

FINANCE COMMITTEE MEETING
November 3, 2025

MEMBERS PRESENT

Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Todd Beach
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Richard Malone, CAO
Sherman St. Germain, Director of Finance
Katie Cameron, Assistant Treasurer
Tory Allison, Finance Coordinator
Rebecca Codling, Admin. Assistant - Finance
Lisa Richard, Clerk

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 4:35 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Karin Boyé to approve the agenda as presented.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Kim Tompkins to approve the October 21, 2025, meeting minutes.

MOTION CARRIED

4. NEW BUSINESS

4.1 Hampton Minor Hockey Association – Request for Reimbursement/ Credit

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to approve Hampton Minor Hockey Association's request for credit towards future ice rentals at the Summit Centre, in the amount of \$1920.

MOTION CARRIED

4.2 We Believe Saint John – Donation Request

MOTION: Moved by Councillor Jeremy Salgado and seconded by Councillor Ken Chorley to recommend to Council to receive and file the donation request for We Believe Saint John's Christmas Workshop Initiative, as it does not adhere with Administrative Policy *AD2011: Donations Policy (Non-Profit, Community Groups & Charities)*.

MOTION CARRIED

4.3 2026-2029 Capital Renewal Funding

Sherman St. Germain, Director of Finance reviewed the 2026-2029 Capital Renewal Funding estimated allocations provide by the Province of New Brunswick.

4.4 Large Item Pickup

MOTION: Moved by Deputy Mayor Jeremy Salgado and seconded Councillor Kim Tompkins to recommend to Council to adopt a new schedule for Large Item Pickup in Ward 2, allowing one large item per regular garbage pickup, starting January 1, 2026.

MOTION CARRIED

4.5 Compost Week Cancellation December 22-26.

MOTION: Moved by Councillor Kim Tompkins and seconded Councillor Karin Boyé to recommend to Council to approve the following changes to solid waste pickup in December:

1. cancellation of compost pickup for the week of December 22-26, 2025, and;
2. allow two extra garbage bags per household to be picked up the week of December 29 – January 2, 2026, during regular garbage pickup.

MOTION CARRIED

4.6 Schedule A for By-Law No. HAM-2022-04: Remuneration By-Law

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Ken Chorley to recommend to Council to approve the revised Schedule A for By-Law No. HAM-2022-04: Remuneration By-Law.

MOTION CARRIED

4.7 Long-Term Debt

Sherman St. Germain, Director of Finance reviewed the long-term debt. The committee reviewed what debentures are outstanding, terms and future payments.

4.8 2026 Wage Scale

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Ken Chorley to recommend to Council to approve the 2026 Wage Scale for Full-Time Employees as discussed by the Human Resources Committee.

MOTION CARRIED

4.9 SC Program Registration Facility Rates 2026

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to approve the SC Program Registration Facility Rates 2026 as presented.

MOTION CARRIED

4.10 Budget Approval

2026 Utility Budget

Sale of Water	\$ 3580
Sale of Wastewater	\$562,960
<u>Surplus from 2nd prev. year</u>	<u>\$ 4989</u>
Total Revenue	\$571,529

Water System Expenses	\$ 77,695
<u>Wastewater System Expenses</u>	<u>\$493,834</u>
Total Expenses	\$571,529

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Sheree Trecartin to recommend to Council to approve the 2026 Utility Budget as presented.

MOTION CARRIED

2026 General Budget

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Sheree Trecartin to recommend to Council to approve the 2026 General Budget as presented in the amount of \$14,231,851.00.

MOTION CARRIED

4.11 Financial Statements

MOTION: Moved by Councillor Karin Boyé and seconded by Councillor Sheree Trecartin to recommend to Council to approve the Financial Statements ending October 31, 2025.

MOTION CARRIED

4.12 Approval of Accounts

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Todd Beach to recommend to Council to approve the October 2025 Approval of Accounts listing in the amount of \$2,101,676.84.

MOTION CARRIED

- 5 The next Finance Committee Meeting will be held on Monday, December 1, 2025, at 4:00 p.m.

ADJOURNMENT

Being no further business, it was moved by Councillor Todd Beach and seconded by Deputy Mayor Jeremy Salgado that the meeting be adjourned at 9:30 pm.

DATE MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____