



HAMPTON COUNCIL MEETING AUGUST 13, 2024

A closed session of Council was held preceding the regular Council meeting, commencing at 5:37 pm and adjourned at 6:50 pm. A meeting of Council was held August 13th, 2024, in the Council Chambers commencing at 7:00 pm and adjourned at 8:25 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer/Clerk
Sherman St. Germain, Director of Finance and Human Resources/
Assistant Clerk
Chris White, Director of Economic Development and Tourism
Lisa Richard, Administrative Assistant, Clerk's Office

DELEGATIONS: Sgt. Luc Samson, Hampton RCMP
Scott Borden, Director of Community Planning, Fundy Region Service Commission,
and Colleen Quigg, Maritime Enforcement Services Inc.
Alyssa Long, Executive Director, and David Ryan, Fundraising Manager, The New
Brunswick Medical Education Foundation
Cheyenne Clarke-Cook, Resident

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:37 p.m. and adjourned the closed session at 6:50 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

| <u>Subsection</u> <u>of 68 (1)</u> | <u>Category</u> | <u># of</u> <u>Items</u> |
|---------------------------------------|---|-----------------------------|
| a) | Information of which that confidentiality is protected by law | |

- b) Personal information as defined by the *Right to Information and Protection of Privacy Act*
- c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract 5
- d) The proposed or pending acquisition or disposition of land 1
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems 1
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information
- j) Labour and employment matters, including the negotiation of collective agreements 1

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a moment of silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Boyé and seconded by Deputy Mayor Salgado that the agenda of the August 13, 2024, Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Sgt. Luc Samson, Hampton RCMP

Sgt. Luc Samson of the Hampton RCMP Detachment reviewed the statistics for July noting there were 230 occurrences which is comparable to past years. The Detachment is currently investigating two major break and enter incidents, one at Tim Horton's involving theft of over \$5,000.00 and one at the Hampton Golf Course involving the theft of carts. Both investigations are progressing well, and they are following up on many good leads. The Detachment is also investigating a missing person case in the Kingston area. The individual is a transient person who was last seen in the Kingston area approximately one month ago. A search warrant was executed on August 13, 2024, in the Pickwauket Road area and a number of firearms as well as drugs were seized. More information on this investigation will be forthcoming in next month's report. Sgt. Samson noted that members attended the recent Pride event held in the Town Square and the event went well. They are currently gearing up for the new school year and will continue bicycle patrols into the Fall, as long as weather permits.

6.2. Scott Borden, Director of Community Planning, Fundy Regional Service Commission, Colleen Quigg, Maritime Enforcement Services Inc.

Scott Borden, Director of Community Planning, Fundy Regional Service Commission, provided a brief overview of the Fundy Regional Bylaw Enforcement Pilot Project. The Fundy Regional Service Commission is piloting enforcement services across the Fundy Region. The project is fully funded by the provincial government. Hampton is participating in the pilot project on an as needed basis for enforcement of dangerous & unsightly premises and building infractions. Mr. Borden introduced Colleen Quigg of Maritime Enforcement Services Inc. Ms. Quigg is the Bylaw Enforcement Officer appointed to work with Hampton and is based out of the Saint John office of Maritime Enforcement Services Inc. The Fundy Regional Service Commission will be reporting data to participating municipalities to monitor how the project is going. The Commission is currently working on a brochure that participants can use as an educational tool for their residents.

6.3. Alyssa Long, Executive Director, and David Ryan, Fundraising Manager, The New Brunswick Medical Education Foundation Inc.

Alyssa Long, Executive Director of the New Brunswick Medical Education Foundation Inc., gave a presentation regarding the mandate of the NBMEF. The Foundation was founded in 2010 and is Canada's only private not-for-profit foundation dedicated to attracting and retaining physicians in New Brunswick. The Foundation extends return-to-service scholarships to NB medical students, ensuring a pipeline of future physicians are ready to practice in New Brunswick. There are currently 300 vacant physician positions in the province, and it is projected that approximately 100,000 residents will be without a family doctor by the end of this year. The Foundation works to raise funds to support student scholarships which are awarded to current NB medical students. To date, 300 students have received funding through the Foundation. In 2023, 130 scholarships

were awarded totaling more than one million dollars. This September the Foundation will be awarding \$1.1 million dollars in scholarships to NB medical students. There are currently 51 graduate physicians practicing in NB and more than 200 medical students have pledged to practice in NB. The Fundy Shore / Saint John Area Health Zone, which Hampton is part of, currently has the most practicing physicians who were recruited by the Foundation. Both Dr. Fenwick and Dr. Bone, who are practicing in Hampton, are alumni of this program. The Foundation aims to bring value to communities by supporting succession planning for physicians, connecting future doctors to communities, providing a network of students and alumni and developing a growth plan to support all NB medical students. In turn, this will help families have better access to primary care, employers have a better chance of growing their workforce, ease the strain on emergency rooms and clinics and better position our province for growth. Currently 75% of applicants receive funding but the Foundation is striving to provide funding for 100% of applicants. In order to achieve this goal, the Foundation is asking for community support to help raise awareness of their fundraising initiatives. Mayor Doucet thanked Ms. Long for her presentation and advised that the information would be passed along to the Health Care Committee for review.

6.4. Cheyenne Clarke-Cook, Resident

Cheyenne Clarke-Cook, a resident of Loyalist Drive, gave a presentation to Council outlining her suggestions on how to help those in the community who have inadequate access to shelter and mental health services. Ms. Clarke-Cook has worked with mental health organizations for over a decade and felt compelled to address Council to offer alternatives to regulatory measures previously discussed to deal with recent trespassing issues in the community. Because of the growing problem of homelessness in our surrounding communities, Ms. Clarke-Cook believes that it is only a matter of time before we will be dealing with these same issues here in Hampton and is suggesting that Council consider the following measures to assist individuals in need of support to access housing and mental health services:

1. Contact the Canadian Mental Health Association to organize access to mental health assessment services;
2. Collaborate with local nonprofits and service providers to strengthen their efforts in helping the vulnerable in our community;
3. Partner with the Department of Social Services to develop employment and education strategies for individuals in our area;
4. Advocate for affordable housing to other levels of government;
5. Bolster tenant protections in our by-laws;
6. Inquire with vulnerable individuals to see what services they may require; and
7. Promote education and community involvement to help reduce the stigma of homelessness and foster empathy.

Mayor Doucet thanked Ms. Clarke-Cook for her presentation and advised that these suggestions would be taken into consideration by Council. Mayor Doucet noted that as a small community we have limited resources. Council's options are limited to using the tools available to them when considering the well being of the community as a whole.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting July 9, 2024

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the minutes of the July 9, 2024, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Council Meeting Minutes July 24, 2024

Moved by Councillor Tompkins and seconded by Councillor Boyé that the minutes of the July 24, 2024, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Possible Amendments to the Zoning By-law Regarding Kennels

Richard Malone, Clerk, reviewed a memo prepared by the Planning, Engineering and Development Department regarding the zoning amendment process to include kennels as a Conditional Use in the Rural Zone. The Zoning By-law is reviewed annually, and Staff are recommending that this amendment be undertaken in the Spring of 2025 as part of the larger housekeeping amendment review process.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the following motion adopted at the July 9th, 2024 Regular Council Meeting be rescinded:

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council request that staff Initiate and undertake an amendment to By-law No. HAM-2023-16: Zoning By-law to include kennels as a Conditional Use in the Rural Zone to address concerns raised by residents including, but not limited to, noise, dust, traffic, and location of outdoor enclosures associated with development.

MOTION CARRIED

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council request that staff initiate a review of By-law No. HAM-2023-16: Zoning By-law to determine the feasibility of listing kennels as a Conditional Use in the Rural Zone to address concerns raised by residents including, but not limited to, noise, dust, traffic, and location of outdoor enclosures associated with development during housekeeping amendments planned for 2025.

MOTION CARRIED

9. READING OF BY-LAWS

There were none.

10. CORRESPONDENCE LIST

| # | From | Subject Matter | Motion |
|--------|--|--|---|
| 24-070 | Canadian Emergency Preparedness and Climate Adaptation Fund (CEPCA) | Invitation to attend the CEPCA Convention and National Disaster Expo being held in Ottawa on September 24-26, 2024 | <p>Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence 24-070 be received and filed.</p> <p style="text-align: center;">MOTION CARRIED</p> |
| 24-071 | Patrice Mathieu, Director General, Census Program, Statistics Canada | Letter of thanks for participating in the 2024 Census Test. | <p>Moved by Councillor Trecartin and seconded by Councillor Chorley that correspondence 24-071 be received and filed.</p> <p style="text-align: center;">MOTION CARRIED</p> |
| 24-072 | Steven Covey, CN Chief of Police and Chief Security Officer | Invitation to adopt proposed proclamation in recognition of Rail Safety Week 2024 which is being held in Canada and the US from September 23-29, 2024. | <p>Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence 24-072 be referred to the Communications Coordinator to include railway safety information on our social media channels and in the September newsletter if space allows.</p> <p style="text-align: center;">MOTION CARRIED</p> |
| 24-073 | Corey White, Director, Capital Planning Branch | Request for submission of funding applications, including updated five-year plans, for improvements to provincial-municipal highways in order to facilitate preparation of the 2027 Provincial-Municipal Highway | <p>Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence 24-073 be referred to the Public Works & Utilities Advisory Committee for recommendation.</p> <p style="text-align: center;">MOTION CARRIED</p> |

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| | | Partnership (PMHP) Program. | |
| 24-074 | Kim Steele, Director, Government and Community Relations, Cystic Fibrosis Canada | Request to Join CF Canada in advocating for unrestricted access to Trikafta for all who may benefit by sending a letter of support to elected officials. | Moved by Councillor Boyé and seconded by Councillor Trecartin that correspondence 24-074 be received and filed. MOTION CARRIED |
| 24-075 | NewLife Options Inc. | Invitation to S.T.A.R.S for Children Gala at the Fredericton Convention Centre on September 27, 2024. | Moved by Councillor Beach and seconded by Councillor Chorley that correspondence 24-075 be received and filed. MOTION CARRIED |
| 24-076 | Andrea Earle | Concerns regarding crosswalk safety on Main Street next to the town square. | Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 24-076 be referred to the Public Works & Utilities Advisory Committee for recommendation. MOTION CARRIED |
| 24-077 | Neil Damon, President of Hampton Soccer Club | Proposal for possible collaboration with the town of Hampton for soccer field maintenance. | Moved by Deputy Mayor Salgado and seconded by Councillor Beach that Staff write a letter to the Hampton Soccer Club to refer the proposal to Anglophone South School District. MOTION CARRIED |
| 24-078 | Andrea Scott, Marketing & Community Engagement Coordination, St. Joseph's Hospital Foundation | Information and request for support regarding September for St. Joe's campaign in support of St. Joe's Eye Clinic and Prostate Clinic. | Moved by Councillor Tompkins and seconded by Councillor Trecartin to refer correspondence 24-078 to the Finance Committee for recommendation. MOTION CARRIED |
| 24-079 | Hon. Richard Ames, Minister of Transportation and Infrastructure | Approval to change 2026 project under the Provincial-Municipal Highway Partnership | Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence 24-079 be referred to Staff. MOTION CARRIED |

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| | | (PMHP) to Pickwauket Road (Route 845), from Civic # 4 towards the boundary of Hampton Ward 2, pad and seal, Ravine Brook Culvert replacement (LJ29), 2.76 km (Phase 1). | |
| 24-080 | Hampton Area Chamber of Commerce | Thank you for participating in the 15 th annual HACC Golf Tournament. | Moved by Councillor Beach and seconded by Councillor Trecartin that correspondence 24-080 be received and filed. MOTION CARRIED |
| 24-081 | Mayor Donna Reardon, City of Saint John | Invitation to be a sponsor of the Menahqesk Wabanaki Traditional Powwow being held in Saint John on October 26 – 27, 2024. | Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council, as per the recommendation of the Finance Committee, approve a donation of \$5,000.00 to the City of Saint John for the Menahqesk Wabanaki Traditional Powwow being held in Saint John on October 26 – 27, 2024. MOTION CARRIED |
| 24-082 | Julie Atkinson, Director of Sophia Recovery Centre | Invitation to attend the opening of the Sophia Recovery Centre's new satellite location in the Kennebecasis Valley on August 30, 2024. | Moved by Councillor Boyé and seconded by Councillor Trecartin that Hampton Council advise the town's Administrative Assistant, Lisa Richard, if they wish to attend. MOTION CARRIED |
| 24-083 | Hon. Kris Austin, Minister of Public Safety and Solicitor General | Information regarding the provincial SCAN (Safer Communities and Neighbourhoods) program. | Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence 24-083 be referred to the Protective Services Committee-Policing for information. MOTION CARRIED |

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| 24-084 | Jamie Slipp, President, Hampton Curling Club | Request for sponsorship for the third annual Gordon Foster Fun Golf Scramble in support of the HCC Ice Plant Renovation fund. | Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council sponsor a tee for the cost of \$100 and donate a Bucket Draw prize for the third annual Gordon Foster Fun Golf Scramble in support of the Hampton Curling Club Ice Plant Renovation Fund. MOTION CARRIED |
| 24-085 | UMNB Municipal Forum 2024 | Invitation to pre- election municipal forum being held on September 19, 2024 at Centre Communautaire Sainte-Anne. | Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council advise the town's Administrative Assistant, Lisa Richard, if they wish to attend. MOTION CARRIED |
| 24-086 | Jennee Jay | Concerns regarding the replacement of the Canadian Flag with the Pride Flag at the Visitor Information Centre in Town Square. | Moved by Councillor Beach and seconded by Councillor Boyé that correspondence 24-086 be received and filed. MOTION CARRIED |

11. REPORTS FROM COMMITTEES

11.1. Environment Advisory Committee

Councillor Boyé advised that the committee met on July 16, 2024, and referred to the minutes as presented.

11.2. Public Works and Utilities Advisory Committee

Councillor Chorley advised that the committee met on August 8, 2024, and referred to the minutes as presented.

Moved by Councillor Chorley and seconded by Councillor Beach that Hampton Council, upon the recommendation of the Public Works & Utilities Advisory Committee, amend the Standard Specifications for Road Cross Sections for the Cobblehills Subdivision as follows:

- 1. Make the following changes to Appendix Drawings 10L and 11L:**
 - a. Reduce the Asphalt Lane Width from 4.575m to 4.050m; and**
 - b. Replace the barrier type from curb & gutter to curb.**
- 2. Make the following changes to Appendix Drawings 12L and 13L:**

- a. **Replace the barrier type from curb & gutter to curb, to maintain consistency among residential developments containing a barrier.**

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council, as per the recommendation of the Public Works & Utilities Advisory Committee, utilize the Traffic Calming Process on Ivan Court to address safety concerns raised in correspondence 24-048.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton Council, as per the recommendation of the Public Works & Utilities Advisory Committee, utilize the Traffic Calming Process on Saint Pauls Street to address speeding concerns raised in correspondence 24-060.

MOTION CARRIED

11.3 Finance Committee

Mayor Doucet advised that the committee met on August 12, 2024, and referred to the minutes as presented.

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council purchase a ¼ page black and white advertisement in the New Brunswick Association of Fire Chiefs 29th Annual Children’s Safety Journal in the amount of \$385.00 taxes included as per the recommendation of the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council direct the Finance Department to draft a letter to the Province to inquire about the current status of the claim that was submitted for Local Governance Reform reimbursement funding on June 27th, 2024.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council appoint Thomas Elliott, firefighter, as a member of the Joint Health & Safety Committee for a term position from August 6, 2024 to July 31, 2025.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Environment Advisory, Public Works and Utilities Advisory, Finance and Joint Health and Safety committees' minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control Report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit Report.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments noting there were 14 calls for Hampton Fire-Rescue and 7 calls for Nauwigewauk Fire-Rescue in the month of July.

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council approve the appointment of the following firefighters to the Hampton Fire-Rescue Department as per the recommendation of Hampton Fire-Rescue Chief Mike Raeburn:

- a) Ian Armstrong**
- b) Brad English**
- c) Braden Gendron**
- d) Jarrett Gendron**
- e) Travis Goobie**
- f) Josh LeBlanc**
- g) Kody Lusk**
- h) Kevin McLeod**
- i) Jesse Miller**
- j) Jason Patterson**
- k) Gordon Sawler**
- l) Rowan Beach**
- m) Tyler Hodgins**
- n) Laura Marshall**
- o) Cody Greer**
- p) Camryn Savage**
- q) Sean Kasza**
- r) Ross Veinot**

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council appoint the following positions to the Nauwigewauk Fire-Rescue Department as per the recommendation of Nauwigewauk Fire-Rescue Chief Blair Wanamaker:

- a) Cory Adams**
- b) Bruse Askeland**
- c) Joseph Bass**
- d) Tim Beaman**
- e) Mark Brayden**
- f) Andrew Chandler**
- g) Kory Crowell**
- h) Shawn Dickenson**
- i) Steve Dionne**
- j) Peter Cole Haines**
- k) Joseph Mattina**
- l) Adam Mitton**
- m) Brad Mercer**
- n) Caleb Patterson**
- o) Stephen Roux**
- p) David Spray**
- q) Liam Worth**

MOTION CARRIED

12.4. Financial Reports

Mayor Doucet referred to the financial reports as presented.

Moved by Councillor Boyé and seconded by Deputy Mayor Salgado that Hampton Council approve the Financial Statements ending July 31, 2024, as presented.

MOTION CARRIED

12.5. Communication Report

Mayor Doucet referred to the Communication Report as presented.

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), Financial Reports and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Trecartin and seconded by Deputy Mayor Salgado that Hampton Council approve the July 2024 Approval of Accounts listing in the amount of \$2,392,445.12.

MOTION CARRIED

14. NEW BUSINESS

14.1. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Chorley to reclassify Lisa Richard to permanent full-time employment status as of July 26th, 2024, after successfully completing her probationary period with a rate of pay as per schedule “A” Wage Scale – Administrative Assistant dated July 26th, 2024.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach to reclassify Chris Laforge to permanent full-time employment status as of August 15th, 2024, after successfully completing his probationary period with a rate of pay as per schedule “A” Wage Scale – Public Works & Utilities Operator I dated August 12th, 2024.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé to appoint Connor Carson to Operator I with Public Works and Utilities department effective August 14th, 2024.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Chorley to appoint Mark Cormier as the “Acting” Director of Public Works & Utilities effective September 1st, 2024, with a rate of pay as per schedule “A” Wage Scale – Public Works & Utilities “Acting” Director of Public Works & Utilities dated August 12th, 2024 until a Director of Public Works & Utilities has been appointed.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado to increase Jason Black’s rate of pay as per schedule “A” Wage Scale – Public Works & Utilities Supervisor effective September 1st, 2024, until a Director of Public Works & Utilities has been appointed.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council appoint Councillor Chorley as voting representative for the UMNZB Zone 3 meetings.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 8:25 p.m.

Moved by Councillor Beach that Hampton adjourn the council meeting of August 13th, 2024.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Richard Malone
Chief Administrative Officer/ Clerk

