

Town of Hampton Economic Development Committee Meeting

Tuesday, September 17, 2024

In attendance: Chris White (staff), (Chair), Councillor Todd Beach, Chris Rendell, , Heather Libbey, Justin Sweeney, Michel Boudreau

Regrets: Trina Forest, Josh Adams, Jill Ganong, Marcelle Bélanger

1. **Call to Order:** Michel Boudreau called the meeting to order at 6:32pm
2. **Approval of Agenda:** Moved by Chris Rendell: seconded by Heather Libbey
3. **Conflict of Interest:** None
4. **Approval of previous minutes:** moved by Councillor Todd Beach, seconded by Chris Rendell to accept the minutes of August 20, 2024.
5. **Business Arising from the Minutes:**
 - a. Revised Economic Development Committee Action Plan: **MOTION:** “Moved by Chris Rendell and seconded by Justin Sweeney that Council accept the updated Economic Development Action Plan for 2025-2028, including an additional component to the Storefront Improvement Grant to include eStorefront Grants”. *See attachment: EDTC Action Plan 2025 motion to adopt October 2024.doc.*
 - b. Local Governance Reform: Chris White shared ongoing discussions around consolidating solid waste management across the three wards.
 - c. Envision SJ: Chris White shared the agency’s recent immigration campaign
 - d. FRSC Transportation Survey: Chris White reviewed some of the stats reported from the early summer survey. Meeting of the committee will be held next week to discuss next steps.
6. **New Business:**
 - a. AMANB Conference: Chris White reviewed details of the Municipal Conference; a focus for Hampton staff will be Strategic Planning sessions in the coming year.
7. **Reports:**
 - a. Planning & Development Update: Chris White presented building permit data submitted to September Council meeting was reviewed
 - b. PAC Report: Chris Rendell – no report as no meeting was held
 - c. Chamber Report: Todd Beach shared that the Chamber will be hiring a new Executive Director as Jen Gendron has accepted a position with the town of Hampton. The Chamber has completed the accreditation process with the Canadian Association of Chambers of Commerce. Mixer to be held September 26 at Midland Meadows. Meet the Candidates event Oct 2 at Hampton High School. Small Business Week Gala to be held October 24 at Bates Barn. Current membership a new record: 140 area businesses.
 - d. Justin Sweeney moved the adoption of the Reports; seconded by Chris Rendell.
8. **Correspondence:**
 - a. Business rental requests continue to come in with very limited available space to recommend to potential businesses.
9. **Next Meeting Date:** October 15,2024.
10. **Adjournment:** Chris Rendell so moved at 7:22 pm

SIGNATURE: Joshua D. Adams

DATE: October 29, 2024