HAMPTON
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HAMPTON COUNCIL MEETING
SEPTEMBER 10, 2024

A closed session of Council was held preceding the regular Council meeting, commencing at 5:29 pm and adjourned at 6:50 pm. A meeting of Council was held September 10th, 2024, in the Council Chambers commencing at 7:00 pm and adjourned at 8:13 pm.

ATTENDANCE:

COUNCIL:	Mayor Robert Doucet Deputy Mayor Jeremy Salgado Councillor Todd Beach Councillor Karin Boyé Councillor Ken Chorley Councillor Kim Tompkins Councillor Sheree Trecartin
STAFF:	Richard Malone, Chief Administrative Officer/Clerk Sherman St. Germain, Director of Finance and Human Resources/ Assistant Clerk Arthur McCarthy, Director of Planning, Engineering & Development Jessie Dean, Executive Assistant to the CAO Lisa Richard, Administrative Assistant, Clerk's Office
DELEGATIONS:	Cpl. Dave Smith, Hampton RCMP Phillippe Ouellette, Chief Executive Officer, and Marc MacLeod, General Manager, Fundy Regional Service Commission

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act,* Mayor Doucet called the closed session to order at 5:29 p.m. and adjourned the closed session at 6:50 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1)	Category	# of Items
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the *Right to Information and*	

	Protection of Privacy Act	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	7
d)	The proposed or pending acquisition or disposition of land	2
e)	Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	
f)	Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g)	Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h)	Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	2
i)	Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j)	Labour and employment matters, including the negotiation of collective agreements	1

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Boyé that the agenda of the September 10, 2024, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Cpl. Dave Smith, Hampton RCMP

Cpl Dave Smith of the Hampton RCMP Detachment gave an overview of the calls for the month of August, noting there were 309 in total for the month. In all there were 25 tickets issued and one break & enter call. The Detachment had to investigate sixteen 911 data calls that were received as a result of storms causing disruptions to communication lines. The members are monitoring school zones during morning and afternoon commutes. There has been a rise in the number of calls involving motorcycles recently. One individual in particular was causing a number of problems and was recently apprehended and is facing 12 charges as well as jail time. Mention of this incident prompted discussion regarding the increased number of scooters on the road driven by high school students who are sometimes driving recklessly. Cpl. Smith advised that members have been stopping drivers and reminding them to drive safely and follow the rules of the road and asked that incidents be reported to the Detachment so they can be investigated. The Mayor suggested that perhaps a safety awareness message could be posted on our social media channels as a reminder to all drivers.

6.2. Phillippe Ouellette, Chief Executive Officer, and Marc MacLeod, General Manager, Fundy Regional Service Commission

Phillippe Ouellette, CEO of the Fundy Regional Service Commission, gave a presentation on the FRSC 2023 Annual Report, 2024 progress to date, and the draft budget for 2025. Mr. Ouellette briefly reviewed the 2023 Annual Report, noting that 2023 was an important year for building infrastructure. In reviewing the progress highlights for this year, it was noted that the Commission is actively working on or has completed 85% of the workplan actions initiated in 2024. One of the action items outlined was the 2024 Regional Summit which will be held in November. All FRSC Municipal Councils and the Rural District Advisory Committee will be invited to attend along with newly elected Fundy Region Provincial MLAs. The Summit will address upcoming challenges and opportunities, fostering collective ownership and advocacy for the Region and strengthening regional ties. Looking ahead to 2025, Mr. Ouellette outlined the priorities for the FRSC Board of Directors which include:

- Balancing FRSC's growth with clear value delivery;
- Leading by example in teamwork and shared ownership;
- Upholding the Fundy Regional Strategy Vision and Values;
- Recognizing the vital role of each member of the community;
- Maintaining regular, effective communication; and
- Championing the region's interests consistently.

The proposed budget for 2025 is $23,133,779.00 with 90% being allocated to solid waste, regional facilities and economic development & tourism promotion. Hampton's proposed member fee for 2025 is $523,875.00 which is a net increase of $104,347.00 from 2024. However, it is anticipated that this increase will be mitigated by pending applications for funding and grants that will result in a projected savings of $1,224,017 for FRSC members. In 2025, the FRSC is positioned to leverage its highest quantity of GNB funding at $3,884,683.00

Marc MacLeod reviewed the 2025 budget for Solid Waste Services. It was noted that there would be increases to tipping fees due to inflationary pressures from equipment and aggregate material costs. The FRSC capital budget for solid waste is $1,920,000.00, with the driving factors being an increase in capital operating costs, asset retirement obligations and initiatives arising from the recent EIA exercise which include new odor and leachate initiatives, improved diversion efforts and a new host community economic development fund which will benefit Grand Bay – Westfield and Saint John.
Councillor Beach inquired as to why Hampton's net increase was 4% higher than the other members. Mr. Ouellette advised that Hampton's portion of the shared cost for aerial photography services was higher due to the geographical size of the municipality.
Mr. Ouellette concluded by advising that he would be doing similar presentations for the Councils of other member municipalities over the next few weeks and would be requesting a response from GNB on recent funding applications. The deadline to deliver the final budget proposal to the FRSC Board of Directors is October 24, 2024. The Mayor and Council thanked Mr. Ouellette and Mr. MacLeod for their presentation.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting August 13, 2024

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the minutes of the August 13, 2024, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Closed Council Meeting August 22, 2024

Moved by Councillor Tompkins and seconded by Councillor Boyé that the minutes of the August 22, 2024, Special Closed Council Meeting be adopted.

MOTION CARRIED

7.3. Special Council Meeting Minutes August 27, 2024

Moved by Councillor Chorley and seconded by Councillor Trecartin that the minutes of the August 27, 2024, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There was none.

9. READING OF BY-LAWS

9.1 By-Law HAM-2024-19: Building By-Law

Richard Malone, Clerk, provided an overview of the report provided by the Planning, Engineering and Development Department outlining the reasons for adopting a new Building By-Law. The new By-Law would provide consistency and improved regulating standards for the construction of buildings across the expanded boundaries of Hampton, following the *Local Government Reform Act* (LGRA) in 2023 and provincial adoption of the *Building Code Administration Act* (BCAA) in 2021. Prior to local reform, construction of buildings was

regulated by Building By-Law 214-20 in Ward 2 (former Town of Hampton) and Regulation 2021-2 under the BCAA in Wards 1 and 3.

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council proceed with the first and second reading of the Building By-Law No. HAM-2024-19.

MOTION CARRIED

Richard Malone, Clerk, performed the first reading of Building By-Law No. HAM-2024-19.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the first reading of the Building By-Law No. HAM-2024-19.

MOTION CARRIED

Richard Malone, Clerk, performed the second reading of Building By-Law No. HAM-2024-19.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the second reading of the Building By-Law No. HAM-2024-19.

MOTION CARRIED

10.CORRESPONDENCE LIST

#	From	Subject Matter	Motion
24-087	Lana Tingley Lacroix, Chief of Protocol, International Relations and Office of Protocol, Intergovernmental Affairs	Release of official portrait of His Majesty King Charles III, as King of Canada. A copy of the official portrait was enclosed with the letter.	**Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that correspondence 24-087 be received and filed.** **MOTION CARRIED**
24-088	Hon. Glen Savoie, Minister of Environment and Climate Change	Response to Mayor Doucet's letter of June 24, 2024, regarding the status of future monitoring plans for the former dumpsite on	**Moved by Councillor Boyé and seconded by Councillor Beach that correspondence 24-088 be received and filed with a copy forwarded to the Environment Advisory Committee for information purposes.** **MOTION CARRIED**

		Robertson Road, Lakeside.	
24-089	The Shephard Family	Cards of thanks for floral arrangement and donation in memory of Bridget Shephard's father-in-law, Doug Shephard.	**Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that correspondence 24-089 be received and filed.** **MOTION CARRIED**
24-090	Keith Copeland	Concerns regarding the mandate of the Hampton Emergency Measures Committee.	**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council direct the Mayor to write a letter of response to address the concerns raised in correspondence 24-090.** **MOTION CARRIED**
24-091	Mayor Donna Noade Reardon, City of Saint John	Letter of appreciation for Hampton's sponsorship of the Menahqesk Powwow being held in Saint John on October 26-27, 2024.	**Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that correspondence 24-091 be received and filed.** **MOTION CARRIED**
24-092	Aaron Kennedy, Chair, Greater Saint John Sports Hall of Fame	Request for sponsorship of the 2024 Greater Saint John Sports Hall of Fame inductee ceremony being held on October 26, 2024, by purchasing a congratulatory advertisement in the Hall of Fame program.	**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council purchase a quarter page ad for $250.00 in the Greater Saint John Sports Hall of Fame program for the 2024 Hall of Fame Induction Ceremony and Dinner being held on October 26, 2024.** **MOTION CARRIED**

24-093	Travis Dee, Hampton Minor Baseball	Request for funding for the U13AA Hampton Braves baseball team to offset costs at the Atlantic Tournament being held from September 13 – 15, 2024 where they will be representing New Brunswick.	**Moved by Councillor Beach and seconded by Councillor Tompkins that correspondence 24-093 be received and filed.** **MOTION CARRIED**
24-094	Hampton Area Chamber of Commerce	Registration information for upcoming events.	**Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council advise the town's administrative assistant Lisa Richard by September 13, 2024, if they wish to attend these events.** **MOTION CARRIED**

11. REPORTS FROM COMMITTEES

11.1. Environment Advisory Committee

Councillor Boyé advised that the committee met on August 20, 2024, and referred to the minutes as presented.

Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton Council refer the request from the Environment Advisory Committee to allocate $200.00 in the 2025 Budget to the Finance Committee to support community engagement meetings on energy efficiency.

MOTION CARRIED

11.2. Economic Development and Tourism Advisory Committee

Councillor Beach advised that the committee met on August 20, 2024, and referred to the minutes as presented.

11.3. Leisure Services Advisory Committee

Deputy Mayor Salgado advised that the committee met on August 26, 2024, and referred to the minutes as presented.

11.4. Finance Committee

Mayor Doucet advised that the committee met on September 4, 2024, and referred to the minutes as presented.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council approve a donation of $250.00 to support St. Joe's Prostate Clinic & Men's Health awareness, as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council accept the Environment Advisory, Economic Development and Tourism Advisory, Leisure Services Advisory, Finance and Joint Health and Safety committees' minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 23 calls for Hampton Fire-Rescue and 6 calls for Nauwigewauk Fire-Rescue in the month of August.

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council accept the resignations of the following firefighters from the Hampton Fire-Rescue Department, effective immediately, as per the recommendation of Hampton Fire-Rescue Chief Mike Raeburn:

1. **Gordon Sawler**
2. **Eoin MacIntyre**
3. **Tim Murphy**
4. **Josh LeBlanc**

MOTION CARRIED

12.4. Financial Reports

Mayor Doucet referred to the financial reports as presented.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council approve the Financial Statements ending August 31, 2024, as presented.

MOTION CARRIED

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), Financial Reports and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve the August 2024 Approval of Accounts listing in the amount of $523,940.71.

MOTION CARRIED

14. NEW BUSINESS

14.1. <u>William Bell Drive Land Acquisition</u>

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council approve the transfer of PID 30299093 to W.B.D. Business Developments Ltd. with all costs associated with the transaction to acquire and dispose of the land being the responsibility of the transferee.

MOTION CARRIED

14.2. <u>White Pines Water Servicing Agreement</u>

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council approve the Private Water Servicing Agreement for White Pines Subdivision with White Pines Development Ltd.

MOTION CARRIED

14.3. <u>NB Borrowing Board Application – Nauwigewauk Fire Truck</u>

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council approve the submission of an application to the New Brunswick Municipal Finance Corporation for authorization to borrow funds for a capital expense, being

the purchase of a Protective Services Fire Tanker for the Nauwigewauk Fire-Rescue Department, in the amount of $800,000.00 for a term of 15 years.

MOTION CARRIED

14.4. <u>NB Municipal Finance Corporation Debenture</u>

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council authorize the Treasurer and Mayor to sell, to the New Brunswick Municipal Finance Corporation, a Local Government of Hampton debenture(s) in the principal amount of $14,500,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Local Government of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

MOTION CARRIED

14.5. <u>2024 KV Nuisance Deer Management Assistance Program</u>

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council adopt the 2024 KV Nuisance Deer Management Assistance Program for Ward 2 and Darlings Island.

MOTION CARRIED

14.6. <u>Rail Safety Improvement Program</u>

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council approve the Rail Safety Improvement Program Agreement for Grade Crossing Improvement Projects – Amending Agreement No. 2 with the Government of Canada.

MOTION CARRIED

14.7. <u>Ravine Brook</u>

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve the stream maintenance of Ravine Brook as per the specifications outlined in the Permit for Watercourse and Wetland Alteration issued by the Department of Environment and Local Government to the town of Hampton on August 30, 2024. The maintenance is to facilitate the proper operation of the culvert on Route 845.

MOTION CARRIED

14.8. <u>Human Resources</u>

Moved by Councillor Tompkins and seconded by Councillor Trecartin to reclassify Kevin Dalling to permanent full-time employment status as of September 16th,

2024, after successfully completing his probationary period with a rate of pay as per schedule "A" Wage Scale – Public Works & Utilities – Operator 1, dated September 5th, 2024.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé to appoint Patrick Murphy to the position of Public Works & Utilities Maintenance Worker with a start date of September 11th, 2024. This appointment is for a six-month probationary period and with a satisfactory performance review, they will be reclassified to permanent full-time employment. The waiting period for the benefit package will be waived to the degree permitted by Hampton's coverage provider. The rate of pay is according to Schedule "A" Wage Scale – Public Works & Utilities Maintenance Worker, dated September 10th, 2024.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:13 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of September 10th, 2024.

MOTION CARRIED

APPROVED BY:

Robert Doucet
Mayor

Richard Malone
Chief Administrative Officer/ Clerk

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