



**Environment Advisory Committee  
Council Chambers  
Tuesday January 20, 2026 - 7:00 pm  
Meeting Minutes**

**Attendees:**

Phil Taber (Chair)	Pam McKenzie (Vice Chair)	Marshall Fowler
Jean Northrup	Laura Myers	Blair Boudreau
Councillor Karin Boyé	John Blenis	

**Regrets: N/A**

**Staff:**

Richard Malone, Chief Administrative Officer  
Bailey Brogan, Assistant Planner/Development Officer  
Cameron Evans, Building and Development Coordinator

**1. Call to Order**

The meeting was called to order at 7:00 pm by the Chair, Phil Taber

**2. Election of Chair and Vice Chair for 2026**

Pam McKenzie called for nominations for Chair position; Phil Taber offers for Chair – Affirmed by all members of committee.

Phil Taber called for nominations for Vice Chair position; Pam McKenzie offers for Vice Chair – Affirmed by all members of committee.

**Moved by Pam McKenzie and seconded by Councillor Karin Boyé to approve nominations of Phil Taber for Chair and Pam McKenzie for Vice Chair.**

**Motion Carried**

**3. Approval of Agenda**

- i. John Blenis requests removal of item 8 a) HRAA presentation from Sarah Blenis since she was unable to attend. Would like to reschedule for February committee meeting to allow Sarah Blenis to present
- ii. Request from Phil Taber to add brief discussion of updated definitions in light pollution from Zoning By-Law Housekeeping Amendments, added to New Business item 8a)



- iii. Laura Myers requested an addition to Old Business for brief discussion regarding Battery Recycling, added to Old Business Item 7 b)
- iv. Requested by Marshall Fowler to discuss EC Mandate Review process, added to Old Business item 7 c)

**Moved by Blair Boudreau, seconded by Jean Northrup to approve the agenda as amended.**

**Motion Carried**

**4. Disclosure of Conflict of Interest**

None Declared.

**5. Approval of Minutes**

**Moved by John Blenis and seconded by Blair Boudreau to approve Minutes from the October 25, 2025, Environment Committee Meeting.**

**Motion Carried**

**6. Membership – Reappointments to Committee**

Summary of reappointments made by Council for members of Environment Committee (EC):

*Moved by Councillor Boyé and seconded by Councillor Chorley to reappoint Marshall Fowler to the Environment Advisory Committee for a 3-year term ending December 31, 2028. **MOTION CARRIED***

*Moved by Councillor Boyé and seconded by Councillor Tompkins to reappoint John Blenis to the Environment Advisory Committee for a 3-year term ending December 31, 2028. **MOTION CARRIED***

*Moved by Councillor Boyé and seconded by Deputy Mayor Salgado to reappoint Laura Myers to Environment Advisory Committee for a 3-year term ending December 31, 2028. **MOTION CARRIED***

**7. Business Arising from Minutes:**

**7.1. SWM Update – Staff update**

Presentation by Staff of SMW Guidelines with recommendations from the Environment Committee and Council. The amended Guideline was provided in Environment Committee Package to outline the completed updates.



This is the 2nd revision, completed in 2025, and was approved in December 2025 by Council. Updates/clarifications included definitions utilizing verbiage from NB Watercourse Alternation Certification Manual, guidelines for sediment and erosion control and diagrams i.e. Strawbales/Geogrid erosion control, Rip Rap Rock Shields, etc.

Council directed staff to include a statement, providing reiteration of Hampton's commitment to ensuring stormwater management and sediment control during construction phases. General feedback from Environment Committee was positive, and members showed appreciation for the updates and information.

### **7.2. Battery Recycling - Old Business**

Hampton intends to purchase battery boxes for the Hampton Recycling Centre. Sourcing and costs are being reviewed by Staff. Laura Myers agreed to coordinate update to the public website to notify residents that the new location is the Hampton Recycling Centre and remove Town Hall as a drop off location.

### **7.3. EC Mandate Discussion – Old Business**

Marshall Fowler inquired regarding progress of discussed mandates/timelines

Staff estimate updates to the Procedural By-law to reach council for February 10<sup>th</sup>, 2026, Council meeting for potential first and second reading with a final reading projected for March 10<sup>th</sup>, 2026, Council. Public comments would open following first and second reading.

Inquiry of what is being presented to council – Staff commented that the overall discussion from October Environment Committee was summarized and will be presented to council.

## **8. New Business:**

### **8.1. Light Pollution Definitions in Zoning By-Law House Keeping Amendments**

Phil Taber summarized new definitions added to By-Law i.e. full cut off lights, light trespass, glare, light pollution. He encouraged committee members to provide comments during the public consultation period and intends to provide positive feedback.



John Blenis asked how social media updates re: bylaws reach members of public. Staff provided clarification; information is posted on the website and followers of Hampton's social media page and community newsletter are notified.

Public comments are open until 12 pm on February 6<sup>th</sup>, 2026, with public hearing at February 10<sup>th</sup> Council Meeting.

Question raised regarding light emitted from Summit Centre following opening of center, concerns of light pollution and costs of operating lights past midnight and onwards. R Malone to inquire regarding lighting from Summit Centre to balance security/safety with light pollution/cost of operation.

#### **8.2. Earth Day – Staff Update**

Update from Staff regarding preparations, starting early to provide notification and involvement. Formal date to be confirmed but will likely be the weekend falling either side of Earth Day 2026.

#### **8.3. Nature NB Event – Staff Update**

Event occurring on January 22, 2026, at Hampton High School presented by Nature NB, screening two (2) locally made documentaries. Registration ahead of time is required.

#### **8.4. Using Teams to share documentation**

Staff outlined intentions to move Environment Committee files to a Microsoft Teams channel to allow for provision of meeting files amongst members as the email system is presenting issues for larger attachments. Staff likely to host a brief information session at Environment Committee once Team Channel is created to assist members learn new system.

#### **8.5. Recommendation to Council for PAC Representative elected from Environment Committee**

The Position of Environment Committee representative for the Planning Advisory Committee is vacant, and the Chair asked for nominations of a member to join the Planning Advisory Committee. Marshall Fowler, Pam McKenzie and Phil Taber volunteered as nominees. Time was given to each candidate to provide a brief



outline of their reasons for nominating. A secret ballot format was agreed upon by all members and candidates; Phil Taber clarified that as Chair; he would be unable to vote. Staff completed a tally of votes received with Pam McKenzie receiving the majority vote.

**Moved by Laura Myers and seconded by Councillor Karin Boye to recommend to Council that Pam McKenzie represent the Environment Committee on the Planning Advisory Committee.**

**Motion Carried**

**9. Outstanding Issues:**

**N/A**

**10. Next Meeting**

**10.1.** The next Environment Advisory Committee meeting will be Tentatively scheduled for February 17, 2026

**10.2. New Agenda items for next meeting**

Hammond River Angling Association Presentation from Sarah Blenis for HRAA that was deferred from this evening's agenda.

**11. Adjournment**

**Moved by Pam McKenzie and seconded by Jean Northrup to adjourn the meeting at 8:13 pm.**

**Motion Carried**

**Approved:**

Phil Taber (Mar 23, 2026 13:31:18 ADT)

Phil Taber  
Chair

Cameron Evans (Mar 25, 2026 12:20:27 ADT)

Cameron Evans  
Staff Representative