HAMPTON
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HAMPTON COUNCIL MEETING
FEBRUARY 11, 2025

A closed session of Council was held preceding the regular Council meeting on February 11th, 2025, commencing at 5:27 p.m. and adjourned at 6:54 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:00 p.m. and adjourned at 8:40 p.m. A closed session of Council was reconvened after the regular Council meeting at 8:52 p.m. and adjourned at 9:10 p.m.

ATTENDANCE:

COUNCIL:	Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
STAFF:	Richard Malone, Chief Administrative Officer/Clerk Lisa Richard, Assistant Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Fire Chief Mike Raeburn, Hampton Fire-Rescue Department Tom Elliot, Firefighter, Hampton Fire-Rescue Department Jessie Dean, Executive Assistant to the CAO
DELEGATIONS:	Cpl. Curtis McCann, Hampton RCMP Hon. Rob Moore, MP Capt. Brent Collier, Shawn Price, 311 Halifax Sea Cadets
REGRETS:	Mayor Robert Doucet

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Deputy Mayor Salgado called the closed session to order at 5:27 p.m. and adjourned the closed session at 6:54 p.m. The closed session was reconvened after the regular Council meeting at 8:52 p.m. and adjourned at 9:10 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the *Right to Information and Protection of Privacy Act*	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	9
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	1
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	5

Sherman St. Germain left the meeting at 6:55 pm.

OPEN SESSION

2. CALL TO ORDER

Deputy Mayor Salgado called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Deputy Mayor Salgado led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Boyé that the agenda of the February 11th, 2025, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Deputy Mayor Salgado asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Cpl. McCann

Cpl. McCann reviewed the calls for the month of January. There were 292 calls for service in total for the area, which is average for this time of year, however the numbers were slightly higher than usual in the area within the former town boundaries, with 128 calls. Cpl. McCann explained that not all calls or stops result in action being taken, and these are known as STEP files. There were 13 STEP files for the month of January. The Community Policing Officer was very busy in January, with 41 school zone patrols, 17 school visits, and 6 presentations to students.

Councillor Beach asked if there has been any change in the number of distracted driving offences. Cpl. McCann advised that as a result of large scale public education and awareness campaigns, these numbers have been declining. Also, drivers appear to be making better use of technology features in their vehicles that allow them to be less distracted while driving.

6.2. Hon. Rob Moore, MP

The Hon. Rob Moore, MP, presented the King Charles III Coronation Medal to Mark Carline of Titusville. This prestigious medal, issued to commemorate the coronation of His Majesty King Charles III, recognizes worthy individuals who have dedicated themselves to the service of family, community, and country. Hampton Council recommended Mark Carline as a nominee to the Hon. Rob Moore in November of 2024.

Mr. Carline is the owner/operator of the Titusville General Store which is the hub of his community. The store is open every day with the exception of Christmas Day to ensure the needs of the rural community are met. He is very generous with his time and resources, delivering goods to vulnerable members of the community and keeping the lunch program at Hammond River Elementary School well stocked. He also holds bills for local businesses to allow them to coordinate payment with the funding they receive, and for residents who may be experiencing financial difficulties.

Mr. Carline is an incredible asset to his rural community and his generosity with his time and resources are being appropriately recognized with the awarding of the King Charles III Coronation Medal.

The Hon. Rob Moore, MP, presenting Mark Carline with the King Charles III Coronation Medal.
Left to Right: Councillor Ken Chorley, Councillor Karin Boyé, Deputy Mayor Jeremy Salgado, Hon, Rob Moore, Mark Carline, Councillor Sheree Trecartin, Councillor Kim Tompkins, Councillor Todd Beach.

6.3. <u>311 Halifax Sea Cadets, Capt. Brent Collier, Shawn Price</u>

Shawn Price of the Parent Sponsor Committee introduced Capt. Brent Collier, the commanding officer of the 311 Halifax Sea Cadets to provide information on an upcoming trip to Halifax that the unit is planning to take in June of this year which is anticipated to cost approximately $15,000.00. There will be 50 cadets participating in the trip, with 25 of those being from Hampton. The cadets range in age from 12 to 18 years old. Capt. Collier provided an overview of the cadet program, stating that the three main goals are to promote an interest in the armed forces, physical and mental health, and good citizenship. The cadets participate in many community events such as the Legion's annual poppy campaign, fundraising breakfasts, and Lions Club events. Capt. Collier would like the cadets to become more involved in the community by promoting opportunities and experiences they might not otherwise have the chance to participate in. The upcoming trip to Halifax will give the cadets an opportunity to visit naval ships, experience local culture and meet with other cadet groups.

Deputy Mayor Salgado thanked them for their presentation and asked that they provide further information on the anticipated expenses for the trip. Capt. Collier advised that those details are still being finalized and they will be in touch with the information.

Moved by Councillor Tompkins and seconded by Councillor Boyé to refer the 311 Halifax Sea Cadets request for funding to the Finance Committee for review and recommendation.

MOTION CARRIED

6.4. <u>Hampton-Fire Rescue Department, Chief Mike Raeburn, Tom Elliot, Firefighter</u>

Tom Elliot gave a presentation on pre-incident surveys and why they are a crucial to the fire service and the community they serve. A pre-incident survey is essentially a detailed blueprint that outlines key information about buildings and properties that firefighters can use in an emergency situation. It allows emergency responders to gather information about a building or location before an incident occurs. A pre-incident survey can include information about building construction and layout, occupancy, fire hazards, fire

protection systems, and hazardous materials storage. This information enables emergency responders to gain control of the scene in a more timely manner, improve tactical decision-making, situational awareness, ensure safety, improve mutual aid response co-ordination and response times. It also provides a greater sense of security to residents and promotes community involvement by allowing emergency responders to build relationships and raise awareness with members of the community.

As an example of how important these surveys can be, Tom provided an example of a nursing home in Alberta where he was dispatched for a structure fire. The fire department did have a pre-incident survey completed for this location which allowed them to quickly locate the fire and contain it. Without the pre-incident survey, it would have been much more difficult to find the fire which could have had dire consequences.

Councillor Beach inquired as to how long it takes to complete the survey and how many they plan to complete. Tom advised that each survey takes approximately 8 to 10 hours to complete. The department currently has 32 locations on their list to review but they are able to accommodate 50 locations on their responding app which can be accessed in their trucks. Councillor Tompkins asked if this information positively impacts insurance ratings for local property owners and Chief Raeburn advised that it does. Once the surveys are complete, the department plans to update them annually.

Council thanked Tom for his informative presentation and the work the department is doing to ensure the safety of our first responders and the community as a whole.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting January 14, 2025

Moved by Councillor Beach and seconded by Councillor Chorley that the minutes of the January 14, 2025, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Council Meeting January 29, 2025

Moved by Councillor Tompkins and seconded by Councillor Boyé that the minutes of the January 29, 2025, Special Council Meeting be adopted.

MOTION CARRIED

7.3. Special Council Meeting January 31, 2025

Moved by Councillor Chorley and seconded by Councillor Tompkins that the minutes of the January 31, 2025, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Comments on Social Media Posts

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council extend the pilot project to turn public comments off on Hampton social media posts for one month to allow Staff sufficient time to assess the impact on Hampton's communication strategy.

MOTION CARRIED

8.2 Orchard Hills Subdivision-Phase 8

Richard Malone, CAO/Clerk, explained that the Developer has exceeded the anticipated timeline for the construction of the development as per section 19 of the Orchard Hills Phase 8 Subdivision Developers Agreement. The Developer has not provided any indication/intention to proceed with the development in 2025 nor has there any been any request to have the timelines amended under the current Agreement. As such, Staff are recommending that Council rescind the motion made in April 2024 until the Developer is prepared to proceed with the next phase of development.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council, as a result of the Developer not meeting the anticipated timeline for construction of the development, rescind the following motion adopted at the Regular Council meeting of April 9, 2024:

> ***Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council enter into a Subdivision Developer's Agreement for Orchard Hills Subdivision – Phase 8 with Hannage Development Limited, for the development of a public street and 12 lots intended for semi-detached and 3 lots intended for single family, as recommended by the Director of Planning, Engineering and Development.***
>
> ***MOTION CARRIED***

MOTION CARRIED

9. READING OF BY-LAWS

9.1. HAM-2025-20: A By-Law Respecting Public Parks & Recreation Areas Within Hampton

Richard Malone, CAO/Clerk, provided a brief overview of the by-law. Following first and second reading, the by-law has been posted on Hampton's website since January 16th, 2025, for public examination. No comments have been received, and it is recommended that Council proceed with third and final reading of the by-law.

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council proceed with the third and final reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton as

presented with the addition of "golf" in section and 5.5(h) and PID 30244404 to Appendix A.

MOTION CARRIED

Richard Malone, CAO/Clerk, performed the third and final reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council adopt and enact the third and final reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton. Upon this third reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton, By-Law No. 95-88 being a By-Law to Regulate Parks, enacted on May 10, 1988, and all amendments thereto, and By-Law No. 70-84 regarding public lands, enacted on October 9, 1984, and all amendments thereto, are hereby repealed.

MOTION CARRIED

9.2. <u>HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton</u>

Richard Malone, CAO/Clerk, provided a brief overview of the by-law, which was required to be updated as per *Regulation 2024-28* under the *Local Governance Act*. Following first and second reading, the by-law has been posted on Hampton's website since January 16th, 2025, for public examination. No comments have been received, and it is recommended that Council proceed with third and final reading of the by-law.

Moved by Councillor Trecartin and seconded by Councillor Chorley that Hampton Council proceed with the third and final reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

MOTION CARRIED

Richard Malone, CAO/Clerk, performed the third and final reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council adopt and enact the third and final reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton. Upon this third reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton, By-Law No. HAM-2022-02 being A By-Law Respecting the Code of Conduct of the Council of Hampton, enacted on January 1, 2023, and all amendments thereto, is hereby repealed.

MOTION CARRIED

10.CORRESPONDENCE LIST

#	From	Subject Matter	Motion
25-006	Susan Ellis, CiB National Chairperson	Invitation to Hampton to participate in the 2025 Communities in Bloom program.	**Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 25-006 be received and filed.** **MOTION CARRIED**
25-007	Garth & Helena Miller, Race Organizers, Hampton Ladies Triathlon	Information regarding the 16th Annual Hampton Ladies Triathlon being held June 8, 2025.	**Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 25-007 be received and filed with a copy sent to the Parks & Facilities department and the Public Works Department.** **MOTION CARRIED**
25-008	Don Darling, Resident of Darlings Island	Letter of support for proposed recovery center to be located on Darlings Island.	**Moved by Councillor Boyé and seconded by Councillor Beach that correspondence 25-008 be received and filed.** **MOTION CARRIED**
25-009	Sara Jewells, Resident of Darlings Island	Letter of support for proposed recovery center to be located on Darlings Island.	**Moved by Councillor Beach and seconded by Councillor Boyé that correspondence 25-009 be received and filed.** **MOTION CARRIED**
25-010	Phil Ouellette, CEO, Fundy Regional Service Commission	Letter of apology and thank you for staff support with regard to the Fundy Regional Service Commission's delay in updating the ReCollect system with the collection schedule changes for Wards 1 & 3.	**Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 25-010 be received and filed.** **MOTION CARRIED**
25-011	Data Brainanta, President, National Farmers Union	Letter of introduction offering support to municipalities	**Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 25-011 be referred to the Economic Development &**

	in New Brunswick	and outlining the current projects the NFU is involved in.	**Tourism Advisory Committee for review.** **MOTION CARRIED**
25-012	Debbie Hickey, Kings County Museum	Request to address accessibility issues at the building which houses the Kings County Museum.	**Moved by Councillor Trecartin and seconded by Councillor Tompkins that correspondence 25-012 be referred to the Parks & Facilities Department for review and recommendation, with a copy sent to the Age-Friendly Community Advisory Committee for information purposes.** **MOTION CARRIED**
25-013	Sabrina Wilson	Resident request to consider keeping the ice surface at the Community Center once the new multipurpose facility opens.	***Councillor Tompkins noted that since the beginning of the project, the intent of the construction of the Multipurpose Facility has always been to replace the aging ice surface at the Community Centre. It would be fiscally irresponsible to change course on this decision as the existing arena is currently beyond its life span and would need major upgrades to continue to be used as a second ice surface.** **Moved by Councillor Tompkins and seconded by Councillor Chorley that the Mayor's letter of January 31, 2025, to concerned ice users be sent in response to correspondence 25-013.** **MOTION CARRIED**
25-014	Hampton Minor Hockey Association – Statement	Statement from the HMHA Board of Directors regarding the closure of the ice surface at the Hampton Community Centre and request for Council to	***Deputy Mayor Salgado acknowledged that Mark Marshall, Vice-President of HMHA was in attendance and asked him if he would like to address Council. Mr. Marshall advised he would like to speak, and all Council members voted in favour of allowing him to address Council.** **Mr. Marshall compared the recent construction of dual ice surfaces in**

		consider consulting the residents of Hampton before transitioning to close the current ice facility in its current capacity.	**the City of Fredericton, and the decision to keep an existing facility open to accommodate the high demand for ice time, to Hampton's decision to close the ice surface at the existing arena. HMHA was hoping that Council would reconsider this decision because of the current demand for ice time and further explore the possible revenue that could be generated by users from outside of Hampton. When asked if HMHA's membership had been consulted regarding the substantial increase in fees they would be facing in order to facilitate a second ice surface, Mr. Marshall indicated that they had not. He stated that after meeting with Mayor and Council on January 20, 2025, HMHA had been expecting more detailed costs on keeping the ice in the existing facility before the announcement was made to transition it to a field house. In closing, Mr. Marshall thanked Council for the opportunity to speak on this issue.** **Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council send a letter in response to HMHA's statement outlining the history of the consultation process in constructing the new Multipurpose Facility and re-iterating the budget impacts to maintain two ice surfaces in Hampton.** **MOTION CARRIED**

25-015	Sarah Blenis, HMHA U13 Wolves Team Manager	Request to re-consider keeping the ice surface at the Hampton Community Centre once the new multipurpose facility opens and for a meeting to have public consultation on the issue.	**Moved by Councillor Beach and seconded by Councillor Chorley that a copy of the letter to HMHA in response to their statement be sent in response to correspondence 25-015.** **MOTION CARRIED**
25-016	Hon. Aaron Kennedy, Minister of Local Government	Update on fiscal reform.	**Moved by Councillor Boyé and seconded by Councillor Trecartin that correspondence 25-016 be received and filed.** **MOTION CARRIED**
25-017	Shyane McKay, Nursing Coordinator, Bleeding Disorder Clinic, Horizon Health	Request for support in acknowledging World Hemophilia Day, which is on April 17, 2025.	**Moved by Councillor Trecartin and seconded by Councillor Boyé that correspondence 25-017 be referred to the Communications Coordinator for inclusion in Hampton's Community Events Calendar and to post the information at the Town Square kiosk to promote awareness.** **MOTION CARRIED**
25-018	Canadian Mental Health Association of New Brunswick	Letter of thanks for sponsorship of an advertisement in the Canadian Mental Health Association of New Brunswick's Mental Health Awareness Guide.	**Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 25-018 be received and filed.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Capital Campaign Cabinet Committee

Councillor Tompkins advised that the committee met on January 15, 2025, and referred to the minutes as presented.

11.2. Economic Development & Tourism Advisory Committee

Councillor Beach advised that the committee met on January 21, 2025, and referred to the minutes as presented. Councillor Beach noted that the winterization of the Visitor Information Centre has allowed for expanded use of the space and there have been many well attended workshops held there this winter.

11.3. Public Works & Utilities Advisory Committee

Councillor Chorley advised that the committee met on January 22, 2025, and referred to the minutes as presented.

Moved by Councillor Chorley and seconded by Councillor Tompkins that, as per the recommendation of the Public Works & Utilities Advisory Committee, guardrails not be installed on Main Street and School Street at this time due to the fact that no incidents have been reported by ASD-S and the speed limit has been reduced to 30KM/h in the school zone on Main Street in order to mitigate potential traffic safety issues during the school day.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council, as per the recommendation of the Public Works & Utilities Advisory Committee, send a letter to ASD-S in support of the relocation of the bus stop on William Bell Drive to the Learning Ladder Education Centre driveway located on Elmwood Drive, and to complete the speed management process once the current development in that area is complete and weather permits.

MOTION CARRIED

11.4. Parks & Recreation Advisory Committee

Deputy Mayor Salgado advised that the committee met on January 27, 2025, and referred to the minutes as presented.

11.5. Planning Advisory Committee

Councillor Tompkins advised that the committee met on January 28, 2025, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council request staff to initiate an amendment to By-Law No. HAM-2023-16: Zoning By-Law in order to update and incorporate the Signage By-Law requirements into the Zoning By-Law during housekeeping amendments planned for 2025.

MOTION CARRIED

11.6. Age-Friendly Community Advisory Committee

Councillor Trecartin advised that the committee met on January 29, 2025, and referred to the minutes as presented.

11.7. Protective Services Committee – Fire Rescue/EMO

Councillor Beach advised that the committee met on February 3, 2025, and referred to the minutes as presented.

11.8. Finance Committee

Councillor Tompkins advised that the committee met on February 4, 2025, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council receive and file the donation request from the Hampton Speed Skating Club for their annual meet being held on February 22, 2025, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council approve the amended Schedule C Program Registration and Facility Rates for 2025, as presented by the Director of Recreation.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council accept the Capital Campaign Cabinet, Economic Development & Tourism Advisory, Public Works & Utilities Advisory, Parks & Recreation Advisory, Planning Advisory, Age-Friendly Community Advisory Protective Services – Fire - Rescue/EMO, Finance, and Joint Health & Safety committees' minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report. Council agreed that they would like to see more detailed incident and patrol reporting. Staff will follow up with the NBSPCA on this issue.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report noting there is a new addition to the report which provides details on the location and type of development for each permit.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 21 calls for Hampton Fire-Rescue and 7 calls for Nauwigewauk Fire-Rescue in the month of January. Councillor Beach noted there was an increase in medical assist calls for Hampton and Fire Chief Mike Raeburn advised that recently the Hampton Fire-Rescue Department had been accidentally removed from the dispatch list for these calls, but it has since been rectified. The recent increase in medical calls may be a result of this reinstatement rather than an actual rise in medical emergencies.

Councillor Beach also noted that the Nauwigewauk Fire-Rescue Department would be hosting a fundraising breakfast for Muscular Dystrophy on February 15, 2025.

12.4. Financial Reports

It was noted that the Financial Statements have not yet been finalized due to the year end audit which will be presented at the March meeting.

12.5. Communication Report

Councillor Tompkins referred to the Communication Report as presented and noted that although comments have been turned off on social media posts, interactions still remain high.

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve the January 2025 Approval of Accounts listing in the amount of $2,268,456.04.

MOTION CARRIED

14. NEW BUSINESS

14.1. Tender HAM-NFR-2025-01: Mobile Water Supply Fire Apparatus NFRD

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton award Tender HAM-NFR-2025-01 – Mobile Water Supply Fire Apparatus for the Nauwigewauk Fire-Rescue Department to Metalfab Ltd. for a 2026 Metalfab Freightliner M2 112 for a price of $915,700.00, plus tax.

MOTION CARRIED

14.2. Development Officer Variance Guideline

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council refer the Development Officer Variance Guideline to the Planning Advisory Committee for review and recommendation.

MOTION CARRIED

14.3. Administrative Policies

Moved by Councillor Chorley and seconded by Councillor Beach that Hampton Council adopt the following *Administrative Policies* as presented by the Director of Recreation:

1) **AD2005 – Parks and Outdoor Spaces Operations/Rental Policy;**
2) **AD2006 – Multipurpose Facility and Field House Operations/Rental Policy;**
3) **AD2007 – Soccer and Ball Fields Operations/Rental Policy; and**
4) **AD2008 – Pool Operations/Rental Policy**

MOTION CARRIED

14.4. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Trecartin to reclassify Thomas Elliot from a term position to a permanent full-time Firefighter effective February 12th, 2025. Hampton waives the six-month probationary period and the waiting period for the benefit package to the degree permitted by Hampton's coverage provider.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé to appoint Samantha Crealock to the position of Administrative Assistant, Town Hall, Fire, & EMO, with a start date of February 18th, 2025. This appointment is for a six-month probationary period and then with a satisfactory performance review, will be reclassified to permanent full-time employment. The waiting period for the benefit package will be waived to the degree permitted by Hampton's coverage provider. The rate of pay is according to Schedule "A" Wage Scale – Administrative Assistant, Fire, EMO & Office, dated February 11, 2025.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:40 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of February 11th, 2025.

MOTION CARRIED

APPROVED BY:

Robert Doucet
Mayor

Richard Malone
Chief Administrative Officer/Clerk

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