



HAMPTON SPECIAL COUNCIL MEETING NOVEMBER 4, 2025

A special meeting of Council was held on November 4, 2025, in the Council Chambers commencing at 6:16 pm and adjourned at 6:52 pm. A closed session of Council was held immediately following the special Council meeting, commencing at 6:55 pm and adjourned at 7:25 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer
Lisa Richard, Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Treasurer
Arthur McCarthy, Director of Planning, Engineering & Development
Jessie Dean, Executive Assistant to the CAO

OPEN SESSION

1. CALL TO ORDER

Mayor Doucet called the meeting to order at 6:16 pm.

2. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

3. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the agenda of the November 4, 2025, Special Council meeting be approved as presented.

MOTION CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

5. NEW BUSINESS

5.1. 2026 Budget

Sherman St. Germain, Director of Finance & Human Resources/ Treasurer went through the 2026 budget items with Council.

5.1.1. 2026 Rates

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council adopt the following rates for 2026 as recommended by the Finance Committee:

Schedule A: Water & Wastewater Rates

Schedule B: Planning, Engineering & Development Rates

Schedule C: Program Registration & Facility Rates

Schedule D: Hampton Student Staff Wage Scale

Human Resources Wage Scale 2026 (Presented to HR Committee)

MOTION CARRIED

5.1.2. Water & Wastewater Utility Budget for 2026

The Treasurer gave a brief overview of the Water & Wastewater Utility Budget for 2026 noting that there will be no increase in water & wastewater fees for the upcoming year. The breakdown of the utility budget is as follows:

Sale of Water	\$ 3,580.00
Sale of Wastewater	\$ 562,960.00
<u>Surplus from 2nd Prev. Yr</u>	<u>\$ 4,989.00</u>
Total Revenue:	\$ 571,529.00

Water System Expense	\$ 77,695.00
<u>Sewerage System Expense</u>	<u>\$ 493,834.00</u>
Total Expenses	\$ 571,529.00

Councillor Chorley noted that, as discussed with the Public Works & Utilities Advisory Committee, the wastewater bills will now be issued semi-annually, and he is not in favour of this change. The first bill will be sent out in January, and this can be a difficult financial time for many households after the holiday season. After some discussion the majority of Council indicated they were in favour of the change, but staff should ensure

it is adequately communicated to residents and evaluate the interest period during this transition year.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council, pursuant to subsection 117(4) of the *Local Governance Act*, approve the total budget for the Water & Wastewater utility for 2026 which consists of total revenues of \$571,529.00 and total expenditures of \$571,529.00.

MOTION CARRIED

5.1.3. 2026 Tax Rate & Budget

The Treasurer gave an overview of the 2026 budget. The Finance department has been working closely with all departments to prioritize capital and operating expenditures for the upcoming year in order to present a balanced budget. Despite the property tax assessment freeze imposed by the provincial government for 2026, which will result in approximately more than \$1,000,000 of lost revenue for the local government, the tax rates for all subunits will remain unchanged for 2026.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the tax rate for 2026 as follows: 443.00 (Hampton Interior) \$1.28 per \$100 assessed value, 443.01 (Norton) \$0.8085 per \$100 assessed value, 443.02 (Upham) \$0.8685 per \$100 assessed value, 443.03 (Fairmont) \$0.8085 per \$100 assessed value, 443.04 (Nauwigewauk) \$0.8685 per \$100 assessed value. For the local government of Hampton, the sum of \$14,231,851.00 be the total operating budget of the local government, that the sum of \$12,184,736.00 be the Warrant of the local government for the ensuing year, and the tax rates for the local government be as listed above. Hampton Council orders and directs the levying by the Minister of Local Government of said amount on real property tax liable to taxation under the *Assessment Act* within the local government of Hampton.

MOTION CARRIED

Capital Renewal Funding

As part of municipal fiscal reform undertaken by the provincial government, Capital Renewal Funding will be provided by the province in the amount of \$315,633.36 for 2026. These funds have been allocated to upgrades at the Mike Murphy Memorial Fieldhouse, equipment upgrades for the Public Works & Utilities Department, and infrastructure requirements for the implementation of phase 2 of the flood adaptation solutions project. The local government is required to submit a plan to the province outlining where these funds will be used.

Moved by Councillor Chorley and seconded by Councillor Boyé that the document entitled “*Hampton 2026-2029 Capital Renewal Plan (CRP)*” for the Capital Renewal Funding (CRF) allocation be adopted.

MOTION CARRIED

5.2. Incorporation of the Signage By-Law in the Zoning By-Law

Arthur McCarthy, Director of Planning, Engineering & Development, presented the proposed amendments that would incorporate the Signage By-Law as a new chapter into the Zoning By-Law. Hampton's current Signage By-Law was drafted in 2005 under the *Municipalities Act* and only applies to Ward 2. With the conversion of the *Municipalities Act* to the *Local Governance Act*, the regulation of signage has been shifted to zoning by-laws under the *Community Planning Act* (section 53(2)a(xiii)). These amendments will provide necessary updates to how signage is regulated in Hampton, create a more precise document for staff review of signage applications and provide signage standards for Wards 1 and 3.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council set the Public Hearing date to December 9th, 2025, at 7:00 pm, in the Council Chambers, to consider amendments to Zoning By-Law No. HAM-2023-16: Hampton Zoning By-Law, related to signage. Written feedback from the public on the proposed amendments to the By-Law will be accepted until December 5th, 2025, and can be submitted via email, mail or delivered in person to the Director of Planning, Engineering & Development at Town Hall.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council refer the draft amendments to By-Law No. HAM-2023-16: Hampton Zoning By-Law to the Planning Advisory Committee and the Economic Development & Tourism Advisory Committee for written comments to be reviewed at the Public Hearing on December 9th, 2025.

MOTION CARRIED

6. OUTSTANDING ISSUES

None

7. ADJOURNMENT

There being no further business, the special meeting of Council was adjourned at 6:52 pm.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council adjourn the Special Council Meeting of November 4, 2025.

MOTION CARRIED

8. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:55 p.m. and adjourned the closed session at 7:25 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1)</u>	<u>Category</u>	<u># of Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	1

APPROVED BY:


Robert Doucet
Mayor


Lisa Richard
Clerk

