



**Protective Services – Fire – Rescue/EMO Meeting Minutes  
Monday, April 28, 2025 @ 7:00 pm  
Hampton Fire Rescue, 845 Main Street**

**Attendees:**

Richard Malone – Chair, Hampton CAO/Town Clerk  
Mike Raeburn – Hampton Fire Chief / Acting EMO Coordinator  
Norm Garnett – Hampton Deputy Chief  
Blair Wanamaker – Nauwigewauk Fire Chief  
Charlie MacNeil – Nauwigewauk Deputy Fire Chief  
Todd Beach – Councillor  
Joanne Appleby – Administrative Assistant, Public Works  
Samantha Crealock – Administrative Assistant, Fire & EMO / Town Hall

**1. CALL TO ORDER**

Chair Richard Malone called the meeting to order at 6:57pm.

**2. APPROVAL OF AGENDA**

Moved by Councillor Todd Beach and seconded by Hampton Deputy Chief Charles McNeil to approve the agenda as presented.

**Carried**

**3. DECLARATION OF CONFLICT OF INTEREST**

Chair Richard Malone asked if there was anyone with a conflict of interest with any item on the agenda presented.

**None Declared**

**4. APPROVAL OF FEBRUARY 3, 2025 MINUTES**

Moved by Hampton Fire Chief Mike Raeburn seconded by Nauwigewauk Deputy Chief Norm Garnet to approve the meeting minutes of February 3, 2025.

**Carried**

**5. NEW BUSINESS**

**5.1 EMO Update**

Acting EMO Coordinator Mike Raeburn reported the Hampton EMO Advisory Committee appointed Chair Darrell Banfield and Vice Chair Pam McKenzie. The HEMO Advisory Committee is working on developing Terms of Reference, which will be reviewed by the Protective Services – Fire - Rescue /EMO committee for recommendation. There are now two groups, the Advisory Committee group will focus on reviewing plans and making recommendations, and the working group, that will begin meeting once EMO Coordinator Ben Leblanc returns from leave in late June. Acting EMO Coordinator Mike Raeburn has been actively monitoring the River Watch and providing updates. Things are looking positive for the 2025 spring flooding.

## 5.2 Fire Department Updates

Nauwigewauk Fire Department – Completed a successful water shuttle training on April 12<sup>th</sup> at 3am. During the training exercise they achieved 540 GPM and 96,00 gallons which is well exceeding requirements. Great turnout: Hampton, Kennebecasis Valley, Upham, Long Reach, and Saint John Fire Departments participated demonstrating the valuable collaboration of the mutual aid agreement. They finished up around daybreak and than had breakfast at the Nauwigewauk Fire Hall. Other recent activity includes regular training, MVA's, medical calls and mutual aid responses.

Hampton Fire Rescue – Hampton has been busy, 26 calls in April so far: structure fires, medical, mutual aid, one call involved an overdose - discussed the potential for carrying Narcan with RCMP. Looking into it particularly for firefighter protection, as well as having it in the medical trucks for calls. Hampton Fire Chief Mike Raeburn has a meeting with Dr. Fenwick who is the departments medical advisor, and Chief has reached out to Kennebecasis Valley Fire Department for their protocol.

## 5.3 Department Fire and Boundary Budget

Director of Finance and CAO reached out to Local Service District Manager regarding how Hampton's contribution to the Upham Fire Department budget is calculated post Local Governance Reform. It was noted that the contribution is based on the fire response boundary and tax dollar funding being collected specifically from that service area. The committee further discussed fire boundaries and how services areas are determined via response times.

## 5.4 GNB FireSmart NB

FireSmart NB has been brought into the light due to the Halifax, NS, fire last year. Federal funding has been transferred to NB for the FireSmart program, more information is expected to be provided in future.

## 5.5 GNB Forest Fire Watch

Department of Natural Resources (DNR) is considering amendments to the Forest Fire Act but no legislative changes have been made to date.

Hampton still issuing permits following DNR guidelines. Special permits such as blueberry field burning, remain under DNR jurisdiction. DNR is responsible for the provincial Forest Fire Watch, that includes monitoring weather conditions and issuing fire bans.

**6. NEXT MEETING** – Scheduled for June 18<sup>th</sup> at 7PM at Nauwigewauk Fire Hall.

**7. ADJOURNMENT** - At 7:50pm Hampton Fire Chief Mike Raeburn moved to adjourn the meeting.

**Prepared by:**

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Samantha Crealock  
Staff

**Approved by:**

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Richard Malone  
Chair