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HAMPTON COUNCIL MEETING
APRIL 8, 2025

A closed session of Council was held preceding the regular Council meeting on April 8th, 2025, commencing at 5:30 p.m. and adjourned at 6:38 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:00 p.m. and adjourned at 9:27 p.m.

ATTENDANCE:

COUNCIL:	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
STAFF:	Lisa Richard, Assistant Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Jessica Churchill, Director of Recreation Bailey Brogan, Assistant Planner/Development Officer Jessie Dean, Executive Assistant to the CAO
DELEGATIONS:	Sgt. Curtis McCann, Hampton RCMP Phil Ouellette, CEO, Fundy Regional Service Commission Neil Damon, President, Hampton Soccer Club
REGRETS:	Richard Malone, Chief Administrative Officer / Clerk

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Mayor Doucet called the closed session to order at 5:30 p.m. and adjourned the closed session at 6:38 p.m. The closed session was reconvened after the regular Council meeting at 8:55 p.m. and adjourned at 9:35 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items

b)	Personal information as defined by the *Right to Information and Protection of Privacy Act*	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	5
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	1
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the April 8th, 2025, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Sgt. McCann – Monthly Report

Sgt. McCann reviewed the calls for the month of March 2025. There were 236 occurrences in Ward 2, which is up from 185 in February. In total there were 382 occurrences for service in the greater Hampton area, which resulted in 220 warnings issued and 1 immediate roadside suspension. There were a number of calls related to an individual who was trespassing on private property in Passekeag. This resulted in three charges being laid against that individual. There were two check stops done (4 hours of radar time) on Route 121 as there have been complaints of speeding in this area. The community policing officer participated in three school presentations, ten school visits, and two community presentations.

Sgt. McCann advised that he is now officially the Sergeant for the Hampton detachment. Mayor and Council thanked him for his presentation and congratulated him on his promotion.

6.2. Phil Ouellette, CEO, Fundy Regional Service Commission – Update on 2024 Successes and the 2025 Work Plan

Phil Ouellette, CEO of the Fundy Regional Service Commission, provided an overview of the 2024/2025 Work Plan. The mandate of the FRSC is responsible service delivery that provides equitable access to programs and services for residents across the region. The Commission is volunteer driven from a community level and Mr. Ouellette acknowledged the council and staff members from Hampton who serve on the various committees. Of the 74 action items slated to be completed in 2024, 57 have been completed and 17 are actively being worked on. The highlights include the By-law enforcement pilot project, height augmentation for Crane Mountain Landfill, supporting the 2029 Canada Games bid, the Regional Summit held last fall, and advocating for the interest of the Fundy Region and maximizing provincial investment in the area.

Some of the 2025 priorities for FRSC Board of Directors include:

- Developing a two-way agenda between the FRSC and local communities to ensure ongoing synergy between local & regional efforts;
- Identifying efficiencies, new sources of revenue, and cost savings;
- Ensuring the legacy and momentum established by the current FRSC leadership extends into future political change, at all levels of government.

The 2025 Work Plan aims to address common themes in the region such as:

- Community development of regionally aligned local standards, by-laws, and educational supports to improve outcomes for the unhoused;
- Review and develop recommendations that address the safe and efficient movement of goods by rail;
- Collect data and develop a feasibility plan for the introduction of expanded and enhanced regional transportation services;
- Develop a regional Climate Mitigation and Adaptation strategy.

In an effort to keep stakeholders informed, the FRSC has developed a monthly newsletter to highlight the work of the Board and the Committees. There will also be another Regional Summit held later this year.

Councillor Tompkins raised concerns regarding the current cost sharing model used to fund regional facilities that are all based in the Saint John area. Mr. Ouellette acknowledged that the FRSC is the only Commission mandated to fund five facilities. Currently members are charged proportionally but future models could consider distance from the facility as a factor.

Councillor Beach inquired as to how much provincial funding the Commission receives. Mr. Ouellette confirmed that the Commission receives a 10% investment from the Province. This base funding will remain in place and will be augmented by individual provincial departments offering funding for specific projects.

Deputy Mayor Salgado noted the work currently being done regarding regional transportation, in particular rail safety, and inquired as to whether rail transportation has been considered as an option to access regional facilities. Mr. Ouellette advised that the Commission is only looking at the increase in commercial rail traffic at this time but perhaps there could be an opportunity to leverage this service for public transportation.

Mayor and Council thanked Mr. Ouellette for his presentation.

Deputy Mayor Salgado declared a conflict of interest regarding Item 6.3 and left the meeting at 7:42 pm.

6.3. <u>Neil Damon, President, Hampton Soccer Club – Field Space & Maintenance Challenges</u>

Neil Damon, President of the Hampton Soccer Club, addressed Council to outline the current challenges the Club faces with respect to adequate field space and the maintenance of these spaces. A maintenance agreement was recently signed by Hampton and Anglophone School District – South (ASD-S) for the fields at Hampton High School however the Club would also like to see an agreement put in place regarding the field at Hampton Middle School. For years, the Club has used the field at HMS with only a handshake agreement with ASD-S regarding maintenance however this has proven to be challenging as the space is not always maintained to the standards required by the Club to host games and tournaments.

The Hampton Soccer Club is growing, and this increased demand for service is putting a strain on the resources as fields are in constant use and cannot be rotated. Access to public washrooms is also an issue, especially during games and tournaments. The Hampton Soccer Club would like to see collaboration between their group, ASD-S and Hampton to address these challenges. The Club is looking to invest in equipment which could be used by all groups, but they are requesting maintenance and mowing support from ASD-S and Hampton to protect their investment. Mr. Damon believes that this investment would help to grow recreational opportunities in Hampton, which in turn

attracts young families to the area, and promotes the town as a destination to host sporting events.

Mayor Doucet thanked Mr. Damon for his presentation and acknowledged the challenges faced by the Club but noted that Hampton's resources are limited in terms of offering additional maintenance. Councillor Beach requested that the presentation be forwarded to the Parks & Facilities, and the Recreation Departments for consideration.

Moved by Councillor Beach and seconded by Councillor Tompkins that the presentation by the Hampton Soccer Club be forwarded to the Parks & Facilities Department and the Recreation Department for review.

MOTION CARRIED

Deputy Mayor Salgado returned to the meeting at 8:14 pm.

6.4. Jessica Churchill, Director of Recreation – Recreation Survey Results

Jessica Churchill, Director of Recreation, presented the results of the online public Recreation Survey that was conducted during the month of March. There were over 500 responses submitted with 47.3% of responses coming from Ward 2, 25.3% from Ward 3 and 21.2% coming from Ward 1. The majority of respondents currently participate in recreational activities in Hampton through organized sports and outdoor activities. The top 5 most requested activities were:

1. Yoga/Fitness (175)
2. Pickleball (144)
3. Ball Hockey (133)
4. Soccer/Futsal (128)
5. Badminton (125)

There were also many other programming suggestions received for a wide range of activities. Programming during school breaks was a popular response from families. The results of the survey will be used to guide program planning and to expand offerings in Wards 1 and 3.

Mayor and Council thanked the Director for her work on the survey and the informative presentation.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting March 11, 2025

Moved by Councillor Beach and seconded by Councillor Trecartin that the minutes of the March 11, 2025, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. <u>Special Council Meeting April 1, 2025</u>

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the minutes of the April 1, 2025, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 <u>Request for Accessible Walking Trails</u>

At the March 11th, 2025, regular Council meeting a motion was made to refer the request from the Age-Friendly Community Advisory Committee, to develop accessible walking trails, to the Planning, Engineering and Development department for review.

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council refer the memo from the Director of Planning, Engineering & Development, regarding the development of accessible walking trails, to the Public Works & Utilities Advisory Committee and the Parks & Recreation Advisory Committee for review and recommendation.

MOTION CARRIED

9. READING OF BY-LAWS

9.1. <u>HAM-2025-01: a By-Law Respecting the Proceedings of Hampton Council and Committee Meetings</u>

Lisa Richard, Assistant Clerk, provided a brief overview of the proposed changes to the *Hampton Procedural By-Law* from the last version that was adopted in March of 2024. The main reason for the update is to incorporate an additional meeting of Council under section 7 of the By-law, which will be Committee of the Whole Meetings, to be held on the first Tuesday of the month. There have also been a few text updates made to clarify practices that are already in place but were not clearly outlined in the By-law.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council proceed with the first and second reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

MOTION CARRIED

Lisa Richard, Assistant Clerk, performed the first reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the first reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

MOTION CARRIED

Lisa Richard, Assistant Clerk, performed the second reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the second reading of By-Law No. HAM-2025-01: A By-Law Respecting the Proceedings of Hampton Council and Committee Meetings.

MOTION CARRIED

9.2. Amendment to By-Law No. HAM-2023-16: Hampton Zoning By-Law – Rezoning Application for a portion of PID 30356646

Bailey Brogan, Assistant Planner/Development Officer, provided a brief overview of the rezoning application to rezone a portion of PID 30356646 from Mini Home Park (MHP) to Multi-Unit Residential (R3).

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council set the public hearing date to May 13th, 2025, at 7:00 pm in the Hampton Council Chambers to amend By-Law No. HAM-2023-16: Hampton Zoning By-Law to rezone a portion of PID 30356646 from Mini Home Park (MHP) to Multi-Unit Residential (R3) for the development of three (3) multi-unit buildings.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council refer the rezoning application for a portion of PID 30356646 to the Planning Advisory Committee for a recommendation to be presented at the Public Hearing set for May 13th, 2025.

MOTION CARRIED

10.CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
25-050	Mike & Heidi Vajda	Letter of opposition to the proposed drug and alcohol recovery centre on Darlings Island.	**Moved by Councillor Trecartin and seconded by Councillor Boyé that correspondence 25-050 be received and filed with a letter of response sent outlining the process for approving the permit, that the permit is being appealed through the Provincial Assessment and Planning Tribunal and provide contact information for the Tribunal.** **MOTION CARRIED**

		supportive housing in Rural Residential zones submitted to the Planning Advisory Committee for review.	**permit for this use under appeal with the provincial Assessment and Planning Appeal Tribunal. As per section 15 (F)(ii) of Hampton's Procedural By-Law Council will not entertain submissions from the public that are before the Tribunal.** **MOTION CARRIED**
25-052	Rene Philippe	Request to consider lowering the speed limit from 70 km/hr to 50 km/hr on Main Street at the boundary between Wards 2 & 3 (former town limit)	**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence 25-052 be referred to the Public Works & Utilities Advisory Committee for review and recommendation.** **MOTION CARRIED**
Deputy Mayor Salgado declared a conflict of interest and left the meeting at 8:59 pm			
25-053	Paul Britt	Request to install streetlights in the subdivision known as Cooke Estates in Nauwigewauk, off Route 100.	**Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 25-053 thru 25-057 be referred to the Public Works & Utilities Advisory Committee for review and recommendation.** **MOTION CARRIED**
25-054	Corey Kingston	Request to install streetlights in the subdivision known as Cooke Estates in Nauwigewauk, off Route 100.	
25-055	Chelsea Britt & Alex Long	Request to install streetlights in the subdivision known as Cooke Estates in Nauwigewauk, off Route 100.	
25-056	Elisha Dickinson-Mills	Request to install streetlights in the subdivision known as Cooke	

		Estates in Nauwigewauk, off Route 100.	
25-057	Betty Dunlop/Brian MacNeill	Request to install streetlights in the subdivision known as Cooke Estates in Nauwigewauk, off Route 100.	
Deputy Mayor Salgado returned to the meeting at 9:01 pm.			
25-058	Kyle Leavitt, Director, NBEMO	Assessment to be conducted through in-person surveys with municipal representatives to determine the capacity of communities to manage emergencies.	**Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence 25-058 be received and filed as the survey has already been completed by the acting HEMO coordinator.** **MOTION CARRIED**
25-059	Christina Amaral, Analyst, New Brunswick Health Council	Request for support to promote the Population Health Survey.	**Moved by Councillor Chorley and seconded Councillor Tompkins that correspondence 25-059 be referred to the Communications Coordinator to share on Hampton social media channels.** **MOTION CARRIED**
25-060	Nancy Long	Request to consider installing a flashing crosswalk sign at the intersection of Main Street and Cemetary Road.	**Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 25-060 be referred to the Public Works & Utilities Advisory Committee for review and recommendation.** **MOTION CARRIED**

25-061	Laura Hammer, CN Vegetation Manager	Information regarding upcoming vegetation management activities scheduled between April and October 2025.	**Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton request chemical vegetation control be limited to the ballast section of the right of way and that mechanical vegetation control be used for the remainder of the right of way in Hampton.** **MOTION CARRIED**
25-062	Xavier Shannon, Operations Manager, NB Heart & Stroke Foundation	Information regarding the annual door-to-door fundraising campaign taking place from April to September 2025.	**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 25-062 be forwarded to the Communications Coordinator to share on Hampton's social media channels.** **MOTION CARRIED**
25-063	Margaret Melanson, President & CEO, Horizon Health	Latest edition of *Horizon's Report to Our Communities.*	**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 25-063 be referred to the Health Care Committee for review.** **MOTION CARRIED**
25-064	Scott Poupart, President, New Brunswick Association of Fire Chiefs	Thank you letter for purchase of ad in the 30th Annual Children's Fire Safety Booklet.	**Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that correspondence 25-064 be received and filed.** **MOTION CARRIED**
25-065	Brittany Nicholson, Regional Administrative Director, NB Organ & Tissue Program, Horizon Health	Request to help raise awareness for organ and tissue donation on Green Shirt Day, April 7, and during National Organ and Tissue Donation Awareness week, April 20-26.	**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that correspondence 25-065 be referred to the Communications Coordinator to share on Hampton's social media channels.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Capital Campaign Cabinet Committee

Mayor Doucet advised that the committee met on March 12, 2025, and referred to the minutes as presented.

11.2. Health Care Committee

Mayor Doucet advised that the committee met on March 17, 2025, and referred to the minutes as presented.

11.3. Environment Advisory Committee

Councillor Boyé advised that the committee met on March 19, 2025, and referred to the minutes as presented.

11.4. Planning Advisory Committee

Councillor Tompkins advised that the committee met on March 25, 2025, and referred to the minutes as presented. Councillor Tompkins also noted that the Committee approved a variance to permit a recycling facility to front on to William Bell Drive for the property identified as PID 30299580 as the use is already existing on William Bell Drive and would be beneficial to the development of the property.

11.5. Finance Committee

Mayor Doucet advised that the committee met on April 1, 2025, and referred to the minutes as presented.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council approve the purchase of four (4) tickets valued at $65.00 each for the upcoming Hammond River Angling Association Annual Fundraising Dinner as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Deputy Mayor Salgado that Hampton Council approve a donation in the amount of $250.00 to the Rotary Club of Hampton's 2025 Trivia Night for Charity in lieu of entering a team in the event as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve a donation of $250.00 to the 311 Halifax Sea Cadets for their

upcoming trip to Halifax, NS as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council receive and file the donation request from Cystic Fibrosis Canada as per the recommendation of the Finance Committee.

MOTION CARRIED

11.6. Age-Friendly Community Advisory Committee

Councillor Trecartin advised that the committee met on April 2, 2025, and referred to the minutes as presented.

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council, due to budget and time constraints, refer the request from the Age-Friendly Community Advisory Committee regarding the Help Age Canada Grant to the Communications, Finance, and Recreation Departments for review and consideration for the 2026 budget.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council refer the request from the Age-Friendly Community Advisory Committee to add accessible portable washrooms at the beginning, end, and possibly the mid-point of the Dutch Point Trail to the Director of Parks & Facilities for review and recommendation.

MOTION CARRIED

Acceptance of All Committee Reports:

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the minutes of the Capital Campaign Cabinet, Health Care, Environment Advisory, Planning Advisory, Parks & Recreation Advisory, Finance, Age-Friendly Community Advisory, and Joint Health & Safety Committees as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 22 calls for Hampton Fire-Rescue and 6 calls for Nauwigewauk Fire-Rescue in the month of March.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council instate recruit Patrick Murphy as a Firefighter with Hampton Fire-Rescue effective immediately, after successfully completing the six month probationary period, as per the recommendation of Hampton Fire-Rescue Chief Mike Raeburn.

MOTION CARRIED

12.4. Financial Reports

Mayor Doucet advised the financial reports were reviewed by the Finance Committee on April 1, 2025.

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented.

Approval of all Reports:

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), Financial Reports and Communications Reports as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the March 2025 Approval of Accounts listing in the amount of $3,974,136.60.

MOTION CARRIED

14. NEW BUSINESS

14.1. <u>Request for Proposal HAM-TH-2025-03: Indigenous Wall Art Design Commission</u>

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton award Request for Proposal HAM-TH-2025-03: Indigenous Wall Art Design Commission to Emma Hassencall-Perley, for an honorarium of $10,000.00 to produce installation-ready artwork for Hampton's new multipurpose facility, with all commissioned rights of the design and its use assigned to Hampton.

MOTION CARRIED

14.2. <u>Tender: Project No. 24-8697 Street Upgrades 2025</u>

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton award the tender for Project No. 24-8697 Street Upgrades 2025 to L. Sandford and Sons Ltd. for a price of $531,708.41, HST included.

MOTION CARRIED

14.3. <u>Administrative Policy AD2001 – Emergency Procedures</u>

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton adopt *Administrative Policy AD2001 – Emergency Procedures* as per the recommendation of the Joint Health & Safety Committee.

MOTION CARRIED

14.4. <u>Human Resources</u>

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to reclassify Jessica Churchill to permanent full-time employment status as of April 9th, 2025, after successfully completing the probationary period with a rate of pay as per schedule "A" Wage Scale—Director of Recreation dated April 9th, 2025.

MOTION CARRIED

15. OUTSTANDING ISSUES

Mayor Doucet noted that a Special Council meeting may called the following week to address a pending Amending Subdivision Developer's Agreement.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 9:27 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of April 8th, 2025.

MOTION CARRIED

APPROVED BY:

Robert Doucet
Mayor

Richard Malone
Chief Administrative Officer / Clerk

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