



COMMITTEE OF THE WHOLE MEETING SEPTEMBER 2, 2025

Council held a Committee of the Whole meeting on September 2, 2025, in the Council Chambers commencing at 4:06 pm and adjourned at 5:34 pm.

ATTENDANCE:

COUNCIL:
Mayor Robert Doucet
Deputy Mayor Salgado - Chair
Councillor Todd Beach – Vice-Chair
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF:
Richard Malone, Chief Administrative Officer/Clerk
Lisa Richard, Assistant Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Treasurer
Chris White, Director of Economic Development & Tourism
Jessica Churchill, Director of Recreation (remotely via Teams)
Kevin Breau, Director of Parks & Facilities
Mark Cormier, Director of Public Works & Utilities
Riley Cosman, Communications Coordinator
Jessie Dean, Executive Assistant to the CAO

1. CALL TO ORDER

Deputy Mayor Salgado called the meeting to order at 4:06 pm.

2. SILENT MOMENT OF REFLECTION

Deputy Mayor Salgado led Council through a moment of silent reflection.

3. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Trecartin that the agenda of the September 2, 2025, Committee of the Whole meeting be approved with item 7.2 2026 Organizational Chart removed and replaced with Railway Crescent Water Monitoring.

MOTION CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

Deputy Mayor Salgado asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

5. CORRESPONDENCE

None

6. PRESENTATIONS

6.1. Chris White, Director of Economic Development & Tourism, Regional Transportation Pilot Programs

Chris White, Director of Economic Development & Tourism, provided an overview of the work of the Fundy Regional Service Commission (FRSC) Regional Transportation Committee in leveraging funding for regional pilot programs. The Committee's strategy includes a vision, goals and actions for regional transportation in the Fundy Region that connects communities but also addresses "internal" needs within each municipality. It is anticipated that Federal funding will be available to Hampton to conduct and evaluate pilot projects in 2026, but matching dollars will be needed that can be applied to secure this funding. It is being proposed that Council reserve funds in the 2026 budget to conduct these pilot projects which will assist in implementing public transportation solutions that will address community needs.

7. DEPARTMENT UPDATES/DIRECTIVES

7.1. 2026 Communications Strategy – Riley Cosman, Communications Coordinator, & Chris White, Director of Economic Development & Tourism

The Strategic Communications & Public Engagement Plan for 2026-2027 was reviewed by Riley Cosman and Chris White. The purpose of the plan is to manage relationships with stakeholders and provide a proactive opportunity for feedback by sharing the town's vision, mission, strategic priorities and projects. Hampton has grown significantly in size since local governance reform and now encompasses diverse communities with unique needs. Clear communication and genuine engagement builds strong civic trust. The strategic pillars of the plan are to connect, engage, celebrate, listen and measure by utilizing various tools to reach as many residents as possible. An engagement calendar is being proposed for 2026 where Council could hold seasonal community events to connect and engage with residents, providing a platform to share information and collect feedback. In order to implement this plan, budget implications and the availability of Council to participate in these events will need to be considered.

7.2. Railway Crescent Water Monitoring

Councillor Beach asked to add this item to the agenda and raised concerns regarding the water level in the town well that supplies residents and businesses on Railway Crescent. Mark Cormier, Director of Public Works & Utilities, advised that his staff have started measuring the level at the well head to get a baseline and will continue to monitor regularly. The water is tested monthly and there has been no deterioration in quality, which is typically an indicator that the supply is low. Councillor Beach suggested that water conservation messaging be shared with residents, in particular those on Railway Crescent. It was noted that the provincial advisory regarding water conservation was shared on Hampton's social media platforms on August 13, 2025. Council agreed that staff should advise residents on Railway Crescent to conserve their water consumption as much as possible since the town is responsible for their water supply.

8. OTHER BUSINESS

8.1. Fundy Regional Service Commission Update

Council was provided with the most recent agenda and minutes from the FRSC Board Meetings to review in their meeting package. Mayor Doucet and Richard Malone, CAO, gave an update on discussions regarding the 2026 FRSC Budget process and infrastructure funding for the 2029 Canada Games.

8.2. Summit Centre Construction Update

Richard Malone, CAO, and Kevin Breau, Director of Parks & Facilities provided an update on construction at the Summit Centre. Installation of the seats has begun, the inside siding is going up, and office furniture is arriving. Start up of the ice plant is anticipated next week and engineering to correct an issue with the elevator is on-going. Landscaping is underway in front of the building and along the driveway.

8.3. Next Meeting

Chair Deputy Mayor Salgado noted that the next Committee of the Whole meeting will be held on October 7th, 2025, at 4:00 pm in the Council Chamber.


9. ADJOURNMENT

There being no further business, the Committee of the Whole meeting was adjourned at 5:34 pm.

Moved by Councillor Beach and seconded by Councillor Tompkins to adjourn the Committee of the Whole meeting of September 2, 2025.

MOTION CARRIED

APPROVED BY:



Jeremy Salgado
Deputy Mayor



Richard Malone
Chief Administrative Officer/Clerk

