



HAMPTON COUNCIL MEETING MARCH 12, 2024

A closed session of Council was held preceding the regular Council meeting, commencing at 5:00 pm and adjourned at 6:15 p.m. A meeting of Council was held March 12, 2024, in the Council Chambers commencing at 7:05 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer, Clerk
Sherman St. Germain, Director of Finance and Human Resources
Arthur McCarthy, Director of Planning, Engineering and Development
Chris White, Director of Economic Development and Tourism
Sara Barnett, Assistant Director of Leisure Services and Facilities
Jessie Dean, Executive Assistant to the CAO
Lisa Richard, Administrative Assistant

DELEGATIONS: Cpl. McCann, Hampton RCMP
Jimmy Alalade, Organizer of Multicultural Fiesta

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:00 p.m. and adjourned the closed session at 6:15 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection of 68 (1)</u>	<u>Category</u>	<u># of Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	

- c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract 4
- d) The proposed or pending acquisition or disposition of land
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information 1
- j) Labour and employment matters, including the negotiation of collective agreements 1

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:05 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Boyé that the agenda of the March 12, 2024 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Cpl. McCann, Hampton RCMP

Cpl. McCann of Hampton RCMP Detachment attended in place of Sgt. Luc Samson. He introduced two new members of the detachment who were also in attendance. Sgt. McCann gave an overview of February's stats, noting 204 calls including traffic stops and check stops. Sgt. McCann provided an update on recent activities that Community Liaison Officer, Meghan Wells, has been involved with, including the Hampton Middle School ski club, school visits and Battle of the Badges.

6.2. Peter Logan and Chelsea Nicholls, Teed Saunders Doyle Co.

Peter Logan, of Teed Saunders Doyle Co., presented a brief overview of the 2023 Audited Financial Statements. The audit went well and there were no major issues to report. Revenue was up for the 2023 fiscal year due to the amalgamation of the municipality. The municipality scored well below targeted thresholds in all areas and was given a clean audit report.

6.3. Jimmy Alalade, Multicultural Fiesta

Jimmy Alalade presented his plans for a Multicultural Fiesta on July 6, 2024. The event will be held at the Seniors Resource Center with a vendor market in the morning and cultural performances in the afternoon. As a newcomer to the area, Mr. Alalade remarked that this event would be very beneficial for other newcomers to make important connections in the community.

6.4. Chris White, Director of Economic Development and Tourism, and Sara Barnett, Assistant Director of Leisure Services and Facilities, 2024 Community Engagement

Chris White and Sara Barnett provided an overview on strategies they are collaborating on for 2024 to boost community engagement. They also provided an update on achievements to date in the first quarter including Fundy WinterFest, the 2024 Community Guide and partnerships with the Age Friendly Committee and the Hampton Area Chamber of Commerce. They have also been working on branding and fundraising strategies for the new multipurpose facility. In the second quarter they plan to focus on many initiatives including tourism week, earth day, and kick off events for the new multipurpose facility.

7. ADOPTION OF MINUTES

7.1. Regular Council Meeting Minutes February 13, 2024

Moved by Councillor Chorley and seconded by Councillor Boyé that the minutes of the February 13, 2024, Regular Council Meeting be adopted.

MOTION CARRIED

7.2. Special Council Meeting Minutes February 27, 2024

Moved by Councillor Tompkins and seconded by Councillor Beach that the minutes of the February 27, 2024, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

No business arising from minutes were noted.

9. READING OF BY-LAWS

9.1. Hampton Procedural By-law HAM-2024-01

Richard Malone, Clerk, provided an overview of the changes to the Hampton Procedural Bylaw from the draft version presented at first and second reading.

Town Clerk, Richard Malone performed the third and final reading of the Hampton Procedural By-law HAM-2024-01.

Moved by Councillor Tompkins and seconded by Councillor Boyé that the Hampton Council adopt and enact the third and final reading of Hampton By-law HAM 2024-01: A By-law Respecting the Proceedings of Hampton Town Council and Committee Meetings with the following changes incorporated:

- a) Update reference to Robert's Rules of Order to Robert's Rules of Order Newly Revised 12th Edition; and
- b) Update references of Leisure Services to Leisure Services and Facilities.
- c) Update section 21, By-law No. HAM-2022-01, being A By-law Respecting the Proceedings of Hampton Council and Committee Meetings
- d) Update to Schedule "A", section A-7(iv) staff support.

Upon this third reading of By-law No. HAM-2024-01 A By-law Respecting the Proceedings of Hampton Council and Committee Meetings, HAM-2022-01 A By-law Respecting the Proceedings of Hampton Council and Committee Meetings, enacted on 14 December 2022, and amendments thereto, are hereby repealed.

MOTION CARRIED

9.2. Subdivision By-law HAM-2024-17

Richard Malone, Clerk, explained that a new subdivision by-law will replace the existing Town of Hampton Subdivision By-law No. 95-122 to include the full extent of Hampton as per the *Local Governance Act*. Richard Malone provided a brief overview of the changes from the existing by-law which was approved in 1995.

Richard Malone, Clerk, performed the first reading of the Hampton Subdivision By-law No. HAM-2024-17.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council adopt the first reading of Hampton By-law HAM 2024-17: Subdivision By-law.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council refer the Subdivision By-Law HAM-2024-17 to the Planning Advisory Committee for a recommendation to Council, and the provincial authorities for

consultation.

MOTION CARRIED

9.3. Zoning By-law Amendment

Richard Malone, Clerk, explained that an amendment to the Hampton Zoning By-law HAM-2023-16 is to reclassify properties that are inconsistent with the current or proposed land use. Additionally, as part of the process, four text amendments are being proposed to improve clarity and address omissions within the Zoning By-law.

Move by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council set the public hearing date to April 9th, 2024 at 7:00 pm in the Hampton Council Chambers, for By-Law No. HAM-2024-18, A by-law to amend Zoning By-Law No. HAM-2023-16 and publicly post notice of the Zoning By-Law amendments and refer the proposed amendments to the Zoning By-Law HAM-2023-16 to the Planning Advisory Committee for a recommendation to Council.

MOTION CARRIED

10. CORRESPONDENCE LIST

#	From	Subject Matter	Motion
24-019	Arnold Hooper, Hampton, NB	Concerns regarding Traffic Circle and Parking	Moved by Councillor Trecartin and seconded by Councillor Tompkins that correspondence # 24-019 be referred to the Public Works & Utilities Committee, the Planning, Engineering and Development, and Economic Development and Tourism Departments for recommendation. MOTION CARRIED
24-020	Harold Wright, Secretary Turnbull (NB) Chapter Canadian Aviation Historical Society	Royal Canadian Air Force centennial banners for Hampton	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence # 24-020 be referred to the Leisure Services Advisory Committee for recommendation. MOTION CARRIED
24-021	Stacey Biekx, MADD Canada	Request for MADD Message Yearbook Advertising	Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence # 24-021 be referred to the Finance Committee for recommendation. MOTION CARRIED
24-022	Angela McCarthy, Chair,	Request for proclamation	Moved by Councillor Beach and seconded by Deputy Mayor Salgado

	Fundraising, Epilepsy Association of the Maritimes	and/or wear purple ribbons on March 26 th , Purple Day, in support of Epilepsy Awareness.	that correspondence # 24-022 be referred to the Communications Coordinator to raise awareness of Epilepsy by posting on social media on March 26th. MOTION CARRIED
24-023	Mike Allen, Vice-President, New Brunswick Lyme Disease Association Inc.	Request for proclamation and to light the town all green in May for Lyme Awareness.	Moved by Councillor Trecartin and seconded by Councillor Boyé that correspondence # 24-023 be referred to the Communications Coordinator to raise Lyme Disease Awareness in May Newsletter. MOTION CARRIED
24-024	The Honourable Sean Fraser, P.C., M.P. Minister of Housing, Infrastructure and Communities	Housing Accelerator Fund (HAF)	Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence # 24-024 be received and filed. MOTION CARRIED
24-025	New Brunswick Human Rights Commission	Call for nominations: 2024 New Brunswick Human Rights Awards	Moved by Councillor Beach and seconded by Councillor Trecartin that correspondence # 24-025 be referred to staff for social media awareness. MOTION CARRIED
24-026	See Jane Run Cofounders, Kelly Bowden, President, Duke Creative Collective, Brittany Merrifield, Mayor, Grand Bay Westfield, Tiffany Mackay French, Rothesay Town Councillor	Thank you card	Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence # 24-026 be received and filed. MOTION CARRIED
24-027	Stephane Melanson, Senior Specialist, Client Relationship Management, Canada Mortgage	Update on Housing Accelerator Fund Application	Moved by Councillor Tompkins and seconded by Councillor Boyé that correspondence # 24-027 be referred to staff for follow up. MOTION CARRIED

	and Housing Corporation		
24-028	Peter J C White, Rotary Club	Annual trivia night	Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that Hampton enter a team to the Rotary Club Annual Trivia Contest on April 6th in the amount of \$250.00. MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1. Public Works and Utilities Advisory Committee

Councillor Chorley noted that the committee met on February 21, 2024. The committee reviewed correspondence referred from Council and follow up letters were sent out. New business topics discussed were traffic circle concerns and requests for LED pedestrian crosswalk signals.

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton install two LED pedestrian lights at both Main Street crosswalks located by the pavilion as recommended by the Public Works and Utilities Commission.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton install LED pedestrian crosswalk signals at the crosswalk by Embertide Early Learning Centre on Centennial Road as recommended by the Public Works and Utilities Commission.

MOTION CARRIED

11.2. Economic Development and Tourism Advisory Committee

Councillor Beach noted that the committee met on February 20, 2024. The committee received updates on Local Governance Reform, Envision Saint John, the Storefront Improvement Grant and Regional Transportation. New business topics discussed were the Bloomin' Artists event and the campaign to promote small scale development. The Planning and Development report for January 2024 was reviewed. The PAC report was reviewed and it was noted that January and February meetings were focused on Zoning By-law review. The HACC report was reviewed, and Councillor Beach noted that a mixer held at Floyd's Store and the Curling Funspiel were both well attended.

11.3. Leisure Services Advisory Committee

Deputy Mayor Salgado noted that the committee met on February 26, 2024. The committee welcomed new member Lindsay Hall. The committee received updates for the Helmets for loan program for the rink, pick up hockey and skate sharpening rates for the 2024-2025 season, pump bike track request and the Electric Sign Policy. New business items included proposed updated pricing for memorial benches and trees and

pool leadership courses and request for re-etching of bricks. Reports from the Leisure Services Department and Hampton High School were also reviewed.

11.4. Environment Committee

Councillor Boyé noted that the committee met on February 20, 2024. The committee appointed Chair and Vice-Chair. The Environment Committee Action Plan was reviewed. A motion was made to further investigate organizing public information sessions on energy efficiency. The committee reviewed information on the Robertson Road dumpsite that was provided by DELG and would like further information on plans for future assessment. The Stormwater Management Guidelines were reviewed and a memo with recommendations was forwarded to Council. The committee received an update on the National Climate League submission that was completed in January. It was noted that Hampton has received recognition from Call2Recycle Canada as a Leader in Sustainability for battery collection and a motion was made to request that the information be shared in the community newsletter.

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Council send a letter to the Department of Environment and Local Government asking to provide potential plans regarding the Robertson Road Dumpsite.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Chorley that Hampton Council accept the Leader in Sustainability Award for 2023 from Call2Recycle Canada, Inc. in recognition of outstanding collection results in 2023, resulting from the community battery recycling program supported by the Hampton Environment Advisory Committee and led by previous Environment Committee member Chris Rendell AND recognition be shared in the community newsletter if space is available.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton proceed with the proposed changes 1 through 3 to the Stormwater Management Guidelines as recommended by staff in the Memo to Council, Subject: Hampton Stormwater Guidelines Review AND refer item 4 to staff for further investigation.

MOTION CARRIED

11.5. Emergency Measures Organization Committee

Councillor Boyé noted that the committee met on February 26, 2024, for a training session.

11.6. Finance Committee

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council receive and file the donation request from Elementary Literacy Inc.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council receive and file the donation request from the Hampton Minor Basketball Association.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Boyé that Hampton Council approve the Program Registration & Facility Rates for 2024 as per Schedule C, dated March 12th, 2024.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Chorley that Hampton Council accept the 2023 Audited Financial Statements as presented by Teed Saunders Doyle & Co.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council appoint Teed Saunders Doyle Co. as Hampton's Auditors for 2024 fiscal years as per appendix A.

MOTION CARRIED

11.7. Age Friendly Community Advisory Committee

Councillor Trecartin noted that the committee met on February 14, 2024. The committee received updates on the urban rural ride program, the social media campaign regarding the logo and discussed connecting with newcomers on housing issues. The committee will be providing a presentation at the Knowledge Café on March 15th and Kelly Blakney, Coordinator for Nursing Home Without Walls will be providing a presentation to the committee on March 20th.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Public Works and Utilities Commission, Economic Development, Leisure Services, Environment, Emergency Measures Organization, Finance and Age Friendly Committee minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Jessie Dean provided an overview of the Animal Control report noting there were 3 patrols and 5 investigations. It was noted by Council that a reminder to the public should be issued regarding licensing and the associated cost.

12.2. Building Permit Report

12.3. Councillor Tompkins provided an overview of the Building Permit report noting that 12 building permits were issued and provided an overview of the construction trends by Ward.

12.4. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire Department noting there were 13 calls for Hampton Fire-Rescue and 8 calls for Nauwigewauk Fire Department. It was noted by Council that information on obtaining fire permits should be made available to the public given that spring is coming soon.

12.5. Communication Report

Mayor Doucet provided an overview of the Communication Report and noted that the monthly newsletter is well laid out and provides important information to the community in an easy-to-read manner.

Moved by Deputy Mayor Salgado and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Reports (Hampton & Nauwigewauk), and Communications Report as presented.

MOTION CARRIED

13. APPROVAL OF ACCOUNTS

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council approve the February 2024 Approval of Accounts listing in the amount of \$ 827,221.00.

MOTION CARRIED

14. NEW BUSINESS

14.1. Rogers Tower

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council have Rogers Wireless proceed with public consultation - as William Bell Drive has been identified as a priority area for future development with substantial commercial potential, opportunity for multi-unit residential and public investment AND that the proposal be referred to the Standing Committees of Hampton Council and associated departments for review and comment.

MOTION CARRIED

14.2. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Trecartin to appoint Kevin Dalling to position of Operator I with Department of Public Works and Utilities with a start date of March 18, 2024. This appointment is for six-month probationary period and then with a satisfactory performance review, they will be

reclassified to permanent full-time employment. The waiting period for the benefit package will be waived to the degree permitted by Hampton's coverage provider. The rate of pay is according to Schedule "A" Wage Scale – Operator 1, dated March 12th, 2024.

MOTION CARRIED

14.3. Storefront Improvement Grants

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Council approve 2024 Storefront Improvement Grants, in accordance with their submitted applications, to the following businesses:

Cannabis Xpress, 454 Main Street, Unit 14 in the amount of \$4,777.01;
Hampton Brewing Co., 64 Robertson Road in the amount of \$5,000.00;
Ole Foggy Distillery, 370 Main Street in the amount of \$5,000.00; and
Lutz Parish Gerrish, 4 Centennial Road in the amount of \$5,000.00.

MOTION CARRIED

14.4. Tender Hampton Multipurpose Facility TP.05.g – Fire Protection

Moved by Councillor Tompkins and seconded by Councillor Trecartin that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose Facility TP.05.g – Fire Protection to the low bidder Vipond Inc. for a price of \$310,000.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

14.5. Tender Hampton Multipurpose Facility TP.05.h – Plumbing and Heating

Moved by Councillor Boyé and seconded Councillor Beach that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose Facility TP.05.h – Plumbing and Heating to the low bidder Black & McDonald Limited for a price of \$1,755,750.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

14.6. Tender Hampton Multipurpose Facility TP.05.i – HVAC and Controls

Moved by Councillor Chorley and seconded by Councillor Boyé that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose Facility TP.05.i – HVAC and Controls to the low bidder Beaulieu Plumbing & Mechanical Inc. for a price of \$900,600.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

14.7. Tender Hampton Multipurpose Facility TP.05.j – Electrical

Moved by Councillor Trecartin and seconded by Councillor Boyé that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose

Facility TP.05.j – Electrical to the low bidder Security Electrical Ltd. for a price of \$1,591,500.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

14.8. Tender Hampton Multipurpose Facility TP.05.l – Asphalt
Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose Facility TP.05.l – Asphalt to the low bidder Dexter Construction (NRB) for a price of \$389,500.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

14.9. Tender Hampton Multipurpose Facility TP.05.m – Curbs and Sidewalks
Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Hampton Council authorize Bird Construction to contract Tender Hampton Multipurpose Facility TP.05.m – Curbs and Sidewalks to the low bidder R & D Zinck Holdings Ltd. (Olympian Slipform) for a price of \$123,185.00 plus HST as recommended by Bird Construction and DSRA Architecture.

MOTION CARRIED

15. OUTSTANDING ISSUES

There were none.

16. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 9:25 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of March 12, 2024.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Richard Malone
Chief Administrative Officer, Clerk

