



HAMPTON COUNCIL MEETING JANUARY 13, 2026

A closed session of Council was held preceding the regular Council meeting on January 13th, 2026, commencing at 5:35 p.m. and adjourned at 6:55 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:06 p.m. and adjourned at 8:03 p.m. A closed session of Council was reconvened after the regular Council meeting at 8:07 p.m. and adjourned at 8:40 p.m.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer/Assistant Clerk
Lisa Richard, Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Treasurer
Arthur McCarthy, Director of Planning, Engineering & Development
Bailey Brogan, Assistant Planner/Development Officer
Jessie Dean, Executive Assistant to the CAO
Mel Norton, Legal Counsel, Lawson & Creamer

DELEGATIONS: Sgt. McCann, Hampton RCMP
Darrell Ruttle, Resident
Thomas Lewallen, Planner, Dillon Consulting

REGRETS: Deputy Mayor Jeremy Salgado

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:35 p.m. and adjourned the closed session at 6:55 p.m. The closed session was reconvened after the regular Council meeting at 8:07 p.m. and adjourned at 8:40 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1)</u>	<u>Category</u>	<u># of Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	1
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	1
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems	2
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:06 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Boyé that the agenda of the January 13th, 2026, Council meeting be approved with the addition of item 14.1 2026 Summer & Winter Maintenance Agreement with DTI.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for Hampton for the month of December. Overall, there were a total of 225 calls for Hampton which is up from 173 during the same period last year. There were 7 arrests made in December for various charges. Traffic patrols on William Bell Drive, Main Street, and Centennial Road resulted in 1 ticket, 10 warnings for speeding, and 35 warnings for various infractions.

During the month of December, the detachment held a “Fill the Cruiser” food drive for the local food bank. There was 320lbs of food donated to the cause, along with \$1,627.20. A portion of the funds raised came directly from the detachment through a collection at their holiday party held at the Summit Centre. Members of the detachment also helped serve students a holiday breakfast at Hampton Middle School on December 19th. The Community Policing Officer participated in 137 school patrols, 10 school visits, and 2 school presentations.

Mayor and Council thanked Sgt. McCann for his presentation.

6.2. Darrell Ruttle, Resident

6.2.1. Street Signage at the Intersection of Albert & Saint James Streets

Darrell Ruttle addressed Council to request a street name sign for Saint James Street at the intersection of Albert Street.

Moved by Councillor Tompkins and seconded by Councillor Boyé that the request made by Darrell Ruttle for additional street name signage at the intersection of Albert and Saint James Streets be referred to the Public Works & Utilities Department for review.

MOTION CARRIED

6.2.2. Gender Neutral Washrooms at the Summit Centre

Mr. Ruttle also addressed Council regarding the gender neutral washrooms at the Summit Centre. He asked Council if they consulted the public regarding the installation of these washrooms in the new facility. Mayor Doucet advised that it was a design decision made by Council based on the recommendation from the building’s architect. Washroom facilities of this nature will soon be a requirement for all government buildings and Council felt it would be beneficial to open the building with these amenities already in place.

Councillor Beach noted that they are accessible washrooms, not just gender neutral. They allow for greater access to facilities for all members of the community. Mr. Ruttle stated that there are no other similar facilities in this area. Councillor Tompkins pointed out that there are other buildings in the area that offer these facilities, such as the Imperial Theatre and Meenan's Cove Beach House. By offering these facilities, public buildings become more accessible for all members of the community. Mr. Ruttle asked if Council considered that these washrooms would lead to an increased risk of sexual assault. The Mayor responded that the layout of the washrooms and monitoring by staff are deterrents to incidents of this nature. The Mayor stated that the washrooms would not be changing and there are 5 single washrooms available for those who are not comfortable using the gender neutral facilities.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting December 9, 2025

Moved by Councillor Trecartin and seconded by Councillor Chorley that the minutes of the December 9th, 2025, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Council Meeting December 17, 2025

Moved by Councillor Beach and seconded by Councillor Boyé that the minutes of the December 17th, 2025, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

None

9. READING OF BY-LAWS

9.1. HAM-2025-24: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 – Supportive Housing Amendments

Richard Malone, Chief Administrative Officer, briefly reviewed the process to date regarding the consideration of these amendments as well as By-Law No. HAM-2025-25, which would rezone PID 30150395 to allow for a supportive housing use.

A statutory public hearing on the proposed amendments was held in November, where Council heard oral submissions from members of the public. Written submissions were also accepted by Council in advance of the hearing. Under Hampton's Procedural By-Law No. HAM-2025-01, Council does not hear additional public delegations on matters that have been the subject of a statutory public hearing. Council has received and considered all written comments submitted to the Clerk's Office in advance of third reading of these proposed by-laws.

Lisa Richard, Clerk, noted there were 66 written submissions received in opposition to the proposed by-laws.

Thomas Lewallen, Planner, Dillon Consulting, presented a summary of the Planning Advisory Committee (PAC) review requested by Council at the December 9, 2025, Council Meeting, and the proposed Section 59 conditions for the re-zoning of PID 30150395.

Following the PAC's initial recommendations from their October 28, 2025, meeting, and Council's direction after the public hearing on November 12, 2025, revised Supportive Housing definitions were presented to Council at their regular meeting held on December 9, 2025. Council approved the revisions and additionally asked the PAC to review them to ensure they were in line with the intention of their recommendations of October 28, 2025.

The PAC reviewed the revised Supportive Housing definitions at a special meeting held on December 16, 2025. The Committee agreed with the changes but found that Tier 3 uses in the Institutional Zone should be "Conditional" to allow for greater oversight.

Section 59 of the *Community Planning Act* is a tool for managing specific development proposals. Conditions imposed under this section of the Act permit local governments to approve rezoning applications subject to binding legal terms and conditions, ensuring projects align with community standards and planning objectives. Council is able to impose reasonable terms and conditions concerning:

- Uses of the land, buildings, and structures;
- Site layout and design, including parking, landscaping, and access;
- External design, appearance and spacing of buildings and structures; and
- Any other matters that it considers relevant to the situation.

A list of the proposed conditions recommended by Staff was reviewed.

Councillor Tompkins asked if Council must finalize the conditions at this meeting and once applied how can they be changed or lifted. Thomas Lewallen advised that Council must decide on the conditions now and the property owner could apply to amend or lift the conditions if the use changes.

Councillor Beach asked for clarification on the PAC's concern regarding as-of right use in the Institutional Zone. Thomas Lewallen advised that as-of-right referred to a permitted use and the PAC recommendation was that it should be a conditional use. Councillor Beach asked if that issue could be addressed in subsequent housekeeping amendments to the zoning by-law to which Thomas Lewallen replied yes.

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council proceed with third and final reading of By-Law No. HAM-2025-24: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16, as presented, which

would repeal and replace definitions, uses, and standards related to Supportive Housing.

MOTION CARRIED

Nay: Councillor Trecartin

Lisa Richard, Clerk, performed the third and final reading of By-Law No. HAM-2025-24: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council adopt and enact the third and final reading of Hampton By-Law No. HAM-2025-24: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

MOTION CARRIED

Nay: Councillor Trecartin

9.2. HAM-2025-25: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 – Rezoning of PID 30150395

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council proceed with the third and final reading of By-Law No. HAM-2025-25: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 as presented, which would rezone the subject property, 277 Darlings Island Road (PID 30150395), from Rural Residential (RR) to Rural (RU) in Schedule A: Zoning Map, subject to the following conditions imposed under Section 59 of the *Community Planning Act*:

1. Permitted uses on the Lands

a. The Lands shall be limited to the following uses:

- i. Community Centre**
- ii. Conservation Use**
- iii. Dwelling, One-Unit**
- iv. Dwelling, Two-Unit**
- v. Home Industry**
- vi. Recreation Use**
- vii. Recreational Facility**
- viii. Supportive Housing, Tier 2, Specialized Care**

b. For greater certainty, at such time as the Lands are being used for “Supportive Housing, Tier 2, Specialized Care”, no other principal, secondary, conditional or accessory uses shall be carried out on the Lands.

2. On-site staffing

A staff member with appropriate training and experience to provide on-site support and supervision to residents shall be present on the Lands 24 hours per day, seven days per week, whenever the Lands are being used for “Supportive Housing, Tier 2, Specialized Care”.

3. Signage

No ground sign, fascia sign, or other advertising sign visible from Darlings Island Road shall be permitted on the Lands, other than such small identification signage as may be required by emergency services or applicable law, to the satisfaction of the Development Officer and in no event shall there be any sign indicating the presence of a business within 300 metres of the street right-of-way.

4. Fencing

An opaque fence with a minimum height of 2.0 metres shall be constructed within 3.0 metres of the property line shared with PID 30150403, extending from the existing accessory buildings on the Lands to the limit of the 30-metre watercourse setback buffer zone, all to the satisfaction of the Development Officer.

5. Vegetated buffer

A 3.0-metre-wide buffer zone shall be established along each side property line, extending the full depth of the Lands, within which existing vegetation and trees shall be preserved to the greatest extent practicable, all as determined to be appropriate by the Development Officer.

6. Timing of completion of physical works

The fencing and vegetated buffer required by conditions 4 and 5 shall be fully completed no later than one (1) year from the date of issuance of the development permit authorizing that use, unless an extension is granted in writing by Council.

7. Ongoing compliance

Compliance with these terms and conditions shall be a continuing obligation of the owner and any subsequent owner of the Lands, and non-compliance may be enforced in accordance with the *Community Planning Act* and applicable municipal by-laws.

MOTION CARRIED

Nay: Councillor Trecartin

Lisa Richard, Clerk, performed the third and final reading of By-Law No. HAM-2025-25: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council adopt and enact the third reading of Hampton By-law No. HAM-2025-25: A By-law to amend the Hampton Zoning By-law No. HAM-2023-16, subject to conditions imposed under Section 59 of the *Community Planning Act*.

MOTION CARRIED
Nay: Councillor Trecartin

Council then motioned the conditions imposed on the subject property under Section 59 of the *Community Planning Act*:

Moved by: Councillor Beach
Seconded by: Councillor Tompkins

BE IT RESOLVED THAT, with respect to an application submitted by Adam Beman, Owner of certain lands (the “Lands”) described as Parcel Identifier (PID) 30150395, located at 277 Darlings Island Road, Darlings Island, NB, to rezone a portion of the Lands from the Rural Residential (RR) zone to Rural (RU) zone (as shown on Schedule “A” to By-Law No. HAM-2025-25), and in conjunction with the adoption of BY-LAW NO. HAM-2025-25: A BY-LAW TO AMEND THE HAMPTON ZONING BY-LAW NO. HAM-2023-16, the Council of Hampton, pursuant to Section 59(1) of the *Community Planning Act* hereby makes the development and use of the Lands for “Supportive Housing, Tier 2, Specialized Care” subject to the following terms and conditions:

1. Permitted uses on the Lands

a. The Lands shall be limited to the following uses:

- i. Community Centre**
- ii. Conservation Use**
- iii. Dwelling, One-Unit**
- iv. Dwelling, Two-Unit**
- v. Home Industry**
- vi. Recreation Use**
- vii. Recreational Facility**
- viii. Supportive Housing, Tier 2, Specialized Care**

b. For greater certainty, at such time as the Lands are being used for “Supportive Housing, Tier 2, Specialized Care”, no other

principal, secondary, conditional or accessory uses shall be carried out on the Lands.

2. On-site staffing

A staff member with appropriate training and experience to provide on-site support and supervision to residents shall be present on the Lands 24 hours per day, seven days per week, whenever the Lands are being used for “Supportive Housing, Tier 2, Specialized Care”.

3. Signage

No ground sign, fascia sign, or other advertising sign visible from Darlings Island Road shall be permitted on the Lands, other than such small identification signage as may be required by emergency services or applicable law, to the satisfaction of the Development Officer and in no event shall there be any sign indicating the presence of a business within 300 metres of the street right-of-way.

4. Fencing

An opaque fence with a minimum height of 2.0 metres shall be constructed within 3.0 metres of the property line shared with PID 30150403, extending from the existing accessory buildings on the Lands to the limit of the 30-metre watercourse setback buffer zone, all to the satisfaction of the Development Officer.

5. Vegetated buffer

A 3.0-metre-wide buffer zone shall be established along each side property line, extending the full depth of the Lands, within which existing vegetation and trees shall be preserved to the greatest extent practicable, all as determined to be appropriate by the Development Officer.

6. Timing of completion of physical works

The fencing and vegetated buffer required by conditions 4 and 5 shall be fully completed no later than one (1) year from the date of issuance of the development permit authorizing that use, unless an extension is granted in writing by Council.

7. Ongoing compliance

Compliance with these terms and conditions shall be a continuing obligation of the owner and any subsequent owner of the Lands, and non-compliance may be enforced in accordance with the *Community Planning Act* and applicable municipal by-laws.

MOTION CARRIED

Nay: Councillor Trecartin

9.3. HAM-2025-26: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16 – Incorporation of Chapter on Signage

Lisa Richard, Clerk, noted there was no correspondence from the public received regarding this amendment.

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council proceed with the third and final reading of By-Law No. HAM-2025-26: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

MOTION CARRIED
Nay: Councillor Trecartin

Lisa Richard, Clerk, performed the third and final reading of the By-Law No. HAM-2025-26: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council adopt and enact the third and final reading of Hampton By-law No. HAM-2025-26: A By-law to amend the Hampton Zoning By-law No. HAM-2023-16.

MOTION CARRIED
Nay: Councillor Trecartin

10. CORRESPONDENCE LIST

#	From	Subject Matter	Motion
26-001	The Family of the Late Suzanne Irving	Thank you card for the floral arrangement and donation in memory of the late Suzane Irving.	Moved by Councillor Beach and seconded by Councillor Chorley that correspondence # 26-001 be received and filed. MOTION CARRIED
26-002	Aaron Ketch, Manager of the U18AA Bulldogs	Invitation to promote Hampton at the 2025/26 NBU18CHL All-Star Event being held at the Summit Centre January 25 th , 2026.	Moved by Councillor Boyé and seconded by Councillor Trecartin that correspondence # 26-002 be referred to staff to coordinate representation for Hampton at the 2025/26 NBU18CHL All Star Event. MOTION CARRIED

26-003	Raj and Janice Chowdry	Request to review safer pedestrian access to Wright Street from Kennebecasis River Road.	Moved by Councillor Trecartin and seconded by Councillor Chorley that correspondence # 26-003 be referred to the Public Works & Utilities Advisory Committee for review and recommendation. MOTION CARRIED
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11. REPORTS FROM COMMITTEES

11.1. Planning Advisory Committee

Councillor Tompkins advised that the Committee held a special meeting on December 16, 2025, to review the revised amendments related to Supportive Housing proposed in By-Law No. HAM-2025-24 and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council accept the minutes of the Planning Advisory Committee meeting as presented.

MOTION CARRIED

11.2. Public Works & Utilities Advisory Committee

Councillor Chorley advised that the Committee did not meet in December but put forth a motion to renew the term of Committee member Luke MacGregor, who was omitted during the year end appointments at the last Council meeting.

Moved by Councillor Chorley and seconded by Councillor Boyé to reappoint Luke MacGregor to the Public Works & Utilities Advisory Committee for a 3-year term ending December 31, 2028.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

The Clerk noted that the December 2025 Dog Constable Report was not submitted by the NBSPCA. Staff will follow up and include the December report in the February meeting package.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report. There were a total of 14 permits issued (all wards) for the month of December with a construction value of \$292,215.00 and a permit value of \$2,372.00. In total, there were 364 permits issued in 2025 (all wards) with a construction value of \$21,418,008.00 and a permit value of \$131,982.00. This is the highest number of permits issued to date.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 49 calls for Hampton Fire-Rescue and 12 calls for Nauwigewauk Fire-Rescue in the month of December. It was a busy year for both departments as the number of medical assist calls has increased substantially. Councillor Beach also noted that many of the members attended calls over the holiday season and their dedication should be commended by the community.

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council instate recruit Josh Lanigan as a Firefighter with the Hampton Fire-Rescue Department, after successfully completing a six month probationary period, as per the recommendation of Acting Hampton Fire-Rescue Chief Norm Garnett.

MOTION CARRIED

12.4. Communications Report

Mayor Doucet referred to the Communication Report as presented, noting that the posts regarding Winter Wonderland were well received the month of December.

Approval of all Reports:

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council approve the Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve the December 2025 Approval of Accounts listing in the amount of \$5,605,701.28.

MOTION CARRIED

It was noted that the December 2025 accounts were higher than usual due to the release of the construction holdbacks for the Summit Centre.

14. NEW BUSINESS

14.1. 2026 Summer & Winter Maintenance Agreement with DTI

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council approve the 2026 Summer & Winter Maintenance Agreement between Hampton and the Department of Transportation & Infrastructure for the period of January 1, 2026 to December 31, 2026.

MOTION CARRIED

15. OUTSTANDING ISSUES

15.1. Upcoming Meetings

Mayor Doucet noted the following:

- Next Committee of the Whole Meeting is February 3, 2026
- Next Regular Council Meeting is February 10, 2026.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:03 p.m.

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton adjourn the council meeting of January 13th, 2026.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Lisa Richard
Clerk

