

FINANCE COMMITTEE MEETING
October 6, 2025

MEMBERS PRESENT

Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Richard Malone, CAO
Lisa Richard, Clerk
Sherman St. Germain, Director of Finance
Tory Allison, Finance Coordinator

REGRETS

Councillor Todd Beach
Katie Cameron, Assistant Treasurer

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 4:02 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Karin Boyé and seconded by Councillor Sheree Trecartin to approve the agenda as presented.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Karin Boyé to approve the September 8, 2025, meeting minutes.

MOTION CARRIED

4. NEW BUSINESS

4.1 Kings County Historical & Archival Society – Christmas Tea (Donation Request)

MOTION: Moved by Councillor Sheree Trecartin and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve a donation of \$100.00 to the Kings County Historical & Archival Society in support of their annual Christmas Tea.

MOTION CARRIED

4.2 Zach Ingles – Christmas Charity Concert Tour (Donation Request)

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to sponsor the Zack Ingles Christmas Charity Concert Tour on December 19, 2025 in the amount of \$360.00 in support of the Hampton Food Basket.

MOTION CARRIED

4.3 Hampton High School – 2025-2026 Yearbook Ad (Donation Request)

MOTION: Moved by Councillor Ken Chorley and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the purchase of a full-page advertisement in Hampton High School's 2025-2026 Yearbook in the amount of \$300.00, taxes included.

MOTION CARRIED

4.4 Parks & Facilities – Surplus of Asset

MOTION: Moved by Councillor Kim Tompkins and seconded Councillor Sheree Trecartin to recommend to Council to accept the list as presented by Parks & Facilities to declare unit 570: 2008 Ford F-350, as a surplus to be sold, with the funds collected from the sale to be applied to the purchase of a new truck.

MOTION CARRIED

4.5 Community Grant Program Applications

1. Hampton Curling Club Company Ltd.

MOTION: Moved by Councillor Sheree Trecartin and seconded by Mayor Robert Doucet to recommend to Council to approve the Community Grant of \$2,000.00 to Hampton Curling Club Company Ltd.

MOTION CARRIED

2. Hampton Soccer Club

MOTION: Moved by Deputy Mayor Jeremy Salgado and seconded by Councillor Ken Chorley to recommend to Council to approve the Community Grant of \$2,000.00 to Hampton Soccer Club, pending approval of Hampton High School and appropriate permits being obtained through the Planning, Engineering & Development Department.

MOTION CARRIED

3. Nauwigewauk Community Club

MOTION: Moved by Mayor Robert Doucet and seconded by Deputy Mayor Jeremy Salgado to recommend to Council to approve the Community Grant of \$2,000.00 to Nauwigewauk Community Club.

MOTION CARRIED

4. Upham Women's Institute

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Sheree Trecartin to recommend to Council to approve the Community Grant of \$2,000.00 to Upham Women's Institute.

MOTION CARRIED

4.6 Budget Meetings

Sherman St. Germain, Director of Finance, proposed a timeline to hold annual budget meetings.

4.7 Financial Statements

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Sheree Trecartin to accept the September 2025 Financial Statements as presented.

MOTION CARRIED

4.8 Approval of Accounts

MOTION: Moved by Councillor Karin Boyé and seconded by Councillor Ken Chorley to recommend to Council to approve September 2025 Approval of Accounts listing in the amount of \$2,980,552.83.

5. The next Finance Committee Meeting will be held on Monday, November 3, 2025, at 4:00 p.m.

ADJOURNMENT

Being no further business, it was moved by Mayor Robert Doucet and seconded by Councillor Kim Tompkins that the meeting be adjourned at 4:56 pm.

DATE MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____