



**HAMPTON COUNCIL MEETING  
FEBRUARY 13, 2024**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:30 pm. A meeting of Council was held February 13, 2024, in the Council Chambers commencing at 7:05 pm.

**ATTENDANCE:**

**COUNCIL:** Mayor Robert Doucet  
Deputy Mayor Jeremy Salgado  
Councillor Todd Beach  
Councillor Karin Boyé  
Councillor Ken Chorley  
Councillor Kim Tompkins  
Councillor Sheree Trecartin

**STAFF:** Richard Malone, Chief Administrative Officer, Clerk  
Sherman St. Germain, Director of Finance and Human Resources  
Arthur McCarthy, Director of Planning, Engineering and Development  
Chris White, Director of Economic Development and Tourism  
Mike Raeburn, Director of Public Works and Utilities  
Jessie Dean, Executive Assistant to the CAO  
Lisa Richard, Administrative Assistant

**DELEGATIONS:** Sgt. Luc Samson, Hampton RCMP  
Kelly Blakney, Nursing Homes Without Walls

**1. CLOSED SESSION**

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:30 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> of 68 (1)	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	

- c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract 5
- d) The proposed or pending acquisition or disposition of land
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information
- j) Labour and employment matters, including the negotiation of collective agreements 3

## **OPEN SESSION**

### **2. CALL TO ORDER**

Mayor Doucet called the meeting to order at 7:05 pm.

### **3. SILENT MOMENT OF REFLECTION**

Mayor Doucet led Council through a silent reflection.

### **4. APPROVAL OF AGENDA**

**Moved by Councillor Chorley and seconded by Councillor Boyé that the agenda of the February 13, 2024 Council meeting be approved as presented.**

**MOTION CARRIED**

### **5. DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

## **6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS**

### **6.1. Sgt. Luc Samson, Hampton RCMP**

Sgt. Luc Samson introduced himself as the NCO/IC for the Hampton RCMP Detachment. He noted that he has visited the local schools this week to introduce himself and will be the community policing liaison for Town event. Sgt. Samson gave an overview of January's stats, noting 216 calls including traffic stops, check stops, impaired investigation, and an assault. Sgt Samson updated that new positions are being added to the Hampton detachment commencing April 1<sup>st</sup>.

### **6.2. Kelly Blakney, Nursing Homes Without Walls**

Kelly Blakney, Coordinator for Nursing Homes Without Walls provided an overview of the program being offered through the Dr. V. A. Snow Centre. An overview of the program was provided including an adult day program to provide opportunities for seniors and those with dementia to socialize and give caregivers relief. She noted that knowledge and information is key for seniors to make decisions before times of crisis. They are working with community to understand their program offerings and to provide information. They assist seniors access and work through application processes, assisting to stay home as long as possible safely. Noting Aging in NB Guide with the details of information it provides. Next steps for review include transportation, hot health meals, food insecurity and expansion of programming.

### **6.3. Chris White, Director of Economic Development and Tourism, Fundy Winterfest**

Chris White provided a presentation on Hampton's collaboration with Fundy Winter fest with neighbouring communities from February 1 to March 10. Hampton focused during March 2-3 Town, community partners and business events include a Chilly Chilli Challenge with community voting and a Frozen Moments photo contest.

## **7. ADOPTION OF MINUTES**

### **7.1 Regular Council Meeting Minutes January 9, 2024**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the minutes of the January 9, 2024, Regular Council Meeting be adopted.**

**MOTION CARRIED**

### **7.2 Special Council Meeting Minutes January 17, 2024**

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that the minutes of the January 17, 2024, Special Council Meeting be adopted.**

**MOTION CARRIED**

### **7.3 Special Council Meeting Minutes January 30, 2024**

**Moved by Councillor Boyé and seconded by Councillor Chorley that the minutes of the January 30, 2024, Special Council Meeting be adopted.**

**MOTION CARRIED**

## **8. BUSINESS ARISING FROM MINUTES**

No business arising from minutes were noted.

## 9. READING OF BY-LAWS

### 9.1. Hampton Procedural By-law

Richard Malone, Clerk, provided an overview of the changes to the Hampton Procedural Bylaw from the last version approved in 2022 by the Transition Facilitator of the Local Governance Reform Process. Town Clerk, Richard Malone performed first reading of the Hampton Procedural Bylaw.

**Moved by Councillor Chorley and seconded by Councillor Boye that Hampton Council accept the first reading of By-law No. HAM-2024-01: A By-law Respecting the Proceedings of Hampton Town Council and Committee Meetings.**

**MOTION CARRIED**

Town Clerk, Richard Malone performed second reading of the Hampton Procedural Bylaw.

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council accept the second reading of the By-law No. HAM-2024-01: A By-law Respecting the Proceedings of Hampton Town Council and Committee Meetings.**

**MOTION CARRIED**

## 10. CORRSPONDENCE LIST

#	From	Subject Matter	Recommendation
24-007	Kevin Langford, Hampton	Hampton traffic circle	<b>Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that correspondence # 24-007 be referred to the Public Works &amp; Utilities Committee for recommendation.</b> <b>MOTION CARRIED</b>
24-008	Derek O'Brien, Superintendent, Anglophone South School District	Designated childcare spaces	<b>Moved by Councillor Trecartin and seconded by Councillor Tompkins that correspondence # 24-008 be received and filed.</b> <b>MOTION CARRIED</b>
24-009	Board Members of Hampton Alliance for Lifelong Learning	Donation request	<b>Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence # 24-009 be referred to Town staff for consideration for donation.</b> <b>MOTION CARRIED</b>
24-010	Garth and Helena Miller, Race Organisers	16 <sup>th</sup> Hampton Ladies Triathlon	<b>Moved by Deputy Mayor Salgado and seconded by Councillor Beach that correspondence #24-010 be referred to the Director of Leisure Services for the</b>

			<p>facilities to be booked and invoiced according to the 2024 facility rates and the Director of Public Works to review the request and confirm any construction schedules for that time and that the race organizers also contact the local RCMP to ensure they are aware of the event.</p> <p><b>MOTION CARRIED</b></p>
24-011	Lew Moulton, Hampton	Resignation from committee	<p>Moved by Councillor Trecartin and seconded by Councillor Tompkins that the Mayor send a thank you letter to Lew Moulton for his long term service to the Health Care Committee.</p> <p><b>MOTION CARRIED</b></p>
24-012	Hon. Gary Crossman, Minister of Environment and Climate Change	Former municipal dumpsite	<p>Moved by Councillor Beach and seconded Boye that correspondence # 24-012 be forwarded to the Environment Committee.</p> <p><b>MOTION CARRIED</b></p>
24-013	Rebecca Matthews, Lakeside	Request for amber lights at Embertide Church crosswalk – 14 Centennial Road	<p>Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence # 24-013 be referred to the Public Works &amp; Utilities Committee for priority recommendation.</p> <p><b>MOTION CARRIED</b></p>
24-014	Marty Burrill, Nauwigewauk	Request for online public meetings	<p>Moved by Councillor Tompkins and seconded by Councillor Beach that correspondence # 24-014 be referred to staff for recommendation.</p> <p><b>MOTION CARRIED</b></p>
24-015	Stephen Tobias, Executive Director/Artistic Director, The Saint John Theatre Company Inc.,	Request for support for The Saint John Theatre Company Courthouse Project	<p>Moved by Councillor Chorley and seconded by Councillor Boye that on behalf of Hampton Council, Mayor Doucet write a letter of support for the Saint John Theatre Company Courthouse Project</p>

	The Atlantic Repertory Company (ARC)		<b>to the Province of New Brunswick. MOTION CARRIED</b>
24-016	RCMP	Quarterly Report	<b>Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence # 24-016 be received and filed. MOTION CARRIED</b>
24-017	Danny Gourdeau, President, Hampton Minor Basketball Association	Request for donation	<b>Moved by Councillor Boye and seconded by Councillor Chorley that correspondence # 24-017 be referred to the Finance Committee for recommendation. MOTION CARRIED</b>
24-018	Board of Directors, Horizon Health Network	Invitation to community reception	<b>Moved by Councillor Tompkins and seconded by Councillor Boye that Council inform the town's Administrative Assistant, Lisa Richard, if they plan to attend. MOTION CARRIED</b>

## **11. REPORTS FROM COMMITTEES**

### **11.1. Public Works and Utilities Advisory Committee**

Deputy Mayor Salgado noted that the committee met on January 31, 2024. The committee appointed Chair and Vice-Chair. The committee received updates on 2024 Water and Wastewater Utility rates, guardrail installation on Route 121, and correspondence regarding Robinson Road. New business topics discussed were road safety and request for speed bumps on Dutch Point Road, no parking sign request from Pleasant View Estates, guardrail installation request on Norton Shore Road and traffic on Robinson Road.

**Moved by Councillor Chorley and seconded by Councillor Boye that Hampton send a letter to resident Ava Ackerson informing her we will utilize the Traffic Calming and Speed Management Guideline in the Spring of 2024.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Tompkins that Hampton to send a letter to Linda Yeomans of Pleasant View Estates informing her we will not be installing a "No Parking" sign.**

**MOTION CARRIED**

**Moved by Councillor Chorley and seconded by Councillor Boye that Hampton send a letter to residents Lindsay Hart and Tim Cox informing them we will utilize the Traffic Calming and Speed Management Guideline in the Spring of 2024.**

**MOTION CARRIED**

**11.2. Economic Development and tourism Advisory Committee**

Councillor Beach noted that the committee met on January 23, 2024. The committee received updates on Local Governance Reform, Envision Saint John, and the Storefront Improvement Grant. New business topics discussed were the Residential Market Housing Study committee update, regional transportation initiatives, and the 2024 Winterfest events. The HACC report was reviewed and an update regarding new members, student grant and lunch and learn. Councillor Beach noted the member vacancy on the committee.

**Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council appoint Justin Sweeney for a first three-year term ending December 31, 2026.**

**MOTION CARRIED**

**11.3. Leisure Services Advisory Committee**

Deputy Mayor Salgado noted that the committee met on January 29, 2024. New Business topics discussed were Helmets for loan program to be investigated, pick up hockey and skate sharpening rates for the 2024-2025 season, Updates to the 2024 summer adult programming rates and updates to the Electronic Signage Policy to reflect usage of sign. The committee received department and HHS updates.

**Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that Hampton Council adopt the revised Schedule C: Program Registration & Facility Rates 2024 as presented.**

**MOTION CARRIED**

**Moved by Deputy Mayor Salgado and seconded by Councillor Beach that Hampton Council adopt the revised Electronic Sign Policy as recommended by the Leisure Services Committee.**

**MOTION CARRIED**

**11.4. Age-Friendly Community Advisory Committee**

Councillor Trecartin noted that the committee met on January 17, 2024. The committee received an update from Chris White, Director of Economic Development and Tourism regarding the regional transportation committee. The committee reviewed their subcommittee reports and received updates. In recognition of the recent Age-Friendly Community designation the committee recommended to purchase a memorial bench.

**Moved by Councillor Trecartin and seconded by Councillor Boye that Hampton purchase a bench a part of the town's memorial bench program in recognition of the recent Age-Friendly Community designation.**

**MOTION CARRIED**

**11.5. Finance Committee**

**Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton purchase a ¼ page black and white advertisement in the 22nd annual Military Service Recognition Book in the amount of \$380 taxes included.**

**MOTION CARRIED**

**11.6. Emergency Measures Organization Committee**

Councillor Boye noted that the committee met on January 22, 2024 for a training session.

**11.7. Health Care Committee**

Councillor Chorley noted that the committee met on January 22, 2024. Kelly Blakney, Coordinator for Nursing Home Without Walls provided a presentation to the committee. The committee discussed physician recruitment and membership.

**Moved by Councillor Chorley and seconded by Councillor Boye that Hampton Council appoint Lisa Bettle for a first three-year term ending December 31, 2026.**

**MOTION CARRIED**

**Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Public Works and Utilities Commission, Economic Development, Leisure Services, Age-Friendly, Finance, Emergency Measures Organization, Health Care Committee and Joint Health & Safety Committee minutes as presented.**

**MOTION CARRIED**

**12. APPROVAL OF REPORTS**

**12.1. Dog Constable Report**

Councillor Beach provided an overview of the Animal Control report noting there are one patrol and no complaints.

**12.2. Building Permit Report**

Councillor Tompkins provided an overview of the Building Permit report noting that six building permits issued and provided an overview of the construction trends by Ward.

**Moved by Councillor Tompkins and seconded by Councillor Beach that the Town of Hampton approve the revised December 2023 Building Permit report as presented.**

**MOTION CARRIED**

**12.3. Fire-Reports (Hampton and Nauwigewauk)**

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire Department noting there were seven calls for Hampton Fire-Rescue and four calls for Nauwigewauk Fire Department.



**12.4. Financial Reports**

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the Financial Statements ending January 31, 2024 as presented.

**MOTION CARRIED**

Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that the Town of Hampton approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), Financial and Communications Reports as presented.

**MOTION CARRIED**

**13. APPROVAL OF ACCOUNTS**

Moved by Councillor Chorley and seconded by Councillor Boye that Hampton Council approve the January 2024 Approval of Accounts listing in the amount of \$ 991,555.63.

**MOTION CARRIED**

**14. NEW BUSINESS**

**14.1. Request for Proposal – Branding Consultant**

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton award the Hampton Request for Proposal – Branding Consultant HAM-TH-2024-03 to ICS Creative Agency for a price of \$7,800.00 plus tax.

**MOTION CARRIED**

**15. OUTSTANDING ISSUES**

There were none.

**16. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 9:05 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of February 13, 2024.

**MOTION CARRIED**

**APPROVED BY:**

  
Robert Doucet  
Mayor

  
Richard Malone  
Chief Administrative Officer (Clerk)

