HAMPTON
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HAMPTON COUNCIL MEETING
MARCH 11, 2025

A closed session of Council was held preceding the regular Council meeting on March 11th, 2025, commencing at 5:27 p.m. and adjourned at 6:51 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:00 p.m. and adjourned at 8:31 p.m. A closed session of Council was reconvened after the regular Council meeting at 8:55 p.m. and adjourned at 9:35 p.m.

ATTENDANCE:

COUNCIL:	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins
STAFF:	Richard Malone, Chief Administrative Officer/Clerk Lisa Richard, Assistant Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Chris White, Director of Economic Development, Tourism & Communications Arthur McCarthy, Director of Planning, Engineering & Development Jessie Dean, Executive Assistant to the CAO
DELEGATIONS:	Cpl. Curtis McCann, Hampton RCMP Peter Logan and Chelsea Nicholls, Teed Saunders Doyle & Co. Al Walker, Resident
REGRETS:	Councillor Sheree Trecartin

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Mayor Doucet called the closed session to order at 5:27 p.m. and adjourned the closed session at 6:51 p.m. The closed session was reconvened after the regular Council meeting at 8:55 p.m. and adjourned at 9:35 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the *Right to Information and Protection of Privacy Act*	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	8
d)	The proposed or pending acquisition or disposition of land	1
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	1
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	5

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the agenda of the March 11th, 2025, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Cpl. McCann – Monthly Report

Cpl. McCann reviewed the calls for service for the month of February 2025. There were 258 calls this month, compared to 188 in February 2024, as well as 225 vehicle checks. There were also 87 school patrols completed and 15 school visits by the community policing officer. The detachment also participated in the Hampton Middle School Winter Carnival student volleyball game and spaghetti lunch. The Annual Battle of the Badges Hockey Game between the Hampton RCMP and Hampton Fire-Rescue took place on February 23, 2025, raising $17,334.00 for PRO Kids. With warmer weather right around the corner, bicycle patrols will be starting soon.

6.2. Teed Saunders Doyle & Co., Peter Logan, CPA, CA – 2024 Audited Financial Statements

Peter Logan, CPA, CA, of Teed Saunders Doyle & Co. provided an overview of the 2024 Audited Financial Statements. Revenue was up for 2024 due to capital funding for the new multipurpose facility. The audit went well and there were no major issues to report. The auditors thanked staff for the cooperation and assistance they received during the course of the audit. The municipality scored well below targeted thresholds in all areas and was given a clean audit report. The complete 2024 Audited Financial Statements can be found on Hampton's website.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council accept the 2024 Audited Financial Statements as presented by Teed Saunders Doyle & Co.

MOTION CARRIED

6.3. Al Walker, Resident – Opportunities to Enhance Transparency, Communication & Community Engagement

Al Walker, a long time Hampton resident, gave a presentation to offer feedback on opportunities to enhance transparency, communication, and community engagement. In terms of transparency, Mr. Walker asked Council to be transparent in their discussions, and communication of outcomes. He also reviewed requirements outlined in the *Local Governance Act.* Regarding communication, residents should have access to a trusted source of information where objectives and plans are shared before decisions are made. Once decisions are made, efforts to quickly communicate accurate and complete information should be undertaken. When engaging with the community, Council should start by educating residents about current issues. Objectives and priorities of Council should be shared with the community, with regular updates provided on progress of priority projects. If information cannot be shared, explain why, and provide a timeline as

to when further details can be expected. Information regarding dates and locations of public Council and committee meetings should be accessible to residents. In closing, Mr. Walker asked Council to continue to encourage and recognize community volunteers who play a vital role on the committees of Council.

Councillor Chorley thanked Mr. Walker for his presentation and noted that Council just completed a strategic planning session which will result in a Strategic Plan that will be shared with the public in the coming weeks. Deputy Mayor Salgado noted that a new website will be launched in the coming months which will help to streamline information for residents. The Mayor thanked Mr. Walker for his presentation and noted that transparency is important to Council in all discussions and decisions.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting February 11, 2025

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that the minutes of the February 11, 2025, Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Comments on Social Media Posts

Moved by Councillor Tompkins and seconded by Councillor Chorley that, after a two month long pilot project, Hampton turn the comments back on for social media posts to encourage public engagement as per the recommendation of the Communications Department.

MOTION CARRIED

9. READING OF BY-LAWS

There were none.

10. CORRESPONDENCE LIST

#	From	Subject Matter	Motion
25-019	Jordan Thomey, Epilepsy Association of the Maritimes (EAM)	Request to promote epilepsy awareness on Purple Day on March 26th, 2025.	**Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 25-019 be referred to the Communications Coordinator to post on Hampton's social media channels to promote epilepsy awareness on Purple Day which is March 26th, 2025.** **MOTION CARRIED**

25-020	Horizon Health's Primary Health Care Engagement Team	Request for input during the planning stages of creating Family Health Teams as part of a team-based collaborative care model.	**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 25-020 be referred to the Health Care Committee for review.** **MOTION CARRIED**
25-021	Russell Graef	Request for 2 additional garbage bins.	**Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 25-021 be received and filed, with a letter sent in response advising the correspondent that, as per the information previously provided by the Planning, Engineering & Development Department, their household does not meet the criteria to receive an additional garbage bin.** **MOTION CARRIED**
25-022	CN Police North America	Letter of appreciation for acknowledging Rail Safety Week in September 2024 and a Rail Safety Ambassador Certificate in recognition of Hampton's commitment to rail safety.	**Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence 25-022 be received and filed.** **MOTION CARRIED**
25-023	Cathy & Katie Murphy	Letter of thanks to Council and Staff from the family of the late Tim Murphy	**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that correspondence 25-023 be received and filed.** **MOTION CARRIED**
25-024	Cathy & Katie Murphy	Letter of thanks to Council and Staff from the family of the late Mike Murphy	**Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence 25-024 be received and filed.** **MOTION CARRIED**

		regarding the re-naming of the Hampton Community Centre as the Mike Murphy Memorial Field House.	
25-025	Suzanne Coffey, Vice-President, Hampton Seniors Resource Centre	Letter of thanks to Chris White and staff for hosting the Community Expo at the Hampton Seniors Resource Centre on February 15, 2025.	**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 25-025 be received and filed with a copy sent to Chris White, Director of Economic Development & Tourism to be shared with the Economic Development & Tourism Advisory Committee.** **MOTION CARRIED**
25-026	Jason Limongelli, Vice-President, J.D. Irving Limited, Woodlands Division	Letter outlining impact of industrial power rates on manufacturing businesses in New Brunswick.	**Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 25-027 be received and filed with a copy sent to the Economic Development & Tourism Advisory Committee for information purposes.** **MOTION CARRIED**
25-027	Alex Richard, Athletic Director, Hampton High School	Request to re-consider closing the ice surface at the existing arena once the new Multipurpose Facility opens	**Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence 25-027 thru 25-029 be received and filed with a copy of Mayor Doucet's letter of February 12, 2025, to Hampton Minor Hockey sent to each correspondent which outlines the reasons why Hampton Council has made the decision to remove the ice surface at the existing arena once the new Multipurpose Facility opens.** **MOTION CARRIED**
25-028	Matthew Beaulieu	Request to re-consider closing the ice surface at the existing arena once the new Multipurpose Facility opens.	
25-029	Krista Boyce	Request to re-consider closing the ice surface at the existing arena once the new	

		Multipurpose Facility opens.	
25-030	Bill & Tali Barker	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	**Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence 25-030 thru 25-046 be received and filed, with a letter sent to each correspondent outlining the process for approving the permit, that the permit is being appealed through the Provincial Assessment and Planning Tribunal and provide contact information for the Tribunal.** **MOTION CARRIED** **Richard Malone, CAO/Clerk, addressed those in attendance and noted the following:** • **Hampton Council and staff initiated an update of Hampton's Municipal Plan and Zoning By-laws in 2023 as a result of local governance reform. Public meetings were held throughout Hampton, including Wards 1 & 3 to gather input into land use planning for the newly formed municipality. A formal and legislative approval process was held to approve the documents, at which time residents were again given an opportunity to provide input to Council.** • **With respect to the permit issued to the property at 277 Darlings Island Road to establish a supportive housing use for a 6-8 bed private drug and alcohol recover centre, this is an approved use in the Rural Residential zone as per**
25-031	Steven & Christine Calder	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-032	Kathleen Ehrenberg	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-033	Nancy Carpenter	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-034	Glenda Murphy	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-035	Jim & Tina Jordan	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	

25-036	Kristy & Chuck Muysson	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	**section 6.4 of Hampton's Zoning By-law, and as such, the process does not allow the application to go to Hampton Council for review and there is no appeal process at the local /municipal level.** • **Appeals related to land use planning decisions are submitted to the provincial "Assessment and Planning Appeal Tribunal". Hampton has received notice that there have been appeals filed in relation to this permit, with a hearing scheduled for April 23, 2025, in Saint John.** • **Section 15 f) ii) of Hampton's Procedural By-law states that Hampton Council will not entertain submissions from the public on issues that are before the Assessment and Planning Appeal Board. As a result, all inquiries regarding this appeal and hearing should be directed to the Tribunal at apat-tameu@gnb.ca or by calling (506)453-2126.**
25-037	Cole & Elena DeChant	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-038	Dolly & Gary Beyea	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-039	Maurice Chevarie	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-040	Stephen Price	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-041	Jade & Richard Kay	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-042	Leslie & Brian Fraser	Letter of opposition to the proposed drug and alcohol	

		rehabilitation facility on Darlings Island.	
25-043	Tony Gagnon	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-044	Linda Ewart	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-045	Peter LeBlanc & Joanne Abbott	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-046	Monica Finley	Letter of opposition to the proposed drug and alcohol rehabilitation facility on Darlings Island.	
25-047	David & Susan Henderson	Letter of support for the proposed drug and alcohol rehabilitation facility on Darlings Island.	**Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 25-047 be received and filed.** **MOTION CARRIED**
25-048	Canada's Volunteer Awards	Call for 2025 Nominations for the Canada's Volunteer Award. These awards are distributed to outstanding individuals, not-for-profit	**Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 25-048 be referred to the Communications Coordinator to post on Hampton's social media channels to promote awareness of this award.** **MOTION CARRIED**

		organizations, social enterprises, or a socially responsible business who have made a significant contribution to their community through volunteering.	
25-049	Malik Krey, Specialist, Canada Mortgage and Housing Corporation	Notification that Hampton was not selected to receive funding under the Housing Accelerator Fund.	**Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that correspondence 25-049 be received and filed.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Hampton Emergency Measures Organization Advisory Committee

Councillor Boyé advised that the committee met on February 10, 2025, and referred to the minutes as presented.

11.2. Age Friendly Community Advisory Committee

Mayor Doucet advised that the committee met on February 11, 2025, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council refer the Age-Friendly Community Advisory Committee's request to produce a quarterly communications document for senior residents of the greater Hampton area to the Communications Department for review and recommendation.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council refer the Age-Friendly Community Advisory Committee's request to develop age-friendly accessible walking trails from Oak Leaf Lane to William Bell Drive in order to access the new Multipurpose Facility to the Planning, Engineering & Development Department, the Parks & Recreation Advisory Committee and the Public Works & Utilities Advisory Committee for review and recommendation.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that Hampton Council refer the Age-Friendly Community Advisory Committee's request to re-establish strategic focus on accessibility through the Storefront Accessibility Improvement Program to encourage small businesses to become more accessible to the Economic Development & Tourism Advisory Committee for review and recommendation.

MOTION CARRIED

11.3. Capital Campaign Cabinet Committee

Mayor Doucet advised that the committee met on February 12, 2025, and referred to the minutes as presented.

11.4. Economic Development & Tourism Advisory Committee

Councillor Beach advised that the committee met on February 18, 2025, and referred to the minutes as presented. Councillor Beach also noted that the Community Expo held on February 15, 2025, at the Hampton Seniors Resource Centre was a success and was well attended.

11.5. Parks & Recreation Advisory Committee

Deputy Mayor Salgado advised that the committee met on February 24, 2025, and referred to the minutes as presented.

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton adopt the following Administrative Policies as recommended by the Parks & Recreation Advisory Committee:

1) AD2009 – Space Allocation Policy; and

2) AD2010 – Achievement Display Policy

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that Hampton sign the National Wildlife Federation Mayors' Monarch Pledge for 2025 and designate the Director of Parks & Facilities to oversee the related action items as recommended by the Parks & Recreation Advisory Committee.

MOTION CARRIED

11.6. Planning Advisory Committee

Councillor Tompkins advised that the committee met on February 25, 2025, and referred to the minutes as presented.

At the regular Council meeting held on February 11, 2025, Council referred the Development Officer Variance Guideline to the Planning Advisory Committee for review and recommendation. The Guideline was reviewed by the Committee at their meeting held on February 25, 2025, and they have recommended that Hampton Council adopt the Guideline.

Arthur McCarthy, Director of Planning, Engineering and Development provided an overview of the Guideline to Council. Development in Hampton is regulated by several by-laws and with the influx of development applications and public interest in reducing barriers within the planning and development approval process, there is an opportunity to improve the variance application processing timelines by completing Development Officer Variances, as provided within the *Community Planning Act* and section 2.10.2 of the Hampton Zoning By-law.

The *Community Planning Act* allows variances to prescribed standards in zoning by-laws. The authority to approve variances is given to the Planning Advisory Committee and Development Officer depending on the type of variance. Historically, Hampton's Planning Advisory Committee reviewed all variances, but the proposed Guideline would enable the Development Officer to review variances based on the following criteria:

- A variance that is 60% and less, but greater than 35%, with consultation completed with adjacent landowners (Processing time of up to 15 days).
- A variance or multiple variances (up to 5) that is 35% and less (Processing time of up to 2 days).

The Development Officer may request that the Planning Advisory Committee review a variance if the application raises any concerns with and/or poses a risk to Provincial Agencies, Utility Authorities, and/or the municipality, as determined in consultation with the Department Director and/or Planning Director.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council adopt the Development Officer Variance Guideline as per the recommendation of the Planning Advisory Committee.

MOTION CARRIED

11.7. <u>Finance Committee</u>

Mayor Doucet advised that the committee met on March 10, 2025, and referred to the minutes as presented.

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council approve the purchase of a ¼ page black and white advertisement in the 30th Annual Children's Fire Safety Booklet in the amount of $385.00, HST included, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council receive and file the request for funding from the 311 Halifax Sea Cadets as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council declare the 29 SCBA cylinders identified by Hampton Fire-Rescue as a surplus of assets to be destroyed, as they are past their useful life, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the amended Schedule B Planning, Engineering & Development Rates for 2025 as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that Hampton Council approve the amended Schedule C Program Registration and Facility Rates for 2025, effective April 1st, 2025, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council appoint Teed Saunders Doyle & Co. as Hampton's auditors for the 2025 fiscal year, as per Appendix A, dated March 6, 2023.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the minutes of the Hampton Emergency Measures Organization Advisory, Age-Friendly Community Advisory, Capital Campaign Cabinet, Economic Development & Tourism Advisory, Parks & Recreation Advisory, Planning Advisory, Finance and Joint Health & Safety Committees as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report. As per Council's request, this month's report provided more detail on patrols and calls.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report noting there is a new addition to the report which provides details on the location and type of development for each permit.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 17 calls for Hampton Fire-Rescue and 6 calls for Nauwigewauk Fire-Rescue in the month of February. Councillor Beach also noted that the departments are dispatched to all medical assist calls in the area, not just fires and motor vehicle accidents.

12.4. Financial Reports

Mayor Doucet advised the financial reports were reviewed by the Finance Committee on March 10, 2025. The 2024 Audited Financial Statements were presented by Teed Saunders Doyle & Co.

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented.

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), Financial Report and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Beach that Hampton Council approve the February 2025 Approval of Accounts listing in the amount of $1,980,304.51.

MOTION CARRIED

14. NEW BUSINESS

14.1. Request for Proposal HAM-RFP-AFAS: Assessing Flood Adaptation Solutions

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton award Request for Proposal HAM-RFP-AFAS to HILCON LIMITED for a price of $68,585.30, plus tax, as per the recommendation of the Planning, Engineering and Development Department.

MOTION CARRIED

14.2. Regional Development Corporation – Preconstruction Fund to Support Housing

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council approve the preparation of an application to the Regional Development Corporation – Preconstruction Fund to Support Housing to request up to $75,000.00 to complete a preliminary design to extend the sanitary sewer service to Spring Street, and upgrade Spring Street to a public street.

MOTION CARRIED

14.3. 2025 Summer & Winter Maintenance Agreement with DTI

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve the Summer & Winter Maintenance Agreement between Hampton and the Department of Transportation and Infrastructure for the period of January 1, 2025, to December 31, 2025.

MOTION CARRIED

14.4. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Chorley to reclassify Mark Cormier to Director of Public Works & Utilities effective March 12th, 2025.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to reclassify Jason Black to Public Works & Utilities Supervisor effective March 12th, 2025.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:31 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of March 11th, 2025.

MOTION CARRIED

APPROVED BY:

Robert Doucet
Mayor

Lisa Richard
Assistant Clerk

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