



Public Works and Utility Advisory Committee

Wednesday November 26, 2025 @ 7:00pm

Hampton Town Hall – 648 Main Street, Hampton

Attendees:

Luke MacGregor, Chair

Ian Donegan, Vice Chair

Jamie Mahoney

Terry Taylor

Councillor Ken Chorley

Staff:

Mark Cormier - Director of Public Works and Utilities

Joanne Appleby - Administrative Assistant, Public Works

Regrets:

Dave O'Donnell

1. CALL TO ORDER

Chair Luke MacGregor called the meeting to order at 7:05pm

2. APPROVAL OF AGENDA

Moved by Ian Donegan and seconded by Terry Taylor to approve Agenda.

Motion Carried

3. DECLARATION OF CONFLICT OF INTEREST

Chair Luke MacGregor asked if there was anyone with a conflict of interest with any item on the agenda presented.

None Declared

4. APPROVAL OF SEPTEMBER 2025 MINUTES

Moved by Terry Taylor and seconded by Ian Donegan to approve the minutes of September 17, 2025.

Motion Carried

5. PLANNING ADVISORY COMMITTEE REPORT

Member Jamie Mahoney provided an update on key items from recent Planning Advisory Committee meetings, including:

A conditional use application for a trucking operation in Passekeag.
A proposed change to the zoning by-law to support the center in Darlings Island, which was defeated.
A spot rezoning of the rear portion of a lot to rural, which was also defeated.
Discussion of a proposal to allow a garage in the front yard on Darling's Island.
Review of recommendations to Council regarding updates to the signage by-law.

6. NEW BUSINESS

6.1 Concerns regarding traffic speed and pedestrian/cyclist safety between 900 and 950 Main Street. Correspondence 25-123.

The committee reviewed the Main Street area and discussed its current usage. Since the road falls under the jurisdiction of the Department of Transportation and Infrastructure (DTI), the committee considered previous requests to extend the school zone and/or adjust the speed limit. Based on past submissions, these changes do not meet DTI's criteria and are unlikely to be approved.

Moved by Terry Taylor, seconded by Jamie Mahoney that the Public Works and Utilities Advisory Committee recommend to Council that the correspondence be received and filed, and that a letter be sent to the resident advising that this section of road falls under the jurisdiction of DTI, and previous or similar requests to extend the school zone or adjust the speed limit have not met DTI's criteria and are unlikely to be approved.

Motion Carried.

6.2 Information regarding a new process for municipalities to submit priorities for provincial highway assets which are managed solely by DTI.

The committee reviewed and discussed communication from DTI regarding a new process for municipalities to submit priorities for provincial highway assets managed solely by DTI. No action is required, this update is for the committee's information.

6.3 Terms of Committee Members;

James Mahoney, 1st term ending - December 31, 2025
David O'Donnell, 1st term ending - December 31, 2025

The committee noted that two members' first terms are ending. Jamie Mahoney confirmed interest in serving another term. Administrative Assistant Joanne spoke with David O'Donnell prior to the meeting, as he was unable to attend, and confirmed he is interested in renewing for a second term.

Moved by Ian Donegan and seconded by Terry Taylor to recommend Council to accept Jamie Mahoney and Dave O'Donell for second terms with the Public Works and Utilities Advisory Committee.

Motion Carried

6.4 Approval of Public Works and Utilities Committee Year End Report 2025

Moved by Jamie Mahoney and seconded by Ian Donegan to recommend Council to accept the Public Works and Utilities Advisory Committee Year End Report 2025.

6.5 Public Works & Utilities Updates

Mark Cormier, Director of Public Works and Utilities, gave the committee a brief update on staff activities and the status of items previously discussed at past committee meetings.

7. NEXT MEETING – Tentatively scheduled for January 21, 2026, pending new business.

8. ADJOURNMENT – Moved by Terry Taylor and seconded by Ian Donegan to adjourn the meeting at 7:52pm.

Prepared by:
Joanne Appleby
Staff

Approved by:
Luke MacGregor
Chair