



***Seasonal Recreation Attendants***  
***Recreation Department***

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Interested applicants, provided they meet the eligibility, should submit a resume and cover letter to Sherman St. Germain, Director of Finance & Human Resources, via email to [hr@hampton.ca](mailto:hr@hampton.ca), in person at the Town Hall (front office), or to PO Box 1066, Hampton, NB, E5N 8H1. Please include the reference number for all positions you would like to be considered for within your cover letter and the email subject line.

Job Title:	Seasonal Recreation Attendants, Recreation Department <b>Reference Job # 10002401</b>
Reports To:	Recreation Coordinator (Bradford Rogers) & Director of Recreation (Jessica Churchill)
Posting Date:	February 4 <sup>th</sup> , 2026
Posting Expiry Date:	Until positions are filled
Anticipated Start:	Positions start between May 4 <sup>th</sup> and June 22 <sup>nd</sup> , 2026
Job Summary	<p>The town of Hampton is seeking energetic and creative individuals to join our Recreation Department for the summer season as a Recreation Attendant, where the ordinary transforms into extraordinary!</p> <p>Join the team responsible for igniting excitement in our community-focused events and programs. Through positive and safe interactions, you have the power to create experiences that leave lasting impacts on everyone you engage with.</p> <p>We want YOU to help us demonstrate why, <i>It's Our Nature!</i></p>
<b>DETAILED JOB DESCRIPTION ATTACHED</b>	

*Criminal Record Check and Vulnerable Sector Check may be requested for anyone 18 years of age or older.*

## **Job Description:**

As a Recreation Attendant, you'll play a key role in creating a positive, safe, and engaging environment for all participants in our recreational programs and facilities. You'll help facilitate a variety of sports and activities across a variety of playing surfaces, while ensuring that our facility is clean, organized, and welcoming.

Come be a part of our mission to make every event a celebration and every program an unforgettable journey for our community.

## **Responsibilities:**

- Program Facilitation: Assist in leading and supervising recreational sports programs, encouraging participation, teamwork, and sportsmanship.
- Customer Service: Greet participants with a friendly, positive attitude. Be available to answer questions and provide general information.
- Registration & Payments: Handle participant check-ins and process payments using the facility's payment system accurately.
- Safety Monitoring: Ensure all equipment is used safely and appropriately. Proactively identify and address any safety concerns.
- Facility Cleanliness: Maintain a clean and organized environment by tidying up sports areas between sessions and cleaning as scheduled.
- Equipment Management: Set up and take down equipment for each program session and inspect for damage or maintenance needs.
- Participant Engagement: Encourage a fun and inclusive environment where all ages and skill levels feel welcome and involved.
- Team Support: Assist other staff and supervisors with various tasks as needed, including special events or community initiatives.
- Policy Adherence: Follow all health and safety protocols and recreation facility guidelines.

## **Preferred Skills:**

- A high school diploma.
- Flexibility to work flexible hours, including evenings, weekends, and holidays.
- Excellent communication and interpersonal skills, with a friendly and approachable demeanor.
- Ability to work independently as well as collaboratively within a team.
- Current Workplace Standard First Aid.
- A valid NB Driver's License.