



**Public Works and Utility Advisory Committee
Wednesday, April 16, 2025 @7:00pm
Hampton Town Hall – 648 Main Street, Hampton**

Attendees:

Luke MacGregor, Chair
Ian Donegan, Vice Chair
Councillor Ken Chorley
Jamie Mahoney
Dave O'Donnell

Staff:

Mark Cormier - Director of Public Works and Utilities
Joanne Appleby - Administrative Assistant, Public Works

Regrets:

Terry Taylor

1. CALL TO ORDER

Chair Luke MacGregor called the meeting to order at 7:01 pm

2. APPROVAL OF AGENDA

Moved by Ian Donegan and seconded by Jamie Mahoney to approve Agenda.

Montion Carried

3. DECLARATION OF CONFLICT OF INTEREST

Chair Luke MacGregor asked if there was anyone with a conflict of interest with any item on the agenda presented.

None Declared

4. PLANNING ADVISORY COMMITTEE REPORT

Jamie Mahoney provided updates of the Planning Advisory Committee Meetings held:

January Meeting – Planning Advisory Committee reviewed a Variance Application for Signage at 375 William Bell Drive, application was approved. As part of that meeting the Committee made recommendation to Council to review and update the Signage By-law for the Business District.

February Meeting – Planning Advisory Committee reviewed a Private Access Application at 368 William Bell Dr, application was approved.

March Meeting – Planning Advisory Committee reviewed Conditional Use and Variance for 405 William Bell Dr for recycling facility on a vacant lot, application was approved.

5. APPROVAL OF JANUARY 2025 MINUTES

Moved by Jamie Mahoney and seconded by Chair Luke MacGregor to approve the minutes of January 22, 2025.

Motion Carried

6. NEW BUSINESS

- 6.1 Memo from the Director of Planning, Engineering & Development, regarding the development of accessible walking trails to the Public Works & Utilities Advisory Committee and the Parks & Recreation Advisory Committee for review and recommendation.

Moved by Jamie Mahoney and seconded by Ian Donegan to recommend to Council that the Public Works and Utilities Advisory committee supports future development as presented in the memo and as budget allows.

- 6.2 Request to consider lowering the speed limit from 70 km/hr to 50 km/hr on Main Street at the boundary between Wards 2 & 3 (former town limit) – Correspondence 25-052.

Moved by Chair Luke MacGregor and seconded by Dave O’Donnell to recommend to council to utilize Hampton’s Speed Management Guideline to address the request to lower speed limit on Main Street at the boundary between Wards 2 & 3 (former town limit).

Motion Carried

- 6.3 Request to install streetlights in the subdivision known as Cooke Estates in Nauwigewauk, off Route 100. – Correspondence 25-053 thru 25-057.

Moved by Ian Donegan and seconded by Jamie Mahoney to recommend to council to request Department of Transportation and Infrastructure complete lighting study in the Cooke Estates subdivision.

Motion Carried

- 6.4 Request to consider installing a flashing crosswalk sign at the intersection of Main Street and Cemetery Road. – Correspondence 25-060.

Moved by Dave O’Donnell and seconded by Ian Donegan to recommend to Council to install crosswalk signage and repaint crosswalk on Cemetery Road.

Motion Carried

- 6.5 Public Works & Utilities Department Updates.

Mark Cormier, Director for Public Works and Utilities provided the following update to committee members:

- Crew have been filing pot holes with cold patch and awaiting the asphalt plant to open for the season to complete further repairs.
- Completing work on the Multi Purpose Road.
- Have a few large culverts to replace this year and some work to be completed on a brook.
- A tender for Project No. 24-8697 Street Upgrades 2025 has been awarded.

7. NEXT MEETING – Tentatively scheduled for May 21, 2025, pending any new business to address.

8. ADJOURNMENT – At 8:07 pm Jamie Mohoney moved to adjourn the meeting.

Prepared by:
Joanne Appleby
Staff

Approved by:
Luke MacGregor
Chair