

**Parks & Recreation Advisory Committee  
Meeting Minutes – February 24, 2025**

<b>Attendance:</b>	Karla Lamb	Don Sherwood	Lindsay Hall
	Troy Summerville	Jinell Johnson	Gail MacKinnon
	Deputy Mayor Salgado	Kevin Breau	Jessica Churchill
	Éliane Knox		

**Regrets:** N/A

1. **Call to order:** Deputy Mayor Salgado called the meeting to order at 5:58 pm.
2. **Approval of the Agenda:** It was moved by Gail MacKinnon seconded by Jinell Johnson to approve the agenda as circulated. **Motion Carried.**
3. **Approval of the Previous Minutes:** It was moved by Lindsay Hall, seconded by Éliane Knox to approve the minutes of the January 27<sup>th</sup>, 2025, meeting with the note that the instance of “Public Advisory Committee” should read “Planning Advisory Committee”. **Motion Carried.**
4. **Business Arising from the previous Minutes:**

Disc Golf proposal brought forward again for discussion after a course design was proposed that limits conflict with trails and the agreement from the proposer to pursue funding if approved. Jeremy Salgado discussed the proposal and a group discussion followed including the following: staff and budget implications for maintenance and upkeep, proposed location, need to clear trees a concern, benefit to the community and visitors if approved. Suggestion for staff to refer proposer to Nauwigewauk Community Club.

**5. New Business:**

- **AD 2009 Space Allocation Policy**  
Jessica Churchill discussed the new Space Allocation Policy proposed for council. It was clarified that this policy does not let groups choose their allotted time in a certain priority, but instead outlines how staff will consider requests so as not to upend groups. **It was moved by Lindsay Hall and seconded by Don Sherwood that the Parks & Recreation Committee is recommending this policy to council for consideration and approval. Motion Carried**
- **AD 2010 Achievement Policy**  
Jessica Churchill discussed the new Achievement Display Policy proposed for council. It was discussed that a minimum threshold of provincial level achievements be added as well as the possibility for lesser achievements to be photographed for digital display. The question was raised about the future of the old banners at the Field House. **It was moved by Jinell Johnson and seconded by Troy Sommerville that the Parks & Recreation Committee is recommending this policy to council for consideration and approval with the noted additions. Motion Carried**
- **Equity in the Allocation of Public Recreation Spaces Policy**  
Jessica Churchill discussed the Equity in the Allocation of Public Recreation Spaces Policy template provided to the town by Recreation NB for consideration. It was

discussed that an equity policy as outlined is starting to appear in eligibility requirements for grant applications and the adoption or inclusion of such a policy should be considered. Discussion occurred which reflected the importance of an Equity policy and that it is needed to reduce the rate at which women/girls drop out of sports.

- **Mayor's Monarch Pledge 2025**

Kevin Breau discussed the history and parameters of adoption of the Mayor's Monarch Pledge. All agreed this is an important endeavour to be part of. **It was moved by Karla Lamb and seconded by Lindsay Hall that the Parks & Recreation Committee is recommending the Mayor's Monarch Pledge to council for consideration and approval. Motion Carried**

**6. Reports:**

**A. Department Update:**

Office/Pool/Programs

Jessica Churchill – Diving board arrived for the pool, Amilia SmartRec software transition underway, spring program calendars are drafted and waiting for the results of the upcoming recreation survey to be finalized, meetings with local user groups to gather feedback on the field house are underway, summer student hiring is beginning.

Arena/Parks/Trails/HRMF

Kevin Breau – weather is holding up preliminary work on parks and trails so waiting for weather to clear, Battle of the Badges event, of which Hampton is a sponsor, raised over \$16,000 for PRO Kids , multipurpose facility construction is progressing and a tour for the committee will be set up in the spring once glass work is finished.

**B. HHS Update:**

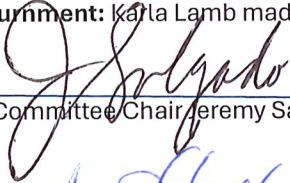
Karla Lamb – sports are transitioning with hockey and basketball ending and volleyball and track starting, the musical rehearsals are underway with the show being April 10-12

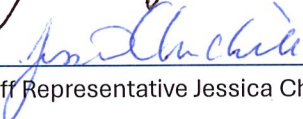
**Other: Updates from Committee Members**

**Round Table:** Don (no updates), Eliane – Question regarding more tennis courts being added to multipurpose facility – directed to program offerings at the field house, Troy – Baseball NB has expressed interest in hosting U18 provincials in Hampton and asked about planned maintenance for the fields, including if lights are in the municipal plan – Kevin outlined current plan, Lindsay – Arena parking lot path to the middle school is icy and who's responsible for its maintenance – Kevin responded the Parks staff and current weather has been a problem, Karla (no updates), Gail (no updates)

**7. Next Meeting: Monday, March 31<sup>st</sup>, 2025 at 6 pm**

**8. Adjournment:** Karla Lamb made a motion for adjournment at 6:54pm

  
\_\_\_\_\_  
Committee Chair Jeremy Salgado

  
\_\_\_\_\_  
Staff Representative Jessica Churchill