



## **HAMPTON SPECIAL COUNCIL MEETING MAY 22, 2025**

A special meeting of Council was held on May 22, 2025, in the Council Chambers commencing at 5:01 pm and adjourned at 5:37 pm.

### **ATTENDANCE:**

**COUNCIL:** Mayor Robert Doucet  
Deputy Mayor Salgado  
Councillor Todd Beach  
Councillor Karin Boyé  
Councillor Kim Tompkins  
Councillor Sheree Trecartin

**STAFF:** Richard Malone, Chief Administrative Officer/Clerk  
Lisa Richard, Assistant Clerk  
Sherman St. Germain, Director of Finance and Human Resources/  
Treasurer  
Chris White, Director of Economic Development & Tourism  
Arthur McCarthy, Director of Planning, Engineering, & Development  
Jessica Churchill, Director of Recreation  
Kevin Breau, Director of Parks & Facilities  
Mark Cormier, Director of Public Works & Utilities  
Jessie Dean, Executive Assistant to the CAO

**DELEGATIONS:** Erica Thomas, President, Transitional Solutions Inc.

**REGRETS:** Councillor Ken Chorley

### **OPEN SESSION**

#### **1. CALL TO ORDER**

Mayor Doucet called the meeting to order at 5:01 pm.

#### **2. SILENT MOMENT OF REFLECTION**

Mayor Doucet led Council through a moment of silent reflection.

**3. APPROVAL OF AGENDA**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the agenda of the May 22, 2025, Special Council meeting be approved as presented.**

**MOTION CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

**5. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS**

**5.1. Erica Thomas, President, Transitional Solutions Inc. – Hampton’s Strategic Plan**

Erica Thomas gave an overview of Hampton’s Strategic Plan that was developed in collaboration with Hampton Council and staff. Earlier this year Hampton engaged the services of Erica Thomas and her team at Transitional Solutions Inc. (TSI) to assist in the development of a strategic plan for Hampton. A survey was sent to Hampton Council and senior administrative staff to determine priorities that would help to shape the strategic plan. TSI then summarized the responses and brought the list to Council and staff in a planning session held in February. At this session Council identified four high level priorities for the focus of the plan which are as follows:

- Financial
- Infrastructure
- Economic Development
- Community Services

Council then identified a number of objectives, that also align with Hampton’s ten year Municipal Plan, to direct staff in working towards achieving these strategic priorities. Staff then held sessions with TSI to develop a tactical plan to complete these objectives. The result is a three to five year Strategic Plan intended to guide the work of administration in achieving Council’s priorities. Quarterly updates will be provided to Council by the Chief Administrative Officer on the work being carried out to execute the objectives of the plan. The plan was developed to sustain changes to the elected members of Council, but it is a living document that can be revised to reflect the changing needs of the community. In order to maintain the relevancy of the plan, Council noted they would like to review it annually to ensure that priorities and workplans are still in alignment.

Ms. Thomas also provided an update on the progress made in achieving the objectives outlined in Hampton’s Municipal Plan. Hampton’s Strategic Plan and the Municipal Plan update will be posted on Hampton’s website.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council adopt Hampton's Strategic Plan as presented, to be reviewed annually prior to the budget process.

MOTION CARRIED

**6. ADJOURNMENT**

There being no further business, the special meeting of Council was adjourned at 5:37 pm.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council adjourn the Special Council Meeting of May 22, 2025.

MOTION CARRIED

APPROVED BY:

  
Robert Doucet  
Mayor

  
Richard Malone  
Chief Administrative Officer

