

**FINANCE COMMITTEE MEETING**  
**March 10, 2025**

**MEMBERS PRESENT**

Mayor Robert Doucet  
Deputy Mayor Jeremy Salgado  
Councillor Ken Chorley  
Councillor Kim Tompkins  
Councillor Todd Beach  
Councillor Karin Boyé

**STAFF**

Richard Malone, CAO  
Sherman St. Germain, Director of Finance  
Katie Cameron, Assistant Treasurer  
Shawna Miller, Finance Coordinator  
Tory Allison, Admin. Assistant- Finance

**REGRETS**

Councillor Sheree Trecartin

**1. CALL TO ORDER**

Sherman St. Germain, Director of Finance, called the meeting to order at 4:02 p.m.

**2. APPROVAL OF AGENDA**

**MOTION:** Moved by Councillor Kim Tompkins and seconded by Deputy Mayor Jeremy Salgado to approve the agenda as presented.

**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

**MOTION:** Moved by Mayor Robert Doucet and seconded by Councillor Ken Chorley to approve the February 4<sup>th</sup>, 2025, meeting minutes.

**MOTION CARRIED**

**4. NEW BUSINESS**

**4.1** Financial Statements – Audit Presentation (Teed Saunders Doyle & Co. Via Teams)

**MOTION:** Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to accept the 2024 Audited Financial Statements as presented by Peter Logan of Teed Saunders Doyle & Co., March 10, 2025.

**4.2** Appointment of Auditors

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Todd Beach to recommend to Council to appoint Teed Saunders Doyle & Co. as auditors for Hampton's 2025 fiscal year, as per Appendix A, dated March 6, 2023.

**MOTION CARRIED**

**4.3** NBAFC- 30<sup>th</sup> Annual Children's Fire Safety Journal Advertisement

**MOTION:** Moved by Councillor Tod Beach and seconded by Councillor Karin Boyé to recommend to Council to approve the purchase of a ¼ page black and white advertisement in the 30<sup>th</sup> Annual Children's Fire Safety Booklet in the amount of \$385.00, HST included.

**MOTION CARRIED**

**4.4** Halifax Sea Cadets – Request for Funding

**MOTION:** Moved by Councillor Todd Beach and seconded by Councillor Kim Tompkins to recommend to Council to receive and file the request for funding from the Halifax Sea Cadets.

**MOTION CARRIED**

**4.5** Hampton Fire Rescue – Surplus

**MOTION:** Moved by Councillor Karin Boyé and seconded by Mayor Robert Doucet to recommend to Council to accept the list as presented by Hampton Fire Rescue to declare the 29 SCBA cylinders as a surplus of assets, to be destroyed, as they are past their useful life.

**MOTION CARRIED**

**4.6** Approval of Accounts

**MOTION:** Moved by Councillor Ken Chorley and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the February 2025 Approval of Accounts listing in the amount of \$1,980,304.51.

**MOTION CARRIED**

4.7 Planning, Engineering & Development Rates 2025 (Updated)

**MOTION:** Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to approve the amended Schedule B Planning, Engineering & Development Rates 2025 as presented.

**MOTION CARRIED**

4.8 Program Registration & Facility Rates 2025 (Updated)

**MOTION:** Moved by Deputy Mayor Jeremy Salgado and seconded by Councillor Karin Boyé to approve the amended Schedule C Program Registration and Facility Rates for 2025 as presented, effective April 1<sup>st</sup>, 2025.

**MOTION CARRIED**

5. The next Finance Committee Meeting will be held on April 1<sup>st</sup>, 2025, at 4:00 p.m.

**ADJOURNMENT**

**Being no further business, the meeting adjourned at 5:03 p.m.**

**Moved by Mayor Robert Doucet that the meeting be adjourned.**

**DATE MINUTES APPROVED:** March 11, 2025

**CHAIRPERSON:** 

**SECRETARY:** Tory Allison