# **Leisure Services Advisory Committee** Meeting Minutes – February 26th, 2024

**Attendance:** Karla Lamb

Don Sherwood

Troy Summerville

Rob Barrett

Lindsay Hall Deputy Mayor Salgado Jinell Johnson

Gail McKinnon

Kevin Breau

Sara Barnett

Regrets:

Olivia Barrett

- 1. Call to order: Deputy Mayor Salgado called the meeting to order at 5:56 pm.
- 2. Welcome to new board member: Lindsay Hall's application to join our committee has been approved by council. Welcome to Lindsay!
- 3. Approval of the Agenda: It was moved by Jinell Johnson, seconded by Rob Barrett to approve the agenda as circulated. Motion Carried.
- 4. Approval of the Previous Minutes: It was moved by Gail McKinnon, seconded by Troy Summerville to approve the minutes of the January 29th, 2024, meeting. Motion Carried.
- 5. Business Arising from the previous Minutes:
  - a. Pump Bike Track-Leisure Services Department to investigate potential locations in Hampton as well as costs etc. and report back in a future meeting. This remains on the radar, but more time and information is needed. Table for now.
  - b. Helmets for loan

Helmet Policy is now being enforced at our arena. The Leisure Services Department will continue to advertise the need to wear a helmet.

- c. Pick up Hockey and Skate Sharpening Rates Skate Sharpening- \$5/pair and \$5/per player for pickup hockey. Approved by Council to keep these rates for the 2024-2025 season.
- d. Electronic Signage Policy Update Council approved the updated Electronic Signage policy where the sign will now only be used to display town events, community events, and events held by not-for-profit groups.

### 6. New Business:

Memorial Benches and Trees- Pricing updates are needed due to the rising cost of both trees and benches. Currently benches are \$1800, and trees are \$500- these include memorial plaques.

Proposed updating pricing of \$2500 for benches and \$800 for trees.

The Leisure Services Advisory Committee would like to recommend that council approve the rates as presented above for the 2024-2025 year. Moved by Lindsey Hall and seconded by Karla Lamb. Motion carried.

Pool Leadership Programs- When the 2024-2025 Rates (Schedule C) were submitted the rates for pool Leadership Programs were TBD, pending instructor confirmation. Those programs have now been finalized.

The Leisure Services Advisory Committee would like to recommend that council approves the following rates for Leadership Courses (which fall in line with the previously approved 5% increase across the board for all Leisure Services programs and rentals for the year 2024-2025). Bronze Star: \$95; Bronze Medallion: \$166; Bronze Cross \$145; NL recert: \$60; Adult Swim Lessons: \$75 Moved by Gail MacKinnon and seconded by Karla Lamb.

## 7. Reports:

### A. Department Update:

Sara- Office/Pool/Programs/Canteen- Office is status quo. The canteen is doing well. Summer programming and planning is in full swing. The Community Guide deadline is the end of this week, so all programs, concerts, movies, etc. will all be finalized for then. Bridget and Pam are working together on pool schedules and programs for this season. Summer Student applications are coming in now and interviews will be soon. Summer grant programs applications are being worked on. Policy updates for the Leisure Services Department as a whole are being looked at.

Winterfest is taking place this weekend, so there has been much time and attention going into this event in recent weeks.

Kevin- Arena/Tails/Parks/- The arena is running along as usual. Ice maintenance is ongoing. Parks/Trails are being cleared and groomed, trying to stay ahead of the icy weather. We are looking ahead to summer and prepping for ballfield repairs, trail clean ups, etc. We have ordered batter boxes clay for ballfields. Greenhouse prep is underway. **Multipurpose Facility Update-** Progress continues to move forward with tenders out for various aspects. April 2024 is the intended start of site prep.

### B. HHS Update:

Karla Lamb- March Break is next week. Volleyball and rugby tryouts are both underway. The Spring musical is in full swing for rehearsals and prep. This year's production will be Honk Jr. It is 75 minutes running time in length, running March 21<sup>st</sup>- 23<sup>rd</sup>, 2024. Tickets will be on sale later this week.

C. Gail McKinnon inquired about the possibility of re-etching of the bricks in town square- Leisure Services staff will work on looking into this.

- e. Next Meeting: March 25th, 2024 at 6 pm
- **f. Adjournment:** Don Sherwood motioned for adjournment at 6:25 pm

Jeremy Salgado

Deputy Mayor, Committee Chair

Robert Doucet

Mayor