HAMPTON
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HAMPTON COUNCIL MEETING
JANUARY 14, 2025

A closed session of Council was held preceding the regular Council meeting on January 14th, 2025, commencing at 5:31 p.m. and adjourned at 6:55 p.m. A regular meeting of Council was then held in the Council Chambers commencing at 7:06 p.m. and adjourned at 8:18 p.m. A closed session of Council was reconvened after the regular Council meeting at 8:18 p.m. and adjourned at 8:43 p.m.

ATTENDANCE:

COUNCIL:	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
STAFF:	Richard Malone, Chief Administrative Officer/Clerk Lisa Richard, Assistant Clerk Sherman St. Germain, Director of Finance and Human Resources/ Treasurer Chris White, Director of Economic Development & Tourism Mark Cormier, Acting Director of Public Works & Utilities Jessie Dean, Executive Assistant to the CAO
DELEGATIONS:	Constable Trecartin, Hampton RCMP Jagger Exe, Resident of Ward 3

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Mayor Doucet called the closed session to order at 5:31 p.m. and adjourned the closed session at 6:55 p.m. The closed session was reconvened after the regular Council meeting at 8:18 p.m. and adjourned at 8:43 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the *Right to Information and Protection of Privacy Act*	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	6
d)	The proposed or pending acquisition or disposition of land	
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	2
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:06 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Boyé that the agenda of the January 14th, 2025, Council meeting be approved with the removal of item 9.1 HAM-2025-20: A By-Law Respecting a Curfew within Hampton, and the addition of item 14.3 Comments on Social Media Posts.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Hampton RCMP, Constable Trecartin

Cst. Trecartin gave an overview of the report for the month of December. The numbers for the month were slightly lower than average with 156 calls reported for all of Hampton. These calls resulted in one charge for stolen property, two charges of assault, and multiple warnings. There were increased check stops throughout the month of December to discourage impaired driving as well as forty-four school zone checks during peak hours. The Detachment recently participated in a successful community food drive.

Deputy Mayor Salgado asked Cst. Trecartin how the changes to impaired driving penalties, implemented on January 1, 2025, would impact enforcement in the community. Cst. Trecartin, who is an impairment recognition specialist, believes the changes will have a positive impact on the community and the Detachment, as members now have the ability to administer penalties roadside, eliminating delays between charges being laid and going to trial. This removes chronic impaired drivers from the road immediately and reduces administrative hours for the Detachment, which allows members more time for active policing. Prior to these changes being implemented, approximately 40% of all cases in the New Brunswick court system where impaired driving charges. While other jurisdictions have seen a decline in impaired driving charges in recent years, this has not been the case in New Brunswick. It is hoped that these new penalties will reverse this trend.

6.2. Jagger Exe, Resident of Ward 3

Jagger Exe, a resident of Ward 3, addressed Council regarding the recent changes to garbage collection services in Wards 1 and 3. In particular, Mr. Exe is concerned about being able to fit his household garbage into the bin that was provided by Hampton. Mr. Exe advised there are seven people living in his house and they are currently composting and recycling as much as possible but believes his household will still generate more garbage than the bin will hold over a two week period. He would like to see a tag system, similar to a program offered in Saint John, implemented where residents could purchase tags to put out additional garbage bags that do not fit in the bin. Mayor Doucet thanked him for bringing his concerns forward and advised that Council and Staff would continue to monitor issues brought forward regarding the new collection system and evaluate possible options for improvement.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting December 10, 2024

Moved by Councillor Trecartin and seconded by Councillor Chorley that the minutes of the December 10, 2024, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. **Special Council Meeting December 23, 2024**

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that the minutes of the December 23, 2024, Special Council Meeting be adopted.

MOTION CARRIED

7.3. **Special Council Meeting January 7, 2025**

Moved by Councillor Beach and seconded by Councillor Tompkins that the minutes of the January 7, 2025, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Storm Water Management Guidelines

The Planning, Engineering, and Development Department updated the Hampton Storm Water Management Guidelines as per the Council motion made on March 12, 2024. Further updates to the Guidelines, referenced in item 4.1, have been excluded in the 2025 budget and will not be pursued at this time. Staff are recommending that Council approve the proposed updates as presented.

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council adopt the updated Hampton Storm Water Management Guidelines as presented by the Planning, Engineering and Development Department.

MOTION CARRIED

9. READING OF BY-LAWS

9.1. Item Removed From Agenda

9.2. HAM-2025-20: A By-Law Respecting Public Parks & Recreation Areas Within Hampton

Richard Malone, Clerk, provided a brief overview of the by-law.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council proceed with the first and second reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

MOTION CARRIED

Richard Malone, Clerk, performed the first reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the first reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

MOTION CARRIED

Richard Malone, Clerk, performed the second reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council accept the second reading of By-Law No. HAM-2025-20: A By-Law Respecting Public Parks and Recreational Areas Within Hampton.

MOTION CARRIED

9.3. <u>HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton</u>

Richard Malone, Clerk, provided a brief overview of the by-law, which was required to be updated as per *Regulation 2024-28* under the *Local Governance Act*.

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council proceed with the first and second reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

MOTION CARRIED

Richard Malone, Clerk, performed the first reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton Council accept the first reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

MOTION CARRIED

Richard Malone, Clerk, performed the second reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council accept the second reading of By-Law No. HAM-2025-02: A By-Law Respecting the Code of Conduct of the Council of Hampton.

MOTION CARRIED

10.CORRESPONDENCE LIST

#	From	Subject Matter	Motion
25-001	Marc MacLeod, General Manager, Crane Mountain Landfill	Notice to members of the upcoming vote with regard to the Fundy Regional Service Commission's application to the Municipal Capital Borrowing Board for authorization to borrow $1,100,000 for a capital expense. The vote will be held on or about January 30, 2025.	**Moved by Councillor Beach and seconded by Councillor Chorley that Hampton vote in favour of the proposed application to the Municipal Capital Borrowing Board as presented by the Fundy Regional Service Commission proposal dated December 13, 2024.** **MOTION CARRIED**
25-002	Maryann Clark, Seniors Wellness Coordinator – Nursing Home Without Walls	Request to facilitate community engagement in the Snow Angels volunteer service which provides snow removal for seniors.	**Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that a copy of correspondence 25-002 be forwarded to the Age-Friendly Community Advisory Committee for consideration.** **MOTION CARRIED**
25-003	Robert Creamer, K.C., Lawson Creamer	Note of thanks to Mayor and Council for get well card.	**Moved by Councillor Trecartin and seconded by Councillor Tompkins that correspondence 25-003 be received and filed.** **MOTION CARRIED**
25-004	Mark Marshall, Vice-President, Hampton Minor Hockey Association	Request to keep the ice surface at the Community Center once the new Multipurpose Facility opens.	**Moved by Councillor Beach and seconded by Councillor Chorley that Staff send a letter in response to correspondence 25-004 indicating that a second ice surface has not been budgeted for 2025. The approved budget only includes an ice surface intended for the new facility. The Recreation Department is currently working on a plan to**

			transition the Community Center to a Field House. **MOTION CARRIED** **Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to amend the above noted motion to state the following:** **I move that Staff send a letter in response to correspondence 25-004 indicating that a second ice surface has not been budgeted for 2025 and offer to have members of Council and Staff meet with the Vice President of HMHA to review the budget. The approved budget only includes an ice surface intended for the new facility. The Recreation Department is currently working on a plan to transition the Community Center to a Field House.** **MOTION CARRIED**
Late Correspondence			
25-005	Joel McConchie, President, Hampton Speed Skating Club	Request to keep the ice surface at the Community Center once the new Multipurpose Facility opens.	**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Staff send a letter in response to correspondence 25-005 indicating that a second ice surface has not been budgeted for 2025 and offer to have members of Council and Staff meet with the President of HSSC to review the budget. The approved budget only includes an ice surface intended for the new facility. The Recreation Department is currently working on a plan to transition the Community Center to a Field House.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Capital Campaign Cabinet Committee

Mayor Doucet advised that the committee met on December 11, 2024, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council appoint Andy Lodge as a member of the Capital Campaign Cabinet Committee effective immediately.

MOTION CARRIED

11.2. Age-Friendly Community Advisory Committee

Councillor Trecartin advised that the committee met on January 8, 2025, and referred to the minutes as presented.

11.3. Finance Committee

Mayor Doucet advised that the committee met on January 7, 2025, and referred to the minutes as presented.

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council accept the Capital Campaign Cabinet, Age-Friendly Community Advisory, Finance, and Joint Health & Safey committees' minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report noting there were 16 permits issued overall in the month of December.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 19 calls for Hampton Fire-Rescue and 10 calls for Nauwigewauk Fire-Rescue in the month of December. Councillor Beach also noted that both the Hampton Fire-Rescue Department and Nauwigewauk Fire-Rescue Department have logged significantly more fire and non-fire

related call hours for 2024 than in 2023. This is in part due to increased training but shows an increase in demand overall on the Departments' resources.

12.4. Financial Reports

Mayor Doucet noted that the Financial Statements for December 2024 have not yet finalized.

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented.

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council approve the December 2024 Approval of Accounts listing in the amount of $3,471,134.56.

MOTION CARRIED

14. NEW BUSINESS

14.1. Purchase of ¾ ton Truck for the Public Works & Utilities Department

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the proposal from Trius Truck Center for the purchase of a used 2023 Chevrolet Silverado 2500 truck for the Public Works & Utilities Department in the amount of $53,999.00, plus HST.

MOTION CARRIED

14.2. Administrative Policies

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Council adopt *Administrative Policy AD2003 – Electronic Sign Usage Policy,* and *Administrative Policy AD2004 – Ice Helmet Policy* effective January 14, 2025, as presented by the Director of Recreation.

MOTION CARRIED

14.3. Comments on Social Media Posts

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council adopt a month long pilot project to turn public comments off on Hampton social media posts, while still allowing the content to be liked and shared, after which time the results will be evaluated to determine next steps.

MOTION CARRIED

14.4. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton adopt *Human Resources Policy HR1008 – Work/Life Balance Policy,* effective January 14, 2025, as presented by the Director of Finance and Human Resources.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé to reclassify Mark Caldwell to permanent full-time employment status as of January 6th, 2025, after successfully completing his probationary period, with a rate of pay as per Schedule "A" Wage Scale – Building Inspector dated January 13th, 2025.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to reclassify Tory Allison to permanent full-time employment status as of January 13th, 2025, after successfully completing her probationary period, with a rate of pay as per Schedule "A" Wage Scale – Administrative Assistant Finance & Human Resources dated January 13th, 2025.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:18 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of January 14th, 2025.

MOTION CARRIED

APPROVED BY:

Jeremy Salgado
Deputy Mayor

Richard Malone
Chief Administrative Officer/Clerk

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