



**Public Works Advisory and Utility Commission
Wednesday, January 31, 2024 @7:00pm
Works Garage-89 Logie Drive, Hampton**

Member Present

Vice Chair Luke MacGregor
Councillor Ken Chorley
Jamie Mahoney
Terry Taylor
Dave O'Donnell
Ian Donegan

Regrets

None

Staff Present

Mike Raeburn- Public Works and Utilities Director
Mark Cormier-Public Works and utilities Supervisor
Joanne Appleby-Administrative Assistant, Public Works, Fire & EMO
Lori McNiven-Administrative Assistant, Leisure Services & Facilities

1. CALL TO ORDER

Vice Chair Luke MacGregor called the meeting to order at 7:02 pm

2. DECLARATION OF CONFLICT OF INTEREST

Vice Chair Luke MacGregor asked if there was anyone with a conflict of interest with any item on the agenda presented.

None Declared

3. APPOINT CHAIR AND VICE CHAIR OF COMMITTEE

Motion: Moved by Terry Taylor and seconded by Ken Chorley to appoint Luke MacGregor as Chair and Ian Donegan as Vice Chair of the Public Works Advisory Committee.

Carried

4. APPROVAL OF OCTOBER 2023 MINUTES

Motion: Moved by Terry Taylor and seconded by Ken Chorley to approve the minutes of October 11th, 2023.

Carried

5. OLD BUSINESS-Mike Raeburn updated Committee

5.1-2024 Water and Wastewater Utility Rates

5.1 2024 Water and Wastewater Utility Rates were presented

5.2-Guardrail installed by DTI on Route 121

5.2 Guardrail was installed on Route 121

5.3-Letter From Duncan MacRae-Robertson Road

5.3 Letter received from Duncan MacRae regarding Robertson Road.

6. NEW BUSINESS

6.1 Discussed Dutch Point Road -road safety and request for speed bumps from Ava Ackerson.

Moved by Terry Taylor and seconded by Ian Donegan to recommend to Council to send a letter to resident Ava Ackerson informing her we will utilize the Traffic Calming and Speed Management Guideline in the Spring of 2024.

Carried

6.2 Discussed Pleasant View Estates request for No parking sign from Linda Yeomans.

Moved by Dave O'Donnell and seconded by Terry Taylor to recommend to Council to send a letter to Linda Yeomans of Pleasant View Estates informing her we will not be installing a "No Parking" sign.

Carried

6.3 Discussed Norton Shore Road guard rail installation letter from Lindsay Hart and Tim Cox.

Moved by Ken Chorley and seconded by Ian Donegan to recommend to Council to send a letter to residents Lindsay Hart and Tim Cox informing them we will utilize the Traffic Calming and Speed Management Guideline in the Spring of 2024.

Carried

6.4 Discussed Robertson Road letter request from Duncan MacRae-addressed to Honorable Richard Ames-Minister of Transportation and Infrastructure. The letter was received and filed.

7. UPDATE FROM PLANNING ADVISORY COMMITTEE

No Planning Advisory Committee meeting held.

NEXT MEETING – TBD

ADJOURNMENT – At 7:51pm Jamie Mahoney moved to adjourn the meeting.

Prepared by:
Lori McNiven
Staff

Approved by:
Luke MacGregor
Chair