



## **HAMPTON SPECIAL COUNCIL MEETING**

### **DECEMBER 17, 2025**

A closed session of Council was held preceding the special Council meeting on December 17, 2025, commencing at 4:06 pm and adjourned at 4:37 pm. A special meeting of Council was then held in the Council Chambers commencing at 4:39 pm and adjourned at 4:59 pm.

#### ATTENDANCE:

<b>COUNCIL:</b>	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
<b>STAFF:</b>	Richard Malone, Chief Administrative Officer Lisa Richard, Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Arthur McCarthy, Director of Planning, Engineering & Development Katie Cameron, Assistant Treasurer Tory Allison, Finance Coordinator Jessie Dean, Executive Assistant to the CAO

#### **1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:33 p.m. and adjourned the closed session at 6:27 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1)</u>	<u>Category</u>	<u># of Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	1

- d) The proposed or pending acquisition or disposition of land
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information
- j) Labour and employment matters, including the negotiation of collective agreements

## OPEN SESSION

## 2. CALL TO ORDER

Mayor Doucet called the meeting to order at 4:39 pm.

### 3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

#### 4. APPROVAL OF AGENDA

**Moved by Councillor Trecartin and seconded by Councillor Beach that the agenda of the December 17, 2025, Special Council meeting be approved as presented.**

## MOTION CARRIED

## 5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

## 6. BUSINESS ARISING FROM THE MINUTES

### 6.1. W.B.D. Business Developments Ltd. – Subdivision Plan

Hampton Council originally approved the subdivision of PID 30299101 at the regular meeting on December 10, 2024. The motion was rescinded on January 29, 2025, as the registration of PID 30299101 on provincial land titles would have delayed development on Lot 24-1.

**Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the subdivision plan “W.B.D. Business Development Ltd.**

**Subdivision Lot 24-2” dated December 5, 2025, prepared by Don More Surveys & Engineering Ltd., which proposes to consolidate a portion of PID 30299101 (Parcel X) with PID 30360697, subject to all costs associated with the subdivision plan and ownership transfer being the responsibility of W.B.D. Business Development Ltd.**

**MOTION CARRIED**

### 6.2. Bid Tender HAM-PF-2025-570

**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council rescind the following motion adopted at the regular Council meeting held on December 9, 2025, as the bid submitted by Ducey & Demmings Construction Inc. was withdrawn:**

*Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton award Bid Tender HAM-PF-2025-570 to Ducey & Demmings Construction Inc. for the sum of \$5,600.00 plus HST.*

**MOTION CARRIED**

**MOTION CARRIED**

It was also noted that the other eligible bid submitted on this bid tender was withdrawn, therefore the vehicle will remain in the possession of Hampton.

## 7. NEW BUSINESS

### 7.1. Finance – Transfer of Funds

Sherman St. Germain, Director of Finance & Human Resources/ Treasurer advised Council that Hampton’s General Operating Budget is forecasted to have a surplus of \$237,000 for 2025 and recommended that a portion be transferred to Hampton’s General Reserve Account.

**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council transfer \$200,000.00 from the town of Hampton’s General Operating**

Account # 601940029815 to Hampton's General Capital Reserve Account # 601940012610.

**MOTION CARRIED**

Sherman St. Germain also noted that the Utility Budget is forecasted to have a surplus of \$24,000.00 for 2025 and recommended that a portion be transferred to Hampton's Utility Capital Reserve Account.

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council transfer \$20,000.00 from the town of Hampton's General Operating Account # 601940029815 to Hampton's Utility Capital Reserve Account # 000000001711324 and create a 1-year cashable GIC.**

**MOTION CARRIED**

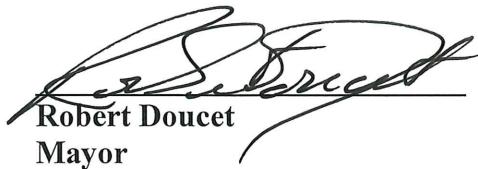
**8. ADJOURNMENT**

There being no further business, the special meeting of Council was adjourned at 4:59 pm.

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council adjourn the Special Council Meeting of December 17, 2025.**

**MOTION CARRIED**

**APPROVED BY:**



Robert Doucet  
Mayor

  
Lisa Richard  
Clerk

