



HAMPTON COUNCIL MEETING JANUARY 9, 2024

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 5:30 pm. A meeting of Council was held January 9, 2024, in the Council Chambers commencing at 7:06 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer, Clerk
Sherman St. Germain, Director of Finance and Human Resources
Arthur McCarthy, Director of Planning, Engineering and Development
Bailey Brogan, Assistant Planner/Development Officer
Colin Crealock, IT Coordinator
Jessie Dean, Executive Assistant to the CAO

DELEGATIONS: Sgt. Tyson Nelson, Hampton RCMP

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 5:30 p.m. and adjourned the closed session at 7:06 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> <u>of 68 (1)</u>	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c)	Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	4

- d) The proposed or pending acquisition or disposition of land
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal 1
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information 1
- j) Labour and employment matters, including the negotiation of collective agreements 3

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:06 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Beach that the agenda of the January 9, 2024 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS / PUBLIC PRESENTATIONS / PUBLIC HEARINGS

6.1. Sgt. Tyson Nelson, Hampton RCMP

Sgt. Nelson provided the monthly report for the RCMP. Sgt. Nelson noted the Hampton RCMP had one hundred forty-three police files, most of which were traffic related. Multiple calls were received regarding a homeless person and RCMP provided wellness checks. A check stop was performed within town where nothing was observed. There was a dangerous driving file at the local Irving where charges were laid. A protest at the Service New Brunswick building with no issues. A file concerning images circulated at the high school. Multiple scam files were noted with no reported losses. Sixty-six files of vehicles stopped with warnings or tickets issued including impaired drivers and speeding in school-zones. Multiple accidents were reported due to weather. There was a sudden death which was non-suspicious. A credit card fraud file and parcel thefts. Sgt. Nelson noted he provided assistant to Sussex regarding sexual trafficking and drug related charges. Sgt. Nelson provided an update on recruits including Sgt Luc Sampson starting at the end of January. There was a Red Sergeant Duty recognizing the passing of retired member. Sgt. Nelson provided a community policing update including a scam presentation held at the Senior's Resource Centre on December 1st, Stuff the Truck for the food basket and Shop With a Cop in Sussex with 8 children. Community Policing Officer attended Hampton Middle School, Hampton Elementary School, provided finger printing kits and a safety presentation at Dr. A. T, Leatherbarrow Primary School and assisted with the Hampton High School breakfast. They are looking forward to tying skates at the rink this upcoming season. Sgt. Nelson noted reduced speed is being noticed on Robinson Road as follow up to previous communications.

6.2. Jessica Bayer, Flooding

Jessica Bayer provided a presentation regarding flooding concerns on Law Ave. She stated that withing the last 20 years her home has experienced flooding, which she has brought to Hampton's attention. She noted that she has been logging and photographing events of the ongoing issue. She stated that other neighbours are also affected by the flooding. She noted that the town has worked on the ditch to help resolve the issue. She expressed that she feels that she is being pushed off and noted that her next steps would be contacting a lawyer. Mayor thanked for the presentation and noted to refer to staff for follow up. Jessica Bayer requested time commitments be provided for Hampton to follow up. Richard Malone noted he would be in contact the following day.

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting Minutes December 12, 2023

Moved by Councillor Beach and seconded by Councillor Chorley that the minutes of the December 12, 2023, Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Council Meeting Minutes December 19, 2023

Moved by Councillor Tompkins and seconded by Councillor Chorley that the minutes of the December 19, 2023, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

No business arising from minutes were noted.

9. READING OF BY-LAWS

9.1. Hampton Zoning By-law

Bailey Brogan provided a presentation regarding the Hampton Zoning By-law. An overview of legislative process which was followed including public hearings, first and second readings of the by-law and the changes which had been incorporated. Additional changes include approach to kennels and zoning map changes noted in the memo to Council. It was recommended to follow with third reading.

Town Clerk, Richard Malone performed the third and final reading the Hampton Zoning By-law.

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council adopt and enact third and final reading of By-law No. HAM-2023-16 Hampton Zoning By-law as presented with the following changes incorporated:

- a) **Update the Zoning By-Law as recommended in Table 1 of the memo to Council, Subject, Zoning By-law Third Reading dated January 5, 2024 regarding establishing a cap of 15 dogs for kennels permitted through Home Industry in the Rural Residential Zone; and,**
- b) **Update the Zoning Map as recommended in Table 2 of the memo to Council, Subject, Zoning By-law Third Reading dated January 5, 2024.**

Upon this third reading of By-law No. HAM-2023-16 Hampton Zoning By-law, the Town of Hampton Zoning By-law No. 216-2021 and amendments thereto and the Hampton Parish Area Rural Plan and amendments thereto, are hereby repealed.

MOTION CARRIED

10. CORRSPONDENCE LIST

#	From	Subject Matter	Recommendation
24-001	Susan Ellis, CiB National Chairperson, Communities in Bloom	Invitation to participate in 2024 Communities in Bloom program	Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence # 24-001 be received and filed. MOTION CARRIED
24-002	Julie Smith, Executive Director, Elementary Literacy Inc.	Request for donation	Moved by Councillor Tompkins and seconded by Councillor Chorley that correspondence # 24-002 be referred to the Finance Committee for recommendation. MOTION CARRIED
24-003	Andrew Black, Mayor of Tantramar, President of UMNb	Merger of CNBA and UMNb, recognized as the Urban Municipal Caucus (UMC)	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence # 24-003 be received and filed. MOTION CARRIED

24-004	Shilo Boucher, CPS, CA, ICD.D, President & CEO YMCA of Greater Saint John	Invitation to YMCA event	Moved by Councillor Chorley and seconded by Councillor Boyé that Council inform the town's Administrative Assistant, Joanne Appleby, if they plan to attend. MOTION CARRIED
24-005	Kimberly A. Poffenroth, Chief Electoral Officer, Elections NB	Contributions to Registered Political Parties, etc.	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence # 24-005 be received and filed. MOTION CARRIED
24-006	Andrea Hughes	Curling Team Sponsorship Request	Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council sponsor Team Hughes Curling in the amount of \$100.00 and refer correspondence # 24-006 Help the Cops, Help the Kids Minor Sports Inc. for consideration. MOTION CARRIED

11. REPORTS FROM COMMITTEES

11.1. Leisure Services Advisory Committee

Deputy Mayor noted that the committee did not meet in December.

Moved by Deputy Mayor Salgado that Hampton Council appoint Lindsay Hall for a first three-year term ending December 31, 2026.

MOTION CARRIED

11.2. Emergency Measures Organization Committee

Councillor Boyé provided a committee update noting executive updates, welcoming Joanne Appleby as administrative assistant and contingency planning. The Hampton Emergency Measures Organization year-end report was reviewed noting the acknowledgement of initiatives of the committee over past five years and upcoming initiatives.

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council accept the Hampton Emergency Organization Committee year end report as presented.

MOTION CARRIED

11.3. Protective Services – Fire-Rescue Committee

Councillor Beach noted the committee reviewed a letter regarding burning permits pending changes to the Forest Fire Act, model for Fire Department Cooperation and advised of the adoption of the Spring Freshet Response. He also noted that the committee

would like to extend an invitation to the meeting to Upham Fire Department to future meetings. He also noted the new EMO Director would also be joining the committee.

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council invite Upham Fire Department to attend Hampton's Protective Services – Fire-Rescue Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton Council accept the Protective Services (Fire), Emergency Measures Organization and Joint Health & Safety Committee minutes as presented.

MOTION CARRIED

12. APPROVAL OF REPORTS

12.1. Dog Constable Report

Councillor Beach provided an overview of the Animal Control report.

12.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit report.

12.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire Department. Councillor Beach highlighted the recent certifications of Firefighters Brad Mercer (Level 2), Dave Spray (Level 2), Cory Adams (Level 1 & 2) and Sam Deschenes (Level 1 & 2)

12.4. Financial Reports

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton Council approve the Financial Statements ending December 31, 2023 as presented.

MOTION CARRIED

12.4.1 Approval of Accounts

Moved by Councillor Chorley and seconded by Councillor Beach that Hampton Council approve the December 2023 Approval of Accounts listing in the amount of \$775,266.70.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk) and Financial Reports as presented.

MOTION CARRIED

13. New Business

13.1. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Boyé that Hampton adopt the updated Organizational Chart dated January 9, 2024 and the updated "Schedule A" of the HAM-2022-01 Procedural By-law as presented.

MOTION CARRIED

14. OUTSTANDING ISSUES

There were none.

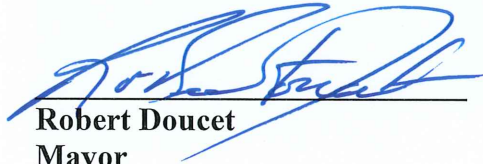
15. ADJOURNMENT

There being no further business, the meeting of Council was adjourned at 7:54 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of January 9, 2024.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Richard Malone
Chief Administrative Officer (Clerk)

