



**HAMPTON COUNCIL MEETING
FEBRUARY 10, 2026**

A closed session of Council was held preceding the regular Council meeting on February 10th, 2026, commencing at 5:32 p.m. and adjourned at 6:44 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:00 p.m. and adjourned at 9:17 p.m.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer/Assistant Clerk
Lisa Richard, Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Treasurer
Arthur McCarthy, Director of Planning, Engineering & Development
Jessie Dean, Executive Assistant to the CAO

DELEGATIONS: Sgt. McCann, Hampton RCMP
Heather Campbell, Director, UNB Integrated Health Initiative

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:32 p.m. and adjourned the closed session at 6:44 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> <u>of 68 (1)</u>	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	

- c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract 2
- d) The proposed or pending acquisition or disposition of land 1
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal 1
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems 1
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information
- j) Labour and employment matters, including the negotiation of collective agreements 3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Boyé and seconded by Councillor Chorley that the agenda of the February 10th, 2026, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for Hampton for the month of January. Overall, there were a total of 218 calls for Hampton, which is the same number as last year at this time. There were 6 arrests made for various charges. Traffic patrols on William Bell Drive, and Main Street resulted in 6 tickets and 16 warnings. Sgt. McCann addressed the recent arrest related to human trafficking in the area, noting that this case did not involve an abduction or children. Human trafficking covers a wide range of activity and can involve the recruitment, movement, or holding of victims for exploitation, often for sexual purposes or forced labor. In some cases, offenders are exploiting and coercing their own partners for this purpose. There is a publication ban in this case to prevent contamination of the potential juror pool.

The Community Policing Officer completed 142 school patrols, 11 school visits, 3 school presentations, and 1 presentation to a senior's group. The Battle of the Badges fundraiser hockey game will be held at the Summit Centre on February 21, 2026, with the proceeds being shared by PRO Kids and Help the Cops Help the Kids. This year there will be a shoot out for a chance to win a Mitsubishi RVR.

Councillor Tompkins inquired about current staffing levels at the Detachment, and Sgt. McCann advised that they are well staffed at the moment.

Councillor Beach noted that there were concerns raised at the recent Hampton Chamber of Commerce meeting by local business regarding an increase in minor crime. The Chamber may send a letter to the Detachment outlining these concerns.

Mayor and Council thanked Sgt. McCann for his presentation.

6.2. Heather Campbell, Director, UNB Integrated Health Initiative

Heather Campbell presented an overview of Integrated Health Initiative (IHI), which is a collaborative, community-focused initiative based at UNB's Saint John Campus. This is a bold and innovative approach that is focused on building a new health ecosystem for the province by strengthening connections between researchers, students, health professionals, governments, business and community partners to explore practical solutions to complex health issues facing our region. It is anchored within a growing Health Innovation Corridor that includes UNB, NBCC, Dalhousie Medicine New Brunswick, and the Saint John Regional Hospital.

The Bachelor of Health program was launched in 2020 and is unique to Eastern Canada. There are currently more than 200 students enrolled in the program across three majors – Society and Health, Management in Health, and Biomedical Sciences and Health. With growing practicum and co-op opportunities, graduates are entering the workforce job ready. Research focus areas include child and youth mental health, aging transitions and child rights.

A Health and Social Innovation Centre is being constructed on the UNBSJ campus. It will be a 65,000 sq. ft. state-of-the-art facility, LEED certified and fully accessible. It will feature a healing garden honoring Indigenous history and reconciliation. Many local and regional companies are involved in the construction, creating jobs and long-term growth in Saint John. The Centre will serve as a community hub, connecting health care providers, entrepreneurs and researchers, fostering a vibrant, creative space for new, impactful ideas. Council are welcome to arrange a tour once the facility is complete. It is expected to be open later this year.

Mayor and Council thanked Ms. Campbell for sharing this information and her work on this important initiative.

6.3. Public Hearing, By-Law No. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 – Housekeeping Amendments

Arthur McCarthy, Director of Planning, Engineering & Development, presented the proposed housekeeping amendments to Hampton Zoning By-Law No. HAM-2023-16. The Zoning By-Law was enacted on January 9, 2024, to guide development in the municipality. It is intended to be a living document that may be amended to best suit land use patterns. The proposed amendments are to provide greater clarity and address omissions in the By-Law.

A timeline of the adoption process of the proposed amendments was reviewed, along with a summary of highlighted updates.

At the Regular Council meeting held on December 9, 2025, Council referred the proposed amendments to the Planning Advisory Committee for their views. The PAC reviewed the amendments at their meeting held on January 27, 2026, and made the following recommendation:

Moved by Jamie Mahoney and seconded by Luke Johnson that the Planning Advisory Committee recommend that Council approve By-Law No. HAM-2026-27 A By-law to Amend the Hampton Zoning By-law No. HAM-2023-16 including:

- *Stormwater management provisions, and*
- *William Bell Drive maximum setback standard.*

Motion Carried

It was also noted that in response to a request for clarification from the public, amendment 34 was revised to reference only subsection 5.1(a)(a), leaving the remaining subsection unchanged. In response to a public query regarding the removal of references to specific legislation, Arthur McCarthy noted that the definitions were amended to reference appropriate legislation, with the intent to protect the municipality from the risks of amended legislation negating land use definitions. Removing reference to

specific legislation does not allow the land use definitions in the Zoning By-law to supersede definitions in the *Community Planning Act* nor does it absolve Hampton from following all other legislative requirements they are accountable for as a municipality.

In following the proposed timeline for adoption of the Zoning By-Law amendments, Council then proceeded to hold a Public Hearing.

Lisa Richard, Clerk, outlined the procedure for the Public Hearing and noted that two (2) written queries were received from the public regarding the proposed amendments in advance of the hearing, which were addressed by the Planning Department as mentioned above.

Mayor Doucet called the Public Hearing to order and asked three times if anyone from the public would like to step forward to speak in favour of the amendments. No one stepped forward.

Mayor Doucet then asked three times if anyone from the public would like to step forward to speak in opposition of the amendments. No one stepped forward.

Mayor Doucet closed the Public Hearing.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council proceed with first and second reading of By-Law No. HAM-2026-27: A By-Law to Amend the Hampton Zoning By-Law No. HAM-2023-16 with the following updates:

- 1. The addition of amendment 30 to address the addition of provision 4.18.1 Stormwater Management;**
- 2. The addition of amendment 30.1 to address the amendment of Section 4.18.2 Landscaping;**
- 3. A clarification to amendment 34 to reference only subsection 5.1(a)(a), leaving the remaining subsection unchanged; and**
- 4. The addition of amendment 38 to address Front Yard Setbacks on William Bell Drive.**

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting January 13, 2026

Moved by Councillor Beach and seconded by Councillor Chorley that the minutes of the January 13th, 2026, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Closed Council Meeting January 27, 2026

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that the minutes of the January 27th, 2026, Special Closed Council Meeting be adopted.

MOTION CARRIED

7.3. Special Council Meeting February 2, 2026

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the minutes of the February 2nd, 2026, Special Council Meeting be adopted.

MOTION CARRIED

7.4. Committee of the Whole Meeting February 3, 2026

Moved by Councillor Trecartin and seconded by Councillor Boyé that the minutes of the February 3rd, 2026, Committee of the Whole Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1. Assessing Flood Adaptation Solutions in Hampton, NB – Final Feasibility Report

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the Final Report on the Feasibility Study “Assessing Flood Adaptation Solutions in Hampton, NB” as submitted by HILCON Limited, dated December 19, 2025.

MOTION CARRIED

8.2. Cobblehill Subdivision Phase 1

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council approve the Amending Subdivision Developers Agreement # 2 with Schooner Point Development Ltd. for Cobblehill Subdivision Phase 1 intended to adjust performance security and reflect the updated Residential Developer Assistance Policy 2025-003-RDAP. This Amending Agreement # 2 is an amendment to the original Subdivision Developers Agreement approved by Hampton on November 12, 2024, and registered with the New Brunswick Land Registry as document number 45784569, and an Amending Agreement approved by Hampton on August 12, 2025, and registered with the New Brunswick Land Registry as document number 46392297.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council assent to the subdivision plan entitled “Cobblehill Subdivision Phase 1” located on William Bell Drive, as prepared by Don-More Surveys & Engineering Ltd., to create eighteen (18) medium density residential “R2” lots, three (3) public

streets named Coach Light Drive, Bridle Creek Drive, and Phaeton Drive (extension), and a Local Government Services Easement for drainage, subject to:

- a. The outstanding requirement for storm sewer video, granular testing and engineering certificate be submitted to confirm there are no major infrastructure issues with work completed to date, as determined by the Director of Planning, Engineering and Development.

MOTION CARRIED

8.3. Pleasant View Estates Phase 2

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council approve the Amending Subdivision Developers Agreement # 2 with BCY Developments Ltd. for Pleasant View Estates Phase 2 for construction of a stormwater management system and reconfigure PIDs 30340343, 30340350, 30340368, 30340376 and 30340384 for the development of six (6) residential “R2” building lots for the construction of either townhouses, semi-detached or small lot one-units. This Amending Agreement # 2 is an amendment to the original Subdivision Developers Agreement approved by Hampton on August 25, 2011, and registered with the New Brunswick Land Registry as document number 30559315, and an Amending Agreement approved by Hampton on August 13, 2020, and registered with the New Brunswick Land Registry as document number 40480742.

MOTION CARRIED

8.4. Requests for Street Lighting

Hampton was recently notified by the Department of Transportation & Infrastructure that street lighting along provincial roads is now a municipal responsibility. Two areas of Ward 1 – a portion of Roberston Road and Cooke Estates Subdivision have requested streetlights. Hampton must now consider how to address these requests in particular, and future requests going forward. Staff are recommending a guideline be developed as there are many factors to be considered, including budget implications.

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council table the decision regarding the requests for street lighting on a portion of the Robertson Road and Cooke Estates Subdivision until such time that a guideline is established to address requests for the installation of longitudinal street lighting in Hampton.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council direct staff to establish a guideline for the consideration of requests for the installation of longitudinal street lighting in Hampton.

MOTION CARRIED

8.5. Human Resources Policies

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council adopt revised Human Resources Policy Nos. HR1001 through HR1016, HR1018, and HR1019 as presented by the Director of Finance & Human Resources at the Committee of the Whole meeting on February 3, 2026.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council adopt the following Human Resources Policies as presented by the Director of Finance & Human Resources at the Committee of the Whole meeting on February 3, 2026:

1. *HR1020 – Drug and Alcohol Policy*
2. *HR1023 – Dress Code Policy*

MOTION CARRIED

8.6. 2026 Organizational Chart

Moved by Councillor Chorley and seconded by Councillor Beach to adopt the 2026 Organizational Chart for Hampton as presented by the Director of Finance and Human Resources at the Committee of the Whole meeting on February 3, 2026.

MOTION CARRIED

8.7. MOU with Greater Saint John Community Foundation

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton Council approve the Memorandum of Understanding (MOU) between The Greater Saint John Community Foundation and Hampton relating to the continued acceptance of donations to support the Summit Centre Facility Project. The purpose of the MOU is to set out the basic terms by which The Greater Saint John Community Foundation and Hampton will continue to receive donations, administer donation receipts, and disburse donated funds in support of the Project until December 31, 2026.

MOTION CARRIED

9. READING OF BY-LAWS

9.1. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 – Housekeeping Amendments

Lisa Richard, Clerk, performed the first reading of By-Law No. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council accept the first reading of Hampton By-Law No. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

MOTION CARRIED

Lisa Richard, Clerk, performed the second reading of By-Law No. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

Moved by Councillor Trecartin and seconded by Councillor Beach that Hampton Council accept the second reading of Hampton By-Law No. HAM-2026-27: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

MOTION CARRIED

Mayor Doucet noted that the draft By-Law would be posted on Hampton’s website for public examination prior to third and final reading, scheduled for March 10th, 2026.

10. CORRESPONDENCE LIST

#	From	Subject Matter	Motion
26-004	Peggy Head, CiB National Chairperson	Invitation to participate in the 2026 Communities in Bloom program.	Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence # 26-004 be received and filed. MOTION CARRIED Nay: Councillor Tompkins

26-005	Hon. Serge Gagnon, Assistant Deputy Minister, DTI	Update regarding review of safety measures requested on Route 100.	Moved by Councillor Trecartin and seconded by Councillor Chorley that correspondence # 26-005 be received and filed, with a copy sent to Director of Public Works & Utilities, and an update be provided to the residents who raised the concern. MOTION CARRIED
26-006	Candice Dekleva, Senior Program Advisor, Prevention & Control Unit, Dept. of Health	Invitation to participate in the National Wastewater Drug Surveillance Initiative.	Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence # 26-006 be referred to the Health Care Committee and the Public Works & Utilities Advisory Committee for review and recommendation. MOTION CARRIED
26-007	Family of the Late Beatrice McGinnis	Thank you card for floral arrangement.	Moved by Councillor Boyé and seconded by Councillor Trecartin that correspondence # 26-007 be received and filed. MOTION CARRIED
26-008	Family of the Late Gladys Kellar	Thank you card for donation in memory of the Late Gladys Kellar	Moved by Councillor Chorley and seconded by Councillor Beach that correspondence # 26-008 be received and filed. MOTION CARRIED

26-009	Joel McConchie, President, Hampton Speed Skating Club	Sponsorship request from the Hampton Speed Skating Club for their annual meet being held at the Summit Centre on February 21, 2026, and a request for a welcome letter from the Mayor to be included in the event program.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council, in accordance with Donations Policy AD2011, approve a donation in the amount of \$150 to the Hampton Speed Skating Club for their annual meet being held on February 21, 2026, at the Summit Centre, and provide a welcome letter from the Mayor to be included in the event program. MOTION CARRIED
<i>Councillor Beach declared a conflict of interest regarding correspondence item 26-010 and left the meeting at 8:35pm</i>			
26-010	Andrew Willet, Director, Sustainability & Community Relations, JD Irving Limited	Letter regarding the rejection of the Shared Landscapes Initiative Plan by the Provincial Government.	Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence # 26-010 be received and filed. MOTION CARRIED
<i>Councillor Beach returned to the meeting at 8:38pm</i>			

11. REPORTS FROM COMMITTEES

11.1. Health Care Committee

Mayor Doucet advised that the Committee met on January 19, 2026, and Ambulance NB gave a presentation. Councillor Beach inquired if they discussed performance metrics. Mayor Doucet advised that they presented information on response times and acknowledged the issue of reimbursement to municipalities for attendance at medical assist calls.

11.2. Economic Development & Tourism Advisory Committee

Councillor Beach advised that the Committee met on January 20, 2026, and referred to the minutes as presented.

11.3. Environment Advisory Committee

Councillor Boyé advised that the Committee met on January 20, 2026, and referred to the minutes as presented.

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council appoint Pam McKenzie to the Planning Advisory Committee, as the representative from the Environment Advisory Committee, for a 3-year term ending December 31, 2028.

MOTION CARRIED

11.4. Protective Services – Fire-Rescue/EMO Committee

Councillor Beach advised that the Committee met on January 21, 2026, and referred to the minutes as presented.

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council adopt Administrative Policy *AD2013 Reception Centre Policy* as per the recommendation of the Protective Services -Fire-Rescue/EMO Committee.

MOTION CARRIED

11.5. Planning Advisory Committee

Councillor Tompkins advised that the Committee met on January 27, 2026, and referred to the minutes as presented. The Committee reviewed the housekeeping amendments to the Zoning By-Law which were addressed in item 6.3 of this meeting.

11.6. Public Works & Utilities Advisory Committee

Councillor Chorley advised that the Committee met on January 28, 2026, and referred to the minutes as presented.

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council, in response to correspondence 25-129, approve the request to replace the YIELD sign at the intersection of Elmwood Drive and Mapleview Drive with a STOP sign, as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council, in response to correspondence 26-003, direct staff to advise the resident that a crosswalk is not feasible in this location and send a letter to the Francophone School District – South to request a review of the current bus route/stop for Wright Street.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the recommendation of the Public Works & Utilities Advisory Committee that, as per Hampton’s Speed Management Guideline, no further traffic

calming measures are required at this time on Saint Pauls Street as per the results of the speed management data collected between July and September 2025.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the recommendation of the Public Works & Utilities Advisory Committee that, as per Hampton's Speed Management Guideline, no further traffic calming measures are required at this time on Main Street (at the boundary between Wards 2 and 3) as per the results of the speed management data collected between September and October 2025.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council appoint Al Walker to the Public Works & Utilities Advisory Committee for a 3-year term ending December 31, 2028.

MOTION CARRIED

11.7. Finance Committee

Councillor Trecartin advised that the Committee met on February 2, 2026, and referred to the minutes as presented.

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council approve the purchase of a ¼ page black and white advertisement in the Canadian Legion's 24th Annual Military Service Recognition Book in the amount of \$380.00, HST included, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Chorley that Hampton Council approve a donation to the Arthritis Society of Canada in the amount \$150.00, as per the recommendation of the Finance Committee.

MOTION CARRIED

Acceptance of All Committee Reports:

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council accept the minutes of the following Committees, as presented:

1. Health Care Committee
2. Economic Development & Tourism Advisory Committee
3. Environment Advisory Committee
4. Protective Services Committee – Fire-Rescue/EMO
5. Planning Advisory Committee

6. **Public Works & Utilities Advisory Committee**
7. **Finance Committee**
8. **Joint Health & Safety Committee**

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Dog Control Reports for January and February.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report. There were a total of 5 permits (all wards) issued for the month of January for a permit value of \$679.00 and construction value of \$85,800.00.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 34 calls for Hampton Fire-Rescue and 6 calls for Nauwigewauk Fire-Rescue in the month of January.

12.4. Communications Report

Deputy Mayor Salgado referred to the Communications Report as presented, noting that the top performing posts for January were the posts regarding the walking track at the Summit Centre featuring local resident, Hazel, and the Winterfest Scavenger Hunt featuring Frostbite.

Approval of all Reports:

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that Hampton Council approve the Dog Constable Reports, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve the January 2026 Approval of Accounts listing in the amount of \$1,006,282.23.

MOTION CARRIED

14. NEW BUSINESS

None

15. OUTSTANDING ISSUES

15.1. Upcoming Meetings

Mayor Doucet noted the following:

- There will be no Committee of the Whole Meeting in March due to March Break
- Next Regular Council Meeting is March 10, 2026.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 9:17 p.m.

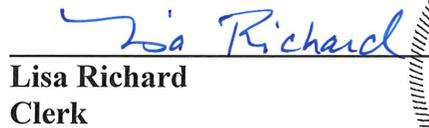
Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton adjourn the council meeting of February 10th, 2026.

MOTION CARRIED

APPROVED BY:



Robert Doucet
 Mayor



Lisa Richard
 Clerk

