



COMMITTEE OF THE WHOLE MEETING OCTOBER 7, 2025

Council held a Committee of the Whole meeting on October 7, 2025, in the Council Chambers commencing at 4:09 pm and adjourned at 5:26 pm.

ATTENDANCE:

COUNCIL:

Mayor Robert Doucet
Deputy Mayor Salgado - Chair
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF:

Richard Malone, Chief Administrative Officer
Lisa Richard, Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Treasurer
Chris White, Director of Economic Development & Tourism
Jessica Churchill, Director of Recreation (remotely via Teams)
Arthur McCarthy, Director of Planning, Engineering & Development
Mark Cormier, Director of Public Works & Utilities
Ben LeBlanc, Director of EMO

REGRETS:

Councillor Todd Beach, Vice Chair
Kevin Breau, Director of Parks & Facilities
Jessie Dean, Executive Assistant to the CAO

1. CALL TO ORDER

Deputy Mayor Salgado called the meeting to order at 4:09 pm.

2. SILENT MOMENT OF REFLECTION

Deputy Mayor Salgado led Council through a moment of silent reflection.

3. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Trecartin that the agenda of the October 7, 2025, Committee of the Whole meeting be approved as presented.

MOTION CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

Deputy Mayor Salgado asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

5. CORRESPONDENCE

None

6. PRESENTATIONS

6.1. Arthur McCarthy, Director of Planning, Engineering & Development, Preliminary Report on Assessing Flood Adaptation Solutions

Arthur McCarthy presented the preliminary report for the Assessing Flood Adaptation Solutions project. Hampton retained Hilcon Limited and Portfolio to complete this project which identified flood mitigation and adaptation strategies for three sites in Hampton; Ravine Brook, Gordon Street, and Vernon Avenue. The project included detailed site analysis and community consultation by Hilcon, Portfolio and Hampton staff.

Possible solutions identified:

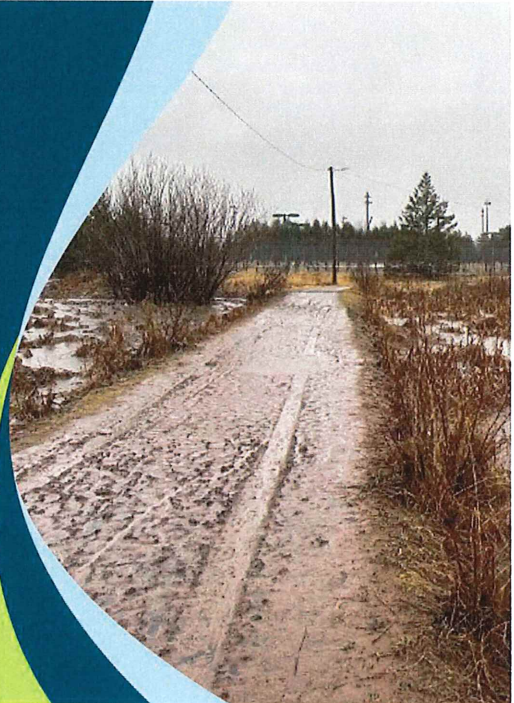
Possible Solutions

- Site 1: Pickwauket Road at Ravine Brook

1. Replace culvert	\$675K
2. Overflow system (ditch + pipe - Pickwauket Rd)	\$360K
3. Upstream overflow (swale & berm - private land)	\$220K
- Site 2: Gordon Street at Unnamed Stream

1. Stream Restoration (larger, stabilized) -	\$310K
2. Stormwater attenuation (Pond Enh. - DPP)	\$245K
3. Pipe diversion (Gordon Street & private land)	\$630K
- Site 3: Trans Canada Trail at Ossekeag Creek

1. Trail relocation (raise + shift » Vernon Ave)	\$335K
2. Trail improvements (raise + channel Imp.)	\$300K
3. Stormwater Attenuation	
1. (Homestead Drive/School Property)	\$195K



At this time staff are recommending pursuing further funding from the Green Municipal Fund to implement solutions at Gordon Street and Vernon Ave. The possible solutions for these locations are more closely aligned with the funding stream criteria which

stipulate nature based adaptation solutions. The solutions for the Ravine Brook include assets owned by the Department of Transportation & Infrastructure and would be better aligned with the Designated Highway Funding Stream. The feasibility study supports discussion with the province to complete the work at this site.

Moved by Councillor Chorley and seconded by Councillor Trecartin to recommend to Council to accept the Preliminary Report on Assessing Flood Adaptation Solutions as presented by the Director of Planning, Engineering & Development.

MOTION CARRIED

7. DEPARTMENT UPDATES/DIRECTIVES

7.1. Ben LeBlanc, Director of Emergency Management Organization, Hampton EMO Transition to Working Group

Ben LeBlanc provided an overview of the proposed plan for Hampton Emergency Management Organization (HEMO) to transition to an EMO Working Group to oversee the Emergency Operations Centre (EOC) during emergencies. The mandate of HEMO is to ensure the safety, security, and resilience of the municipality through the development, coordination, and implementation of comprehensive emergency management programs. HEMO is responsible for leading and supporting activities related to the prevention, mitigation, preparedness, response, and recovery from all hazards.

HEMO will be led by an EMO Working Group during emergencies which will be comprised of Hampton Staff, who will fill department specific EOC positions, as necessary. All Staff, along with Council, will be required to complete various levels of ICS training. The volunteer HEMO Committee will become an Advisory Sub-Committee of the Protective Services – Fire-Rescue/EMO Committee. This Committee will review Hampton EMO plans and policies and assist with hazard analysis. They may be called to assist the EMO Working Group at various locations throughout the community during an emergency situation, such as warming centres, sandbagging stations, or door-to-door notifications.

Moved by Councillor Boyé and seconded by Councillor Trecartin to recommend to Council to approve the transition plan for the Hampton Emergency Management Organization Working Group as presented by the Director of Emergency Management Organization.

MOTION CARRIED

8. OTHER BUSINESS

8.1. Fundy Regional Service Commission Update

Mayor Doucet advised that the FRSC Board met on October 2, 2025, and the main focus was the 2026 budget. The Board is not in agreement regarding the 2026 Capital Expenditure budget and is working to find ways to lessen the burden on out lying areas. Richard Malone, CAO, advised that he would be attending the regional CAO meeting on October 9, 2025, and the 2026 budget would be discussed at that meeting as well.

8.2. Summit Centre Construction Update

Richard Malone, CAO, provided an update on the Summit Centre. The building was opened to the public on October 4th, with Hampton Minor Hockey being the first user group on the ice that day. There were many positive comments received regarding the facility and the ice surface. The walking track has also been well received. The elevator is working, and a temporary railing has been installed behind the top row of seats until a permanent one can be installed. There are still a few staffing and programming issues to work through. An event to honour the Capital Campaign donors is being planned for October 23rd, and a Grand Opening ceremony for the public will follow on October 26th.

8.3. Next Meeting

Chair Deputy Mayor Salgado noted that the next Committee of the Whole meeting will be held on November 4th, 2025, at 4:00 pm in the Council Chamber.

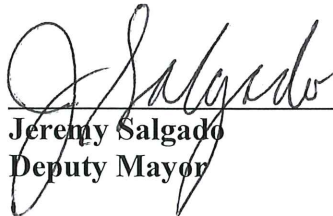
9. ADJOURNMENT

There being no further business, the Committee of the Whole meeting was adjourned at 5:26 pm.

Moved by Mayor Doucet and seconded by Councillor Chorley to adjourn the Committee of the Whole meeting of October 7, 2025.

MOTION CARRIED

APPROVED BY:



Jeremy Salgado
Deputy Mayor



Lisa Richard
Clerk

