

TOWN OF HAMPTON COUNCIL MEETING

January 14, 2020

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held at the Town Hall, 648 Main Street on January 14, 2020 commencing at 7:00 p.m.

ATTENDANCE:

Council: Mayor Ken Chorley Deputy Mayor Rob Doucet
 Councillor Todd Beach Councillor Dwight Bond

Staff: Richard Malone, Town CAO
 Megan O'Brien Harrison, Town Clerk/Communications Officer

Guests: Keith Copeland, EMO Director

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Chorley called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) <u>Category</u>	<u># of Items</u>
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	4
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	2

2. OPEN REGULAR SESSION

Mayor Chorley called the Open Session to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Chorley led Council through a silent reflection. It was noted that Councillor Behr was ill and would not be in attendance.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Bond that the agenda of the January 14, 2020 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Chorley asked Council to disclose any conflicts of interest when the matter arises on the agenda.

6. DELEGATIONS AND PUBLIC HEARINGS

6.1 Keith Copeland – Hampton EMO

Hampton's EMO director, Keith Copeland provided Council with a review of the year. He reviewed the new organization structure with has fewer named positions, simplifies cross training and increases general knowledge of group functions. This new structure is compatible with NB EMO Organizational structure and training. The Hampton EMO Committee consists of ten volunteers, 4 members of Town Staff and Mr. Copeland. The committee delivered approximately 400 hours of service in 2019 with attendance at monthly meetings, local training workshops & emergency activations. The committee also presented Council with a revised Emergency Response Plan reflecting these changes.

Mr. Copeland noted that Hampton's flood level was established at 4.6 meters, thank you to the measurements taken by Councillor Bond during the 2019 Spring Freshet flooding. Hampton EMO was at Level 1 and 2 activation for a total of 14 days between April 19th and May 6th. This included a door to door campaign providing local flood information, and a list of resources and agencies available to assist.

Other activations included:

Level 1 activation during Tropical Storm Erin, August 29th and 30th.

Level 2 activation during Hurricane Dorian between September 6th and 8th.

Level 1 activation during the Halloween Storm on November 1st.

EMO also launched the Vulnerable Person Registry as part of our existing Sentinel Emergency Alert program.

Brunswick Bravo (BB19) was a provincial training exercise conducted by NB EMO. On the day, over 800 individuals from more than 90 communities or organizations participated in a post hurricane training scenario. Mr. Copeland reported that the Town's Emergency Operations Control Group joined the exercise at 4PM to plan the Town's response. BB19 was an intense exercise for the three group leaders tasked with developing the Incident Action Plan and other aspects of managing this emergency. Building on BB19, a workshop was held locally in November to establish roles and responsibilities within each group.

Mr. Copeland stated that in 2020 the EMO plans on working on Emergency Operations Plan for the Lighthouse River Centre and St. Alphonsus, the development of a Community Volunteer Network, a Flood Contingency Plan, Heatwave Contingency Plan and training.

7. ADOPTION OF MINUTES

7.1 Minutes of December 10, 2019

Moved by Deputy Mayor and seconded by Councillor Beach that the minutes of the December 10, 2019 Regular Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

MOTION TO BE RECSINDED

Moved by Councillor Bond and seconded by Councillor Beach that due to a technical error, I move to rescind the following motion made at the December 10, 2019 regular meeting of Council: Moved by Councillor Dwight Bond and seconded by Councillor Beach that the Town of Hampton approve the tax rate for 2020 of \$1.2970 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$6,450,504 less non-tax revenue of \$ 1,434,774 for a net budget of 5,015,730 less the community funding & equalization grant of \$217,469 with the warrant to be raised by local rate of \$4,798,261.

MOTION CARRIED

CORRECT MOTION

Moved by Councillor Bond and seconded by Councillor Beach to approve the tax rate for 2020 of \$1.2970 per \$100.00 of assessed value, pending approval of the Provincial Government. The gross expenditures will be \$6,177,504 less non-tax revenue of \$ 1,161,774 for a net budget of \$5,015,730 less the community funding & equalization grant of \$217,469 with the warrant to be raised by local rate of \$4,798,261.

MOTION CARRIED

RESERVE FUND MOTION

Moved by Councillor Bond and seconded by Deputy Mayor Doucet to transfer \$273,000 from the Capital Reserve fund, account# 601940012610 to the General Operating fund, account# 601940029815 for 2020 capital.

MOTION CARRIED

9. CORRESPONDENCE LIST

#	NAME	DESCRIPTON	POSSIBLE MOTIONS
20-001	Scott Lloy, Director Community Funding Branch, Department of Environment and Local Government	Town of Hampton 2018-2019 Federal Gas Tax Fund Audit	Moved by Deputy Mayor Doucet and seconded by Councillor Beach that correspondence #20-001 be referred to staff. MOTION CARRIED
20-002	Nancy Mitchell and Family	Thank you for donation to the Regional Hospital Foundation in memory of David Mitchell.	Moved by Councillor Bond and seconded by Deputy Mayor Doucet that correspondence #20-002 be received and filed. MOTION CARRIED

20-003	Royal Canadian Legion New Brunswick Command	Thank you for supporting the Military Services Recognition Book Volume 16	Moved by Councillor Beach and seconded by Deputy Mayor Doucet that correspondence #20-003 be received and filed. MOTION CARRIED
20-004	The New Brunswick Medical Education Trust	Letter from Darren McLeod the new Executive Director and letter from Dr. David Marr, Past Chair	Moved by Councillor Bond and seconded by Councillor Beach that correspondence #20-004 be received and filed. MOTION CARRIED
20-005	Mary Butler, President and CEO, New Brunswick Community College	Copy of the New Brunswick Community College 2018-2019 Annual Report	Moved by Deputy Mayor Doucet and seconded by Councillor Bond that correspondence #20-005 be received and filed. MOTION CARRIED

10. APPROVAL OF ACCOUNTS

Moved by Councillor Bond and seconded by Councillor Beach that the Town of Hampton approve the General and Utilities Fund Paid Invoices from December 1 to December 31, 2019 for the amount of two hundred and seventy-five thousand six hundred and twenty-one dollars and sixteen cents (\$275,621.16).

MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1 EMO

Councillor Bond provide an overview of the Hampton EMO minutes for December. Council noted that they are pleased with the work of Hampton EMO.

11.2 Health Care

The Town CAO reviewed the Health Care minutes with Council. He noted that the 2020 schedule has been confirmed with Horizon Health. Living Well with Diabetes classes are scheduled for April 28th and September 29th. The committee remains focused on Doctor recruitment.

11.3 Fire-Rescue

Councillor Bond provided an overview of the December Fire-Rescue report.

11.4 Hampton RCMP

Council reviewed the Hampton RCMP incident report.

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton accept the reports from EMO, Health Care, Fire-Rescue, RCMP and Joint Health and Safety Minutes as submitted.

MOTION CARRIED

12. APPROVAL OF REPORTS

- 12.1 Building Inspector Report
Councillor Bond reviewed the Building Inspector Report. Building permits were down significantly in 2019 over the previous year.
- 12.2 Dog Constable
Council reviewed the dog constable report.
- 12.3 Financial Reports
Council reviewed the financial report.
- 12.4 Communications Report
The Communications Officer updated Council on the website revamp, and other communications matters.

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton approve the Building Inspector, Dog Constable Report, Financial, and Communications reports as presented.

MOTION CARRIED

13. READING OF BY-LAWS

13.1 Municipal Plan

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton approve and enact the third and final reading of By-law 212-19: Town of Hampton Municipal Plan, and upon third reading of By-law 212-19, Municipal Plan By-law Number 189-10 and amendments thereto is hereby repealed.

MOTION CARRIED

14. NEW BUSINESS

14.1 Eastlink

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton enter into an easement agreement with Bragg Communications Inc. (operating as "Eastlink) over Property located at 845 Main Street, Hampton (PID # 30188346) for the purpose of installing an Eastlink Wireless Telecommunications Tower.

MOTION CARRIED

14.2 Storefront Assistance

Moved by Councillor Beach and seconded by Councillor Bond that the Town of Hampton adopt the Storefront Improvement Assistance Program as presented.

MOTION CARRIED

14.3 Age-Friendly Community

Moved by Deputy Mayor Doucet and seconded by Councillor Beach that the Town of Hampton establish an Age-Friendly Community Steering Committee and adopt the terms of reference for this committee as presented.

MOTION CARRIED

14.4 Casual Staff

Moved by Councillor Bond and seconded by Deputy Mayor Doucet that the Town of Hampton appoint Bailey Steele as a casual employee of the Public Works Department, effective immediately.

MOTION CARRIED

14.5 Building By-law

Moved by Councillor Beach and seconded by Deputy Mayor Doucet that the Town of Hampton request written comments from the Planning Advisory Committee on the draft Building By-law being proposed by the Town's Planning and Development Department.

MOTION CARRIED

15. OUTSTANDING ISSUES

15.1 Mayor's Announcement

Mayor Chorley announced that he will not be re-offering as Mayor in the next election but he does plan to let his name stand for Councillor. Mayor Chorley was first elected to Council in 1989 and have had the privilege of serving 13 years as councillor, 3 years as Deputy Mayor and 12 years as Mayor. He felt it was now time for someone else to take the helm. He said he remains dedicated to our community and would like to continue to serve and help Hampton continue to move forward while providing a quality of life for our residents that is second to none. He said that Council had a lot to be proud of, including the expansion of our trails system to be included as part of the Great Trail network, the revitalization of the Town Square and this building – the former Kings County Courthouse, debt reduction and collaborating with the Local Service Districts in the Greater Hampton area for the delivery of regional leisure services. Mayor Chorley stated that he is most appreciative of the support of his wife and family and the dedication of Council, Department Heads and Staff in attaining the Town's goals to serve our residents. He also thanked the many volunteers that contributed to making Hampton a better place to live and work.

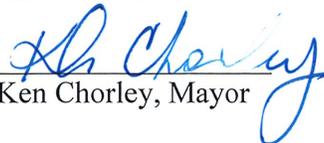
16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:45 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of January 14, 2020.

MOTION CARRIED

APPROVED:


Ken Chorley, Mayor


Megan O'Brien Harrison, Clerk