



## **HAMPTON COUNCIL MEETING DECEMBER 9, 2025**

A closed session of Council was held preceding the regular Council meeting on December 9<sup>th</sup>, 2025, commencing at 5:14 p.m. and adjourned at 6:50 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:02 p.m. and adjourned at 9:01 p.m.

### **ATTENDANCE:**

<b>COUNCIL:</b>	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
<b>STAFF:</b>	Richard Malone, Chief Administrative Officer Lisa Richard, Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Arthur McCarthy, Director of Planning, Engineering & Development Bailey Brogan, Assistant Planner/Development Officer Jessie Dean, Executive Assistant to the CAO Mel Norton, Legal Counsel, Lawson & Creamer
<b>DELEGATIONS:</b>	Sgt. McCann, Hampton RCMP Andrew Beckett, Envision Saint John Thomas Lewallen, Planner, Dillon Consulting

### **1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:14 p.m. and adjourned the closed session at 6:50 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u>	<u>Category</u>	<u># of Items</u>
of 68 (1)		
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	4
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	1
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems	2
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	2

## **OPEN SESSION**

### **2. CALL TO ORDER**

Mayor Doucet called the meeting to order at 7:02 pm.

### **3. SILENT MOMENT OF REFLECTION**

Mayor Doucet led Council through a moment of silent reflection.

### **4. APPROVAL OF AGENDA**

**Moved by Councillor Boyé and seconded by Councillor Beach that the agenda of the December 9<sup>th</sup>, 2025, Council meeting be approved as presented.**

**MOTION CARRIED**

## 5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

## 6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

### 6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for Hampton for the month of November. Overall, there were a total of 189 calls for Hampton which is down from 300 in December of 2024. There were 110 calls in Ward 2 versus 178 for the same time last year. There were a total of 122 vehicles checked and 17 tickets issued. There were also 11 arrests made in relation to break & enter and motor vehicle violations. Sgt. McCann explained the process regarding publicly naming individuals who have been charged with breaking & entering. Individuals are not named until they are charged in court, where conditions regarding holding or releasing the individual are also imposed.

Increased traffic patrols on Robertson Road, William Bell Drive, Main Street, and Centennial Road resulted in multiple warnings being issued. The Community Policing Officer conducted 152 school patrols, 9 school visits, and 4 school presentations.

Deputy Mayor Salgado asked if the detachment increases the number of check stops during the month of December due to increased risk of impaired driving. Sgt. McCann advised that they do conduct more check stops but they tend to see less occurrences of impaired driving as the public is aware of their increased presence.

Mayor and Council thanked Sgt. McCann for his presentation.

### 6.2. Andrew Beckett, Envision Saint John – 2025-2030 Strategic Plan

Andrew Beckett, CEO of Envision Saint John (“Envision”), provided an overview of the agency’s 2025-2030 Strategic Plan. Their role is to act as the Saint John Region’s lead economic development and visitor attraction agency through sustainable growth of our economy and population. Envision unites the voices, values, and vision of our community, serving as the trusted steward of the region’s economic evolution and shared success.

Mr. Beckett outlined the strategic pillars of the agency as follows:

1. Growth Readiness – Address labor force, housing, healthcare, business attraction, real estate, and infrastructure;
2. Talent Attraction and Retention – Make the region appealing through housing, economic opportunities, and quality experiences;
3. Business Attraction, Retention and Expansion – Foster an adaptive environment for business growth and innovation; and
4. Visitor Attraction – Tourism as a key economic driver creating jobs and revenue.

In addition to the strategic pillars are the strategic enablers that make the pillars possible:

- Regional Planning Frameworks – Economic Development Plan, Tourism Master Plan, Immigration & Talent Strategies;
- Economic Intelligence – data collection and analysis;
- Marketing and Communications – tell the region’s economic story; and
- Stakeholder Relations – collaboration with municipalities and businesses.

The success of these initiatives are measured by the following regional key performance indicators:

1. Job Creation – total number of new jobs and number of new jobs by target sector;
2. Wealth Generation – measuring year-over year median household income growth;
3. New Residents – number year over year;
4. Newcomers Retained – number retained year over year;
5. Housing Starts – number of new units created;
6. Educational Attainment – tracking year over year growth;
7. Industrial Growth – tracking industrial building permits year over year; and
8. Overnight Visits – tracking year over year.

Councillor Beach inquired if the agency has been capitalizing on the drop in Canadian tourist visits to the United States. Mr. Beckett advised that initial reports indicate that tourist numbers are up in our region but the final numbers for 2025 are not yet available. Marketing campaigns have been targeting the western provinces.

Councillor Tompkins asked if the growth readiness strategies mentioned address the issues raised by municipal leaders at the recent Fundy Regional Service Commission Summit. Mr. Beckett advised that they are still reviewing that information and it will be presented to regional Councils at a later date.

Mayor and Council thanked Mr. Beckett for his presentation.

### **6.3. Bailey Brogan, Assistant Planner/Development Officer, Proposed Housekeeping Amendments to Hampton Zoning By-Law HAM-2023-16**

Bailey Brogan, Assistant Planner/Development Officer, presented the proposed Zoning By-Law amendments to Council. Hampton Zoning By-Law No. HAM-2023-16 was enacted on January 9, 2024, to guide development in the municipality. It is intended to be a living document that may be amended to best suit land use patterns. After administering the by-law over the last two years, staff have identified text amendments that will improve clarity and address omissions.

A summary of the proposed amendments was then presented to Council for the purpose of initiating the amendment process under the *Community Planning Act*.

**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council set the Public Hearing date to February 10<sup>th</sup>, 2026, at 7:00 pm, in the Council Chambers, to consider draft By-Law No. HAM-2026-27: A By-Law to Amend the Hampton Zoning By-Law No. HAM-2023-16. Written feedback from**

**the public on the proposed amendments to the By-Law will be accepted until February 6<sup>th</sup>, 2026, and can be submitted via email, mail or delivered in person to the Director of Planning, Engineering & Development at Town Hall.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council refer draft By-Law No. HAM-2026-27: A By-Law to Amend the Hampton Zoning By-Law No. HAM-2023-16 to the Planning Advisory Committee for written comments to be reviewed at the Public Hearing on February 10<sup>th</sup>, 2026.**

**MOTION CARRIED**

The proposed amendments will be posted on Hampton's website in January for the requisite 21-day period ahead of the public hearing as required by the CPA.

**6.4. Public Hearing on Proposed Amendments to Zoning By-Law No. HAM-2023-16 related to signage**

Arthur McCarthy, Director of Planning, Engineering & Development, presented the proposed amendments that would integrate Hampton Signage By-Law No.165-05 as a chapter in Hampton Zoning By-Law No. HAM-2023-16.

By-Law No.165-05 was drafted in 2005 under the *Municipalities Act*. Since local governance reform in 2023, this By-Law has only applied to Ward 2. Integrating signage as a chapter in the Zoning By-Law will provide consistent regulation for signage across all wards. Additionally, with the replacement of the *Municipalities Act* with the *Local Governance Act*, the regulation of signage has been shifted to zoning by-laws under the *Community Planning Act*.

Arthur McCarthy presented a summary of the sections in the proposed signage chapter, along with updates from the current Signage By-Law that are proposed to be incorporated in the new chapter.

The proposed amendments were reviewed by the Planning Advisory Committee at their meeting held on November 25, 2025, and the following recommendation was made:

*Moved by Councillor Tompkins and seconded by Jamie Mahoney that the Planning Advisory Committee approve the proposed amendments to the Zoning By-Law; Signage Chapter with the inclusion of amendments to section 14.4.6 item a) (residential window signs to be reviewed for exemptions from prohibited inside residential zones) AND section 14.4.7 item a) (Temporary Signs; Banner Signs to have a statutory period included for display duration).*

**MOTION CARRIED**

In following the proposed timeline for adoption of the Zoning By-Law amendments, Council then held a Public Hearing.

Lisa Richard, Clerk, outlined the procedure for the Public Hearing and noted that no correspondence was received from the public regarding the proposed amendments in advance of the hearing.

Mayor Doucet called the Public Hearing to order and asked three times if anyone from the public would like to step forward to speak in favour of the amendments. No one stepped forward.

Mayor Doucet then asked three times if anyone from the public would like to step forward to speak in opposition of the amendments. No one stepped forward.

Mayor Doucet closed the Public Hearing.

**Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council proceed with first and second reading of By-Law No. HAM-2025-26: A By-Law to Amend the Hampton Zoning By-Law No. HAM-2023-16, as presented, which incorporates a chapter on signage into the Zoning By-law, with the following additions to section 14.4.6 Window Signs, and 14.4.7 Temporary Signs:**

- **14.4.6 a) Window signs are not permitted in Residential zones.**
  - **Add:**
    - i) **Notwithstanding (a), one window sign of a maximum of 0.25 square metres of total sign area, may be permitted in association with a home occupation or home industry use for displaying business hours and status “Open/Closed”.**
- **14.4.7 a) Banners shall be limited to one banner sign per property and shall not exceed 2m<sup>2</sup> in total area.**
  - **Add:**
    - i) **not be displayed more than 60 days in a calendar year.**

**MOTION CARRIED**

## **7. ADOPTION OF MINUTES**

### **7.1. Regular Council Meeting November 12, 2025**

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that the minutes of the November 12, 2025, Regular Council Meeting be adopted.**

**MOTION CARRIED**

**7.2. Committee of the Whole Meeting December 2, 2025**

**Moved by Councillor Tompkins and seconded by Councillor Beach that the minutes of the December 2, 2025, Committee of the Whole Meeting be adopted.**

**MOTION CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

**8.1. Guideline for Alternative Housing Options in Hampton**

This Guideline was presented by Mark Caldwell, Building Inspector, at the Committee of the Whole meeting on December 2, 2025.

**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council adopt the *Guideline for Alternative Housing Options in Hampton* as presented by the Building Inspector on behalf of the Planning Engineering & Development Department at the Committee of the Whole meeting on December 2, 2025.**

**MOTION CARRIED**

**8.2. Policy No. 2025-003-RDAP Residential Development Assistance Policy**

This Policy was presented by Arthur McCarthy, Director of Planning, Engineering & Development, at the Committee of the Whole Meeting on December 2, 2025.

**Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council adopt *Policy No. 2025-003-RDAP Residential Development Assistance Policy* as presented by the Director of Planning Engineering & Development at the Committee of the Whole Meeting on December 2, 2025.**

**MOTION CARRIED**

**8.3. Updates to the Storm Water Management Guideline**

Staff have completed updates to the *Storm Water Management Guideline* in relation to motions made at the May 13, 2025, regular meeting where Council referred updates requested by the Environment Committee to staff for review.

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council approve the updates to the Hampton Storm Water Management Guidelines as presented.**

**MOTION CARRIED**

#### **8.4. Supportive Housing Amendments to Hampton Zoning By-Law No. HAM-2023-16**

Thomas Lewallen, Planner, Dillon Consulting, presented the revised proposed amendments to Hampton Zoning By-Law No. HAM-2023-16 related to supportive housing. At the November 12, 2025, regular meeting, Council considered the initial proposal to amend the Zoning By-Law as it relates to Supportive Housing and rezoning of PID 30150395. The amendments regarding supportive housing were referred back to staff to incorporate feedback from the Planning Advisory Committee, Council and the public.

There was consensus that the initial definitions that were presented lacked clarity regarding where and how specific tiers of care were permitted. There were also concerns regarding the removal of references to Provincial licensing in the previous draft, and that this might create a “loophole” allowing unregulated facilities.

The revised definition for Supportive Housing is:

*A home, establishment, or facility that provides accommodation and support services to those facing challenges with independent living, offering varying levels of care tailored to specific needs which are categorized into three tiers of settings, intensity, and use. All listed uses within their respective tier are subject to any relevant provincial regulations.*

Tier 1 Residential Care Definition:

Original	Updated
a building or part of a building used as a dwelling in which nursing, supervisory care, or personal care is provided or made available to a maximum of 5 residents who need a moderate level of support in a residential setting. Includes Group Homes and Special Care Homes.	a building or part of a building used as a dwelling in which nursing, supervisory care, or personal care is provided or made available to a maximum of 5 residents who need support in a residential setting. Group Homes and Special Care Homes are Tier 1 uses allowing up to 5 residents subject to their respective definitions and any relevant provincial regulation.

Tier 2 Specialized Care Definition:

<b>Original</b>	<b>Updated</b>
<p>a building or establishment that provides care and supervision, potentially on a 24-hour basis, by professional staff to a maximum of 10 residents of any age who require more intensive support than residential care but do not need the full medical services of a nursing home or hospital. Includes Recovery Centres and Special Care Homes.</p>	<p>a building or establishment that provides care and supervision, potentially on a 24-hour basis, by professional staff to a maximum of 10 residents of any age who require more support than residential care but do not need the full medical services of a nursing home or hospital. Recovery Centres and Special Care Homes are Tier 2 uses allowing up to 10 residents which are subject to their respective definitions and any relevant provincial regulation.</p>

Tier 3 Community Care Definition:

<b>Original</b>	<b>Updated</b>
<p>an establishment used for the purposes of providing special and individualized care on a 24-hour basis by professional staff to persons, who by reason of age, infirmity, mental or physical disability are not fully able to care for themselves. Includes Community Care Centres, Nursing Homes, Recovery Centres, and Special Care Homes.</p>	<p>an establishment or facility used for the purposes of providing special and individualized care on a 24-hour basis by professional staff to persons, who by reason of age, infirmity, mental or physical disability are not fully able to care for themselves. Community Care Centres, Nursing Homes, Recovery Centres, and Special Care Homes are Tier 3 uses with no limit on the number of residents and are subject to their respective definitions and any relevant provincial regulation.</p>

These amendments align with Provincial Statements of Public Interest (SPI), specifically regarding Settlement Patterns. They also facilitate a range of housing types to meet vulnerable resident needs. Having Supportive Housing as a Conditional Use outside of the Institutional (INST) zone allows for PAC review and imposing specific conditions. Rezoning allows Council to mitigate risks via site-specific conditions imposed under section 59 of the *Community Planning Act*, which can be used to manage specific development proposals. These conditions empower Council to approve rezoning applications subject to a binding legal agreement, ensuring projects align with community standards and planning objectives. These conditions are registered on the property and remain binding on any subsequent owners of the property until an

application to amend them is submitted to Council for consideration. Thomas Lewallen then provided examples of conditions that could be imposed on PID 30150395 if it were to be rezoned to operate a Recovery Centre.

Councillor Tompkins asked if section 59 conditions could be imposed at third reading of the By-Law to rezone the subject property to which Thomas Lewallen responded yes. Councillor Tompkins also asked how Council would handle an amendment to section 59 conditions and Thomas Lewallen advised that the process is similar to rezoning. Councillor Tompkins also asked about enforceability of the conditions and Mr. Lewallen advised that if the conditions are not met, then Council could revoke the rezoning of the property.

Mayor Doucet asked if Council could set conditions that would revert the property back to its previous zoning. Thomas Lewallen advised that Council could, for example, set a condition that if the business ceases to operate, then the property would revert to its previous zoning.

Deputy Mayor Salgado inquired if Council could impose conditions regarding fencing or the formation of a Board of advisors. Thomas Lewallen advised that Council could impose these types of conditions as per the stipulations of the CPA.

Councillor Tompkins asked if the addition of “relevant provincial regulations” to the definition of supportive housing would cover future legislation, to which Mr. Lewallen responded yes.

**Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council proceed with first and second reading of By-Law No. HAM-2025-24: A By-Law to Amend the Hampton Zoning By-Law No. HAM-2023-16, as presented, which would repeal and replace definitions, uses, and standards related to Supportive Housing as detailed in the report provided by Thomas Lewallen, Planner, Dillon Consulting, and refer the amendments to the draft By-Law to the Planning Advisory Committee for their written views to be submitted to Council prior to third and final reading of the By-Law.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

**Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council proceed with the first and second reading of By-law No. HAM-2025-25: A By-law to Amend the Hampton Zoning By-Law No. HAM-2023-16 as presented, which would rezone the subject property, 277 Darlings Island Road (PID 30150395),**

**from Rural Residential (RR) to Rural (RU) in Schedule A: Zoning Map, subject to conditions imposed under Section 59 of the *Community Planning Act*.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

## **9. READING OF BY-LAWS**

### **9.1. HAM-2025-24: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16**

Lisa Richard, Clerk, performed the first reading of the By-Law relating to supportive housing amendments.

**Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council accept the first reading of Hampton By-law HAM 2025-24: A By-law to Amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

The Clerk then performed the second reading of the By-Law.

**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the second reading of Hampton By-law HAM 2025-24: A By-law to Amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

The draft By-Law will be posted on Hampton's website for public examination prior to third reading, which is scheduled for January 13, 2026.

### **9.2. HAM-2025-25: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16**

Lisa Richard, Clerk, performed the first reading of the By-Law, relating to the rezoning of PID 30150395.

**Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council accept the first reading of Hampton By-law No. HAM-2025-25: A By-law to amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

The Clerk then performed the second reading of the By-Law.

**Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council accept the second reading of Hampton By-law No. HAM-2025-25; A By-law to amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**  
**Nay: Councillor Trecartin**

The draft By-Law will be posted on Hampton's website for public examination prior to third reading, which is scheduled for January 13, 2026.

**9.3. HAM-2025-26: A By-Law to Amend Hampton Zoning By-Law No. HAM-2023-16**

Lisa Richard, Clerk, performed the first reading of the By-Law, relating to signage.

**Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council accept the first reading of Hampton By-law No. HAM-2025-26: A By-law to amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**

The Clerk then performed the second reading of the By-Law.

**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the second reading of Hampton By-law No. HAM-2025-26: A By-law to amend the Hampton Zoning By-law No. HAM-2023-16.**

**MOTION CARRIED**

The draft By-Law will be posted on Hampton's website for public examination prior to third reading, which is scheduled for January 13, 2026.

## **10. CORRESPONDENCE LIST**

#	From	Subject Matter	Motion
25-128	Anthony Enman, Corporate Partnerships Officer, Saint John Regional Hospital Foundation	Impact Report, highlighting the first-year impact of the J.T. Clark Family Foundation Ambulatory Clinic	<b>Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that correspondence # 25-128 be received and filed with a copy sent to the Health Care Committee.</b>  <b>MOTION CARRIED</b>

25-129	Linda Yeomans	Request to change the YIELD sign at the intersection of Elmwood Drive and Maplevue Drive to a STOP sign.	<b>Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence # 25-129 be referred to the Public Works and Utilities Advisory Committee for recommendation.</b>  <b>MOTION CARRIED</b>
25-130	Lisette Robichaud-Gallant, Southeast District Planning Analyst	RCMP J Division, Southeast District, 2025 Quarter 2 Report for Hampton	<b>Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence # 25-130 be received and filed with a copy sent to the Protective Services – Policing Committee.</b>  <b>MOTION CARRIED</b>
25-131	Sarah Blenis, HRAA Project Manager	Formation of a <i>Darlings Lake Management Advisory Council</i> and Request for Municipal Support for the Wolastoq-Freshwater Ecosystem Initiative Application	<b>Moved by Councillor Boyé and seconded by Councillor Beach that correspondence # 25-131 be referred to Staff and the Environment Advisory Committee for recommendation.</b>  <b>MOTION CARRIED</b>

25-132	Tina & Jim Jordan	Continued objection to proposed amendments to the zoning by-laws that pertain to supportive housing and the rezoning of 277 Darlings Island Rd, Darlings Island, NB PID# 30150395, in light of the recent announcement regarding the opening of treatment centre on the Kingston Peninsula.	<b>Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence # 25-132 be received and filed.</b>  <b>MOTION CARRIED</b>
--------	-------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

## 11. REPORTS FROM COMMITTEES

### 11.1. Protective Services Committee – Fire-Rescue/EMO

Councillor Beach advised that the Committee met on November 5, 2025, and referred to the minutes as presented.

**Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council adopt the Emergency Measures Organization Advisory Committee Terms of Reference as presented.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council adopt revised *Administrative Policy AD2001 Emergency Procedures* as presented.**

**MOTION CARRIED**

### 11.2. Health Care Committee

Mayor Doucet advised that the Committee met on November 17, 2025, and referred to the minutes as presented.

**11.3. Parks & Recreation Advisory Committee**

Deputy Mayor Salgado advised that the Committee met on November 24, 2025, and referred to the minutes as presented. It was also noted that, after delays with permitting, the canteen is now open at the Summit Centre. Upcoming events at the Summit Centre include the School Sport NB AAA Male Hockey Provincials from March 20-22, 2026, and the Canadian Ball Hockey Junior Nationals in July 2026.

**Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins to reappoint Jinell Johnson to the Parks & Recreation Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin to reappoint Gail MacKinnon to the Parks & Recreation Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Boye to reappoint Troy Summerville to the Parks & Recreation Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin to reappoint Karla Lamb to the Parks & Recreation Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Boye to appoint Rebecca Bonnell to the Parks & Recreation Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**11.4. Economic Development & Tourism Advisory Committee**

Councillor Beach advised that the Committee met on November 25, 2025, and referred to the minutes as presented. The Committee reviewed and updated their Action Plan with progress made in 2025. There are several key projects to be discussed in the new year.

**Moved by Councillor Beach and seconded by Councillor Chorley to reappoint Marcelle Belanger to the Economic Development & Tourism Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado to reappoint Jill Ganong to the Economic Development & Tourism Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Councillor Tompkins to reappoint Heather Libbey to the Economic Development & Tourism Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**11.5. Planning Advisory Committee**

Councillor Tompkins advised that the Committee met on November 25, 2025, and referred to the minutes as presented. The Committee approved a variance request for an accessory building in Ward 1 and reviewed the signage amendments to the Zoning By-Law.

**Moved by Councillor Tompkins and seconded by Councillor Trecartin to reappoint Dave Henderson to the Planning Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Boyé to reappoint Jamie Mahoney to the Planning Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Beach to reappoint Phil Taber to the Planning Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION DEFEATED**

**Nay: All Members**

**11.6. Public Works & Utilities Advisory Committee**

Councillor Chorley advised that the Committee met on November 26, 2025, and referred to the minutes as presented.

**Moved by Councillor Chorley and seconded by Councillor Boyé that Council correspondence # 25-123 be received and filed, and that a letter be sent to the resident advising that this section of Main Street falls under the jurisdiction of DTI.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Boyé to reappoint Jamie Mahoney to the Public Works and Utilities Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Boye to reappoint Dave O'Donnell to the Public Works and Utilities Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**11.7. Finance Committee**

Councillor Trecartin advised that the Committee met on December 1, 2025, and referred to the minutes as presented.

**11.8. Environment Advisory Committee**

Councillor Boyé advised that the Committee did not meet in November but put forth recommendations regarding member reappointments. Council approved the Committee's year end report at the regular November meeting.

**Moved by Councillor Boyé and seconded by Councillor Chorley to reappoint Marshall Fowler to the Environment Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Boyé and seconded by Councillor Tompkins to reappoint John Blenis to the Environment Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**Moved by Councillor Boyé and seconded by Deputy Mayor Salgado to reappoint Laura Myers to Environment Advisory Committee for a 3-year term ending December 31, 2028.**

**MOTION CARRIED**

**11.9. Hampton Emergency Management Advisory Committee**

Councillor Boyé advised that the Committee did not meet in November but have provided Council with their year-end report.

### **Acceptance of 2025 Year-End Reports**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the 2025 Year-End Reports of the following Committees, as presented:**

1. **Economic Development and Tourism Advisory Committee**
2. **Emergency Measures Organization Advisory Committee**
3. **Finance Committee**
4. **Joint Health and Safety Committee**
5. **Parks and Recreation Advisory Committee**
6. **Planning Advisory Committee**
7. **Protective Services Committee – Fire-Rescue / EMO**
8. **Protective Services Committee – Policing**
9. **Public Works and Utilities Advisory Committee**

**MOTION CARRIED**

### **Acceptance of All Committee Reports:**

**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council accept the minutes of the following Committees, as presented:**

1. **Economic Development and Tourism Advisory Committee**
2. **Environment Advisory Committee**
3. **Finance Committee**
4. **Health Care Committee**
5. **Parks & Recreation Advisory Committee**
6. **Planning Advisory Committee**
7. **Protective Services Committee – Fire-Rescue/EMO**
8. **Public Works & Utilities Advisory Committee**

**MOTION CARRIED**

## **12. APPROVAL OF REPORTS**

### **12.1. Dog Constable Report**

Councillor Beach provided an overview of the Animal Control Report. There was one investigation for the month of November.

### **12.2. Building Permit Report**

Councillor Tompkins provided an overview of the Building Permit Report. There were a total of 20 permits (all wards) issued for the month of November with a construction value of \$1,270,175.00 and a permit value of \$7,967.00.

#### **12.3. Fire-Reports (Hampton and Nauwigewauk)**

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 25 calls for Hampton Fire-Rescue and 5 calls for Nauwigewauk Fire-Rescue in the month of November.

#### **12.4. Communications Report**

Deputy Mayor Salgado referred to the Communication Report as presented, noting that the posts regarding the Summit Centre and Winter Wonderland were most viewed for the month of November.

#### **Approval of all Reports:**

**Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), and Communication Report as presented.**

**MOTION CARRIED**

### **13. APPROVAL OF ACCOUNTS**

**Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council approve the November 2025 Approval of Accounts listing in the amount of \$1,254,889.27.**

**MOTION CARRIED**

### **14. NEW BUSINESS**

#### **14.1. Bid Tender HAM-PF-2025-570**

**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton award Bid Tender HAM-PF-2025-570 to Ducey & Demmings Construction Inc. for the sum of \$5,600.00 plus HST.**

**MOTION CARRIED**

#### **14.2. Maritime Enforcement Services Inc. Agreement**

**Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council approve the Municipal Enforcement Services Agreement with Maritime Enforcement Services Inc., for By-law Enforcement Services for Hampton for the term of January 1, 2026, to December 31st, 2026, in the amount of \$28,245.00 plus HST.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council, in accordance with Section 72 of the *Local Governance Act, SNB 2017, c18*,**

individually appoint the following persons as a By-Law Enforcement Officer for Hampton:

1. Colleen Quiqq
2. Jordan Cyr
3. Samuel Leblanc

The By-Law Enforcement Officer (“Officer”) is retained for the preservation and maintenance of public peace. The duties, powers, authorities, and immunities of the Officer are as follows:

- a) The Officer has the powers as defined by Section 14(3) of the *Police Act, SNB 1977, c P-9.2*;
- b) The Officer has the duty to enforce all the By-laws of Hampton;
- c) The Officer has the lawful authority to investigate violations, perform inspections, enter lands, buildings, and other structures, issue tickets, lay information, serve documents, issue demands, orders and perform all other duties and tasks, in accordance with all the applicable Sections and Regulations of the *Local Governance Act, SNB 2017, c 18* and as established by By-Law;
- d) The Officer is authorized to exercise discretion in the course of their duties; and
- e) The Officer is an officer acting under the law and is protected in accordance with the *Protection of Persons Acting Under Statute Act, RSNB 2011, c 210*.

This appointment provides for By-Law Enforcement services for Hampton to be delivered based on an agreement between Hampton and Maritime Enforcement Services Inc. for the term beginning January 1, 2026, and ending December 31, 2026. The above-mentioned appointments are terminated upon the termination of the agreement between Hampton and Maritime Enforcement Services Inc., or until such time that another motion is passed by Hampton Council to terminate the term appointment.

**MOTION CARRIED**

#### **14.3. Cloudpermit Software Service Agreement**

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Software Service Agreement with Cloudpermit for a five (5) year term, beginning January 1st, 2026, and ending December 31st, 2030, in the amount of \$68,095.00 plus HST, billable annually, pending approval from the Finance Department that the software is compatible with Hampton’s current accounting software.

**MOTION CARRIED**

#### **14.4. Human Resources**

Hampton Fire-Rescue Chief Mike Raeburn has tendered his resignation, effective December 31, 2025.

**Move by Councillor Tompkins and seconded by Councillor Boyé that Hampton accept the resignation of Hampton Fire-Rescue Fire Chief Mike Raeburn effective December 31, 2025.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton appoint Norm Garnett as Acting Fire Chief of Hampton Fire-Rescue effective January 1, 2026, as recommended by the Human Resources Committee.**

**MOTION CARRIED**

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton appoint Tim Nickerson as Acting Deputy Fire Chief of Hampton Fire-Rescue effective January 1, 2026, as recommended by the Human Resources Committee.**

**MOTION CARRIED**

### **15. OUTSTANDING ISSUES**

#### **15.1. Upcoming Meetings**

Mayor Doucet noted the following:

- Tentative Special Council Meeting on December 17, 2025
- Committee of the Whole Meeting has been cancelled for January
- Next Regular Council Meeting is January 13, 2026.

### **16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 9:01 p.m.

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton adjourn the council meeting of December 9<sup>th</sup>, 2025.**

**MOTION CARRIED**

#### **APPROVED BY:**

  
Robert Doucet  
Mayor

Lisa Richard  
Clerk



