HAMPTON
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HAMPTON COUNCIL MEETING
MAY 13, 2025

A closed session of Council was held preceding the regular Council meeting on May 13th, 2025, commencing at 5:31 p.m. and adjourned at 6:50 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:02 p.m. and adjourned at 9:04 p.m. A closed session of Council was reconvened after the regular Council meeting at 9:10 p.m. and adjourned at 9:38 p.m.

ATTENDANCE:

COUNCIL:	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
STAFF:	Richard Malone, Chief Administrative Officer / Clerk Lisa Richard, Assistant Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Arthur McCarthy, Director of Planning, Engineering & Development Jessie Dean, Executive Assistant to the CAO
DELEGATIONS:	Sgt. Curtis McCann, Hampton RCMP Nadine Duguay-Lemay, Director of Marketing & Media Relations for Atlantic Canada, Marcel Caissie, Senior Operations Manager, New Brunswick, Circular Materials

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Mayor Doucet called the closed session to order at 5:31 p.m. and adjourned the closed session at 6:50 p.m. The closed session was reconvened after the regular Council meeting at 9:10 p.m. and adjourned at 9:38 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the *Right to Information and Protection of Privacy Act*	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	7
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	2
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	1
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	1
j)	Labour and employment matters, including the negotiation of collective agreements	3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:02 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the agenda of the May 13th, 2025, Council meeting be approved as presented with the addition of item 14. 5 Traffic Concerns.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for the month of April 2025. There were 315 occurrences overall for the month of April. There were 203 occurrences in Ward 2 (former Town), which is up from 111 for the same month in 2024, with 142 warnings, and 11 tickets issued. There where 7 check stops completed with 248 vehicles checked and 1 charge of impaired driving resulting in an immediate roadside suspension. A check stop was completed in Ward 3 on Route 121 which resulted in 5 tickets for speeding, and 14 warnings. The Community Policing Officer participated in 7 school presentations, 12 school visits, 1 community event and 11 school zone patrols. Sgt. McCann noted that there was 1 bike patrol completed and advised that he will be actively participating in these patrols over the next few months.

6.2. Circular Materials, Nadine Duguay-Lemay, Director of Marketing & Media Relations, Atlantic Canada, Marcel Caissie, Senior Operations Manager, New Brunswick

Nadine Duguay-Lemay provided an overview of Circular Materials' mandate. They are a not-for-profit organization created and governed by producers to provide support in meeting obligations under extended producer responsibility (EPR) regulations. EPR is a policy approach in which producers (businesses that supply packaging and paper to consumers) are operationally and financially responsible for the end-of-life management of the materials they supply to consumers. EPR is recognized as one of the most effective ways to improve recycling rates by returning materials to producers for reuse in new products and packaging. Circular Materials supports producers in meeting obligations under each jurisdiction's EPR regulation. In New Brunswick, Circular Materials is responsible for managing the collection and recycling of packaging and paper products from households, schools, multi-family dwellings, and public spaces (coming in 2027). New Brunswick was the first Atlantic province to transition to this framework in 2023.

Marcel Caissie reviewed the implementation plan for Circular Materials recycling program in Hampton. On May 1, 2024, Wards 1 and 3 transitioned to the EPR program with Ward 1 utilizing the Fundy Regional Service Commission's (FRSC) dual box system with material going to the Crane Mountain facility, and Ward 3 utilizing the Kings Regional Service Commission bag system with material going to the transfer station in Sussex. Due to legislated changes brought about by local governance reform, Ward 3 was transitioned to the FRSC's dual box system on January 1, 2025, so that all material from Hampton is now diverted to the Crane Mountain facility. Ward 2 transitioned from a depot drop off system to the FRSC's dual box system on May 1, 2025. All residents of Hampton now receive bi-weekly curbside recycling pick up using

the dual box system, with all materials going to the FRSC's Crane Mountain facility. The dual box system separates materials in two categories: the blue box for paper and cardboard and the green box for plastic, metal, and milk containers. Material that does not fit in the boxes can be bundled and left beside the boxes, or residents can place material in their own bin of a similar size and shape. Glass containers, flexible plastics and Styrofoam are not accepted in curbside recycling but can be taken to a redemption centre for disposal. Fero Waste & Recycling is the collector assigned to this region.

Mr. Caissie also advised that Circular Materials is rolling out an implementation plan for New Brunswick schools and multi-family dwellings. This is a voluntary program and those wishing to participate can register via Circular Materials' online registry. Participants will be supplied with appropriate outdoor collection receptacles and promotional and educational materials to share recycling best practices. Further details can be found at circularmaterials.ca .

Ms. Duguay-Lemay concluded with an overview of the promotional and educational materials that have been provided to residents via Circular Materials' website, which has a page dedicated to each community that it serves. Printed materials were also distributed with the boxes when they were delivered to residents. These materials have also been shared on social media, both on Circular Materials' and Hampton's channels. Questions on the program can be sent to NBoperations@circularmaterials.ca .

Councillor Tompkins inquired if the contents of the recycling boxes are monitored for compliance and if there is an associated cost for non-compliance. Mr. Caissie advised that the program utilizes education to promote compliance. Boxes that contain non-compliant material are stickered to advise residents of the issue and then are monitored to ensure future compliance. Councillor Tompkins also inquired if there are markets for all the material collected to ensure the program is working as intended. Ms. Duguay-Lemay advised that the process is regulated, and all material must be accounted for. They only deal with OECD partner countries to ensure guidelines are followed.

Mayor and Council thanked Ms. Duguay-Lemay and Mr. Caissie for their presentation and for their work in assisting Hampton with this important waste collection transition.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting April 8, 2025

Moved by Councillor Chorley and seconded by Councillor Boyé that the minutes of the April 8, 2025, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Council Meeting May 5, 2025

Moved by Councillor Beach and seconded by Councillor Tompkins that the minutes of the May 5, 2025, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Request for Accessible Walking Trails

At the April 8th, 2025, regular Council meeting a motion was made to refer the memo from the Director of Planning, Engineering & Development regarding the development of accessible walking trails, to the Public Works & Utilities Advisory Committee and the Parks & Recreation Advisory Committee for review and recommendation.

Moved by Councillor Trecartin and seconded by Deputy Mayor Salgado that Hampton Council, as per the recommendation of the Public Works & Utilities and the Parks & Recreation Advisory Committees to move forward with the development of accessible walking trails, refer the matter to the Finance, Recreation and Parks & Facilities Departments to determine budget and resource requirements.

MOTION CARRIED

Deputy Mayor Salgado declared a conflict of interest regarding item 8.2 of the agenda and left the meeting at 7:53pm

8.2 Agreement with Anglophone School District – South

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council send a request to Anglophone School District-South to amend the Agreement approved on April 1, 2025, for field maintenance to include one field at Hampton High School and the field at Hampton Middle School for the 2025 soccer season only.

MOTION CARRIED

Deputy Mayor Salgado returned to the meeting at 7:55pm

8.3 Soccer Field at Summit Centre

Mayor Doucet provided an overview of the opportunity to pursue the installation of a new soccer field on the grounds of the Summit Centre. Council has been considering options for building a field in the future, however the ability to address this need now has come about as several opportunities aligned.

The construction of the Summit Centre required the removal of several tons of soil to prepare the site. Trucking costs for the removal of this soil were significant. When it was found that this soil was of appropriate quality to provide the base for a future field, the decision was made to retain it onsite and deposit it for a future field area. This saved the cost of trucking/soil removal and will save the cost of a base for a proposed field.

With the rising need for additional space for Hampton Soccer Club's growing membership, as per their presentation at the Regular Council Meeting on April 8, 2025, staff are recommending that Council move forward with the construction of the field now. The additional cost, because of the unique circumstances, is a fraction of the future anticipated costs and can be managed with reserve funds.

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council transfer $200,000.00 from the town of Hampton's Capital Reserve Fund Account #601940012610 to Hampton's General Operating Account #601940029815 and allocate these funds for the completion of a soccer field to be located behind the Summit Centre. Hampton has been given an opportunity to meet the rising need for recreational space within our growing community by capitalizing on this space and using the material which was excavated for the construction of the Summit Centre to build this new field.

MOTION CARRIED

9. READING OF BY-LAWS

9.1. HAM-2025-01: a By-Law Respecting the Proceedings of Hampton Council and Committee Meetings

Lisa Richard, Assistant Clerk, noted that the draft by-law has been posted on Hampton's website for public examination since April 11, 2025, following first and second reading at the regular meeting on April 8, 2025. No comments or questions were received. There has been one revision made since the first and second reading and that is the addition of wording in section 20 S)(i) that Committees will break during the months of June, July and December. At this time, it is recommended that Council proceed with the third and final reading.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council proceed with the third and final reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings with the addition of the following text in Section 20 S)(i):

> ***The Committees will break during the months of June, July, and December, unless there is urgent business that must be addressed;***

MOTION CARRIED

Lisa Richard, Assistant Clerk, performed the third and final reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

Moved by Councillor Trecartin and seconded by Councillor Beach that Hampton Council adopt and enact the third and final reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

Upon this third reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings, By-Law No. HAM-2024-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings, enacted on March 12, 2024, and all amendments thereto, is hereby repealed.

MOTION CARRIED

9.2. <u>Amendment to By-Law No. HAM-2023-16: Hampton Zoning By-Law – Rezoning Application for a portion of PID 30356646</u>

The rezoning application to rezone a portion of PID 30356646 from Mini Home Park (MHP) to Multi-Unit Residential (R3) has been withdrawn therefore the Public Hearing will be postponed until such time that the application is brought back to Council.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council, as a result of the re-zoning application being withdrawn, rescind the following motion adopted at the Regular Council meeting on April 8, 2025:

> ***Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council set the public hearing date to May 13th, 2025, at 7:00 pm in the Hampton Council Chambers to amend By-Law No. HAM-2023-16: Hampton Zoning By-Law to rezone a portion of PID 30356646 from Mini Home Park (MHP) to Multi-Unit Residential (R3) for the development of three (3) multi-unit buildings.***
>
> ***MOTION CARRIED***

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council, as a result of the re-zoning application being withdrawn, rescind the following motion adopted at the Regular Council meeting on April 8, 2025:

> ***Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council refer the rezoning application for a portion of PID 30356646 to the Planning Advisory Committee for a recommendation to be presented at the Public Hearing set for May 13th, 2025.***
>
> ***MOTION CARRIED***

MOTION CARRIED

10.CORRESPONDENCE LIST

#	From	Subject Matter	Motion
25-066	Premier's Council on Disabilities	Request to recognize Disability Awareness Week 2025 which is May 25 to May 31	**Moved by Councillor Beach and seconded by Councillor Trecartin that correspondence 25-066 be referred to the Communications Coordinator for inclusion in Hampton's Community Events Calendar.** **MOTION CARRIED**
25-067	Hon. Gilles Lepage, Minister of Environment and Climate Change	Notification of unsuccessful application to the Environmental Trust Fund for the Hampton Tree Planting and Maintenance Plan Project.	**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that correspondence 25-067 be received and filed.** **MOTION CARRIED**
25-068	Family of the late Don McKay	Thank you card for donation to the Dr. V.A. Snow Foundation in memory of former Councillor Don McKay.	**Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence 25-068 be received and filed.** **MOTION CARRIED**
25-069	Lori Clark, President & CEO, NB Power	Sharing the findings of the independent operational assessment of NB Power's residential billing and metering systems.	**Moved by Councillor Boyé and seconded by Councillor Trecartin that correspondence 25-069 be received and filed.** **MOTION CARRIED**

25-070	Lindsay & Tim Cox	Request to consider the installation of a guardrail for the sides of the culvert at 210 Norton Shore Road due to safety concerns.	**Moved by Councillor Tompkins and seconded by Councillor Chorley that a letter of response be sent to the correspondent advising of the ongoing work regarding the Traffic Calming measures that were implemented after their initial request in November of 2023.** **MOTION CARRIED**
25-071	Sarah Blenis, Project Manager & Environmental Educator, HRAA	Request for sponsorship for the Hammond River Angling Association's Annual Family Fishing Derby.	**Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve a donation of $150 to the Hammond River Angling Association's Annual Family Fishing Derby and refer the offer to promote upcoming Hampton events to the Tourism Coordinator.** **MOTION CARRIED** ***It was noted by Council that they are interested in having the Hammond River Angling Association present an overview of their programming at a future Council meeting.**
25-072	Victoria Wiseman	Concern regarding pedestrian safety on Villa Drive and request to impose traffic calming measures to reduce speeding.	**Moved by Councillor Trecartin and seconded by Councillor Boyé that correspondence 25-072 be referred to the Public Works & Utilities Advisory Committee for review and recommendation, with a copy sent to the Hampton RCMP.** **MOTION CARRIED**
25-073	Darrell & Pauline Ruttle	Request to put a street sign for Saint James street at the intersection of Saint James and Albert streets.	**Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence 25-073 be referred to the Public Works & Utilities Department.** **MOTION CARRIED**
Late Correspondence			
25-074	Jolain Doiron, President of SJA	Information regarding the	**Moved by Councillor Beach and seconded by Councillor Chorley that**

		opening of the selection process for the host municipality of the 47th Jeux de l'Acadie in 2028.	**correspondence 25-074 be received and filed.** **MOTION CARRIED**
25-075	Ben Lawson, Director, Hampton Bible Camp	Note of thanks in recognition of the recent donation to the Hampton Bible Camp in memory of Richard King.	**Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 25-075 be received and filed.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Economic Development & Tourism Advisory Committee

Councillor Beach advised that the committee met on April 15, 2025, and referred to the minutes as presented. It was also noted that the Committee had an extensive discussion regarding the "look & feel" of Hampton, and how to ensure that new developments do not look out of place. The Director of Economic Development & Tourism will consult with staff on this issue.

11.2. Environment Advisory Committee

Councillor Boyé advised that the committee met on April 15, 2025, and referred to the minutes as presented.

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Council refer the updates to the Hampton Stormwater Management Guideline recommended by the Environment Advisory Committee to staff for review.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council refer the recommendation from the Environment Advisory Committee that Hampton develop a policy to monitor developments within Ward 2 to ensure compliance with the Hampton Stormwater Management Guideline to staff for review.

***All members voted nay** **MOTION DEFEATED**

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council direct staff to alter the Hampton Stormwater Management Guideline in order to promote and highlight the importance of sedimentation control during construction and development.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton's Environment Advisory Committee participate in the Great Canadian Shoreline Cleanup with the Kennebecasis Watershed Restoration Committee on the third weekend in September as per the recommendation of the Environment Advisory Committee.

MOTION CARRIED

11.3. Public Works & Utilities Advisory Committee

Councillor Chorley advised that the committee met on April 16, 2025, and referred to the minutes as presented.

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council utilize Hampton's Speed Management Guideline to address the request to lower the speed limit on Main Street at the boundary between Wards 2 & 3 (former town limit) as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council request that the Department of Transportation & Infrastructure complete a lighting study in the Cooke Estates Subdivision to determine the need for streetlights as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council install crosswalk signage and repaint the crosswalk on Cemetery Road as per the recommendation of the Public Works & Utilities Advisory Committee.

MOTION CARRIED

11.4. Capital Campaign Cabinet Committee

Councillor Tompkins advised that the committee met on April 24, 2025, and referred to the minutes as presented. The public fundraising campaign was launched May 1, 2025, and it was noted that all members are encouraged to share the information regarding the

sale of seats in the new facility to assist in reaching the goal of obtaining the matching gift commitment by the J.T. Clark Family Foundation.

11.5. Health Care Committee

Richard Malone CAO/Clerk advised that the committee met on April 28, 2025, and referred to the minutes as presented. Recruitment of physicians was discussed as well as collaborative care clinics. Health Link data was also reviewed, and it was noted that the number of residents without a doctor is decreasing.

11.6. Protective Services – Fire Rescue /EMO Committee

Councillor Beach advised that the committee met on April 28, 2025, and referred to the minutes as presented. It was noted that the Nauwigewauk Fire-Rescue Department conducted a successful water shuttle training exercise on April 12, 2025. During the exercise they achieved 540 GPM and 96,000 gallons which well exceeds requirements.

11.7. Parks & Recreation Advisory Committee

Deputy Mayor Salgado advised that the committee met on April 29, 2025, and referred to the minutes as presented. It was noted that a summer student has started working with the Recreation Coordinator and some of the Parks summer students have started as well. The pool opens for the season on June 2nd. The Field House recently hosted a boxing event and a circus. Staff have been busy making changes to the building installing new equipment to accommodate an array of activities.

11.8. Finance Committee

Mayor Doucet advised that the committee met on May 5, 2025, and referred to the minutes as presented.

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council approve the purchase of a business card sized advertisement in the amount of $319.00, plus HST, in support of the annual MADD Message Yearbook, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the sponsorship of a hole at the Heart & Stroke New Brunswick's 2025 Golf for Heart tournament, which is taking place at the Hampton Golf Course, in the amount of $500.00, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton Council approve a donation of $250.00 in support of the St. Joseph's Hospital Foundation's SCOUT Campaign, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Beach that Hampton Council approve the registration of two golf teams for the Hampton Area Chamber of Commerce 16th Annual Golf Tournament, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council approve the renewal of the contract for Hampton's General Insurance and Risk Management Services Program with Arthur J. Gallagher Canada Limited per the terms and conditions of their 2025 proposal for an annual premium price of $134,415.00, for a one-year term commencing on June 1, 2025, and ending on May 31, 2026.

MOTION CARRIED

11.9. <u>Hampton EMO Advisory Committee</u>

Councillor Boyé advised that the committee met on May 5, 2025, and referred to the minutes as presented.

Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton Council accept the resignation of Laure Sheel from the Hampton EMO Advisory Committee effective immediately.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Council appoint Matthew Beaulieu as a member of the Hampton EMO Advisory Committee for a three year term ending December 31, 2027, as per the recommendation of the Hampton EMO Advisory Committee.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Council Tompkins that Hampton Council refer the request from the Hampton EMO Advisory Committee, for details regarding Hampton's Emergency Operations Centre, to staff to be reviewed by Hampton's EMO Coordinator Ben Leblanc upon his return from a leave of absence.

MOTION CARRIED

Acceptance of All Committee Reports:

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the minutes of the Economic Development & Tourism Advisory, Environment Advisory, Public Works & Utilities Advisory, Capital Campaign Cabinet, Health Care, Protective Services – Fire Rescue/EMO, Parks & Recreation Advisory, Finance, Hampton EMO Advisory, Protective Services – Policing, and Joint Health & Safety Committees as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report. There were a total of 29 permits (all wards) issued for the month of April with a construction value of $1,937,315.00 and a permit value of $12,276.00.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 35 calls for Hampton Fire-Rescue and 9 calls for Nauwigewauk Fire-Rescue in the month of April. It was also noted that Nauwigewauk Fire-Rescue will hold their annual mulch sale on May 17, 2025.

12.4. Financial Reports

Mayor Doucet advised the financial reports were reviewed by the Finance Committee on May 5, 2025.

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented and noted this has been a busy month for the Communications Coordinator with all the activity happening around the fundraising campaign for the Summit Centre.

Approval of all Reports:

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), Financial Reports and Communications Reports as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve the April 2025 Approval of Accounts listing in the amount of $571,979.09.

MOTION CARRIED

14. NEW BUSINESS

14.1. Tentative Subdivision Plan – William Bell Drive

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the tentative subdivision plan entitled "Hampton Subdivision Parcel D" dated May 5, 2025, prepared by Don-More Surveys & Engineering Ltd., proposing to consolidate a portion of the William Bell Drive Right-of-Way (Parcel D comprised of portions of PIDs 30241434 & 30241442) with PID 30210058 to accommodate future development of the vacant commercial property, subject to all costs associated with the subdivision plan and ownership transfer being the responsibility of the landowner Mc6 Holdings Inc.

MOTION CARRIED

14.2. UMNB Voting Representative

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council appoint Mayor Doucet as the voting member for Hampton Council at UMNB Meetings, and in his absence, appoint Deputy Mayor Salgado as the alternate voting member for Hampton Council.

MOTION CARRIED

14.3. Administrative Policies

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton adopt the following Human Resource Policies:

1) ***HR1008 Work Life Balance;***
2) ***HR1010 Gifts & Donations;***
3) ***HR1011 Travel Accommodations & Expenses;***
4) ***HR1012 Work Alone;***
5) ***HR1014 Group Insurance Plan;***
6) ***HR1016 Long-Term Service Award***

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton adopt Administrative Policy *AD2011 Donations (Non-Profit, Community Groups & Charities).*

MOTION CARRIED

14.4. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Boyé to reclassify Patrick Murphy to permanent full-time employment status as of March 11th, 2025, after successfully completing the probationary period with a rate of pay as per schedule "A" Wage Scale—Maintenance Worker dated April 14th, 2025.

MOTION CARRIED

14.5. Traffic Safety Concerns

Mayor Doucet noted that with increased seasonal foot traffic going to Snow's Ice Cream, Burgers at Buster's, and the playground in the Town Square, pedestrian safety is of concern and there is a need to make drivers aware that they need to reduce their speed in this area.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council refer the issue of pedestrian safety, on Main Street in front of Snow's Ice Cream, to staff for review and recommendation of seasonal safety measures that can be put in place to slow traffic in this area.

MOTION CARRIED

Deputy Mayor Salgado noted that due to growth and changing traffic patterns, a review of current road signs should be undertaken to determine if they are sufficient to meet the needs of increased traffic.

Moved by Councillor Trecartin and seconded by Deputy Mayor Salgado that Hampton Council refer the request to conduct a road signage audit to staff for review and recommendation.

MOTION CARRIED

15. OUTSTANDING ISSUES

Mayor Doucet noted that a Special Council meeting of Council is scheduled for May 22, 2025, at 5:00 pm to present Hampton's Strategic Plan.

Mayor Doucet also noted that Committee of the Whole meetings will now be held on the first Tuesday of each month. The first meeting will be held on June 3, 2025, at 5:00 pm in the Council Chamber.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 9:04 p.m.

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton adjourn the council meeting of May 13th, 2025.

MOTION CARRIED

APPROVED BY:

Robert Doucet
Mayor

Richard Malone
Chief Administrative Officer / Clerk