



PROTECTIVE SERVICES COMMITTEE – FIRE-RESCUE / EMO

Meeting Minutes

Wednesday, June 18th, 2025 @ 7:00pm

Location: Nauwigewauk Fire Hall

Attendance:

Richard Malone, Chief Administrative Officer, Chair
Councillor Todd Beach
Blair Wanamaker, Nauwigewauk Fire Chief
Mike Raeburn, Hampton Fire Chief /Acting EMO Coordinator
Norm Garnett, Deputy Chief of Hampton
Samantha Crealock, Administrative Assistant

Regrets:

Charles MacNeil, Deputy Chief of Nauwigewauk
Darren Greer, Upham Fire Chief

1. CALL TO ORDER

Richard Malone called the meeting to order at 6:58 pm.

2. APPROVAL OF AGENDA

Moved by Hampton Fire Chief, Mike Raeburn and seconded by Nauwigewauk Fire Chief, Blair Wanamaker, that the agenda of the June 18, 2025, Protective Services Committee – Fire-Rescue / EMO be approved as presented.

Motion Carried

3. DISCLOSURE OF CONFLICT OF INTEREST

Richard Malone asked that anyone with a conflict of interest declare it when they reach that item on the agenda.

4. APPROVAL OF MEETING MINUTES

Moved by Hampton Fire Chief, Mike Raeburn and seconded by Hampton Deputy Fire, Chief Norm Garnett to approve the meeting minutes of April 28th, 2025.

Motion Carried

5. NEW BUSINESS

5.1 EMO Update

Hampton Fire Chief, Mike Raeburn noted the anticipated return of HEMO coordinator Ben LeBlanc in July. HEMO advisory committee discussed that an evacuation plan be developed by town staff. HEMO along with Ben LeBlanc, to work with designated staff on training once appointed for their respected Emergency Operations Centre (EOC) roles. Protective Services Committee – Fire-



Rescue / EMO will discuss roles for EOC that includes all wards within Hampton boundaries at their next meeting. Samantha Crealock stated that residents who have registered for the Vulnerable Persons Registration have been contacted for their annual update to ensure information is up to date in the event of an emergency. Terms of Reference are being developed and expected to review draft at the HEMO meeting in September.

5.2 Nauwigewauk Fire Department Update

Nauwigewauk Fire Chief, Blair Wannamaker reported calls have been steady with no major incidents. Training and attendance have been good for the year. The mulch sale on May 10th, was a huge success with monies being donated to Muscular Dystrophy and the Food Bank.

5.3 Hampton Fire Rescue Update

Hampton Fire Chief, Mike Raeburn stated the start of the month started off busy with nine non-medical calls, followed by many medical calls. As discussed in April's Protective Services Committee – Fire-Rescue / EMO meeting, Hampton Fire Rescue now carries Narcan in the event of a firefighter encountering drug substances while on duty as an additional safety precaution. Hampton Fire Rescue is reviewing internal protocol regarding minimum responders to medical calls.

5.4 Fire Underwriters Survey (FUS) Update

Fire Chief, Mike Raeburn reported that he has been in contact with FUS and stated Hampton Fire Rescue's rating is good as of today's date. The Nauwigewauk Fire Department and Hampton Fire Rescue are waiting for Fire Underwriters Survey to provide a schedule to be tested for updated ratings.

5.5 New Truck Update

Nauwigewauk Fire Chief, Blair Wanamaker reports that the new fire truck is expected to arrive in May 2026.

Hampton Deputy Fire Chief, Norm Garnett reviewed preliminary specifications for a new Hampton truck. He noted they are reviewing specs of other trucks to determine enhancements to assist firefighters during incidents and to decrease situations where lines run across the roadway. Estimations will be reviewed with Council for budget consideration.

5.6 Mutual Aid Training

Hampton Fire Chief, Mike Raeburn reported Hampton Fire Rescue brought the ladder truck to KV for training. The training was for neighbouring Fire Departments to get familiar with using each others equipment during an incident. Mutual Aid is planning to do truck placements at the school in Kingston to practice running the ladder. Mutual Aid ran a full day of training in heavy rain in May for weather related incidents. Saint John is to be part of Zone 2, Mutual Aid group. Plans



to go to Lepreau for a larger scale truck pump training course, regarding Level 1 burn training.

5.7 Fundy Regional Service Commission (FRSC) Update

Hampton Fire Chief, Mike Raeburn reported meeting with the FRSC twice this year. Discussion included budget, procurement and training which varies within fire departments and an initiative to develop minimum standards. Changes to fire department boundaries are to be discussed at a later date. FRSC is working on an auto-aid agreement to determine which trucks are dispatched to calls.

5.8 Community Wildfire Resiliency Program

Richard Malone inquired about the Community Wildfire Resiliency Program. Fire Chief, Mike Raeburn noted it was discussed at the fire chief's convention. It was determined that budget would be discussed before end of June as it would be beneficial to implement the Fire Start program as soon as possible. Will investigate having a consultant undertake the Fire Smart audit and apply for funding through the federal government. Richard Malone noted a proactive plan to make an evacuation plan that could work across all wards as rural and larger areas need a solution to cover wooded areas that are harder to get too due to lack of access.

Moved by Hampton Fire Chief, Mike Raeburn and seconded by Nauwigewauk Fire Chief, Blair Wannamaker to recommend that Hampton apply for Provincial funding to implement the Community Wildfire Resiliency Program under the NB FireSmart Program.

Motion Carried

6. NEXT MEETING-

Scheduled for August 27th at 7 pm at Hampton Fire Hall.

7. ADJOURNMENT

There being no further business, the Protective Services Committee – Fire-Rescue / EMO was adjourned at 8:02 pm.

Moved by Councillor Todd Beach and seconded by Hampton Fire Chief, Mike Raeburn that the Protective Services Committee – Fire-Rescue / EMO adjourn the meeting of June 18, 2025.

Motion Carried