

Terry Shears, Bradford Subdivision Representative

Staff Present

Bailey Brogan, Assistant Planner/Development Officer
Arthur McCarthy, P.Eng, PLED Director

1. Call to Order

The meeting was called to order by the Vice Chair, Councillor Tompkins at 7:03 pm.

2. Approval of Agenda

Moved by Jamie Mahoney and seconded by Dave Henderson to approve the agenda.

Motion Carried

3. Disclosure of Conflict of Interest – none disclosed

4. Approval of Minutes: May 2025

Moved by Dave Henderson and seconded by Jamie Mahoney to accept the minutes of the May 2025 meeting.

Motion Carried

5. Building Reports: May 2025

Page 4 – Ward 2 permit numbers not adding up.

Moved by Jamie Mahoney and seconded by Chris Rendell to accept the May 2025 Building Reports.

Motion Carried



6. New Business:

Recommendation to Council – Bradford Subdivision

Staff presented the Bradford Subdivision to the Committee. The application is proposing to subdivide PID 30203772 for the development of a new street “Bradford Court” to access three (3) multi-unit building lots and a remnant parcel for future development, to be constructed over multiple phases. As part of Hampton’s Procedural By-Law, Council has forwarded the proposed subdivision development to the committees. The application has been reviewed by Environment Advisory Committee, Public Works and Utilities Advisory Committee and the Parks and Recreation Advisory Committee. Staff reviewed the location and length of the proposed cul-de-sac, as well as proposed land for public purpose (LPP) on the property. Following discussion on the location of the Utility, street and LPP, the Committee made the following motion:

Moved by Jamie Mahoney and seconded by Dave Henderson that the Planning Advisory Committee recommends that Hampton Council approve the “Bradford Subdivision Plan”, with consideration to the following:

- 1. Existing easements are added to tentative plan and proposed buildings are shown to be outside of easements;**
- 2. Council accepts the proposed public street, Bradford Court, as shown on the Tentative Plan, following confirmation from NB911 that the name is not reserved/in use;**
- 3. The developer enter into a Developer’s Agreement with Hampton; and
Council accepts the proposed land for public purpose as recommended by the Parks and Recreation Advisory Committee.**

Motion Carried

7. Next Meeting

Regular Meeting: Scheduled for July 29, 2025

8. Adjournment

Moved by Jamie Mahoney and seconded by Dave Henderson to adjourn the meeting at 7:32 pm.

Motion Carried

Councillor Kim Tompkins – Vice Chair

Bailey Brogan – Staff Representative