



**Emergency Measures Organization Committee**  
**December 18, 2023**  
**Videoconference via TEAMS**  
**Minutes**

**Attendees:**

**Committee Members:**

Keith Copeland (Chair)	Fred Cormier	Laure Sheel	Michael Hickey
Mark Rodaway	Maura Collings	Darrell Banfield	Evelyn Bostwick
Nancy Whitticase	Pam MacKenzie	Evelyn Millen	

**Staff:**

Richard Malone	Councillor Boyé	Mike Raeburn	Ben Leblanc
Colin Crealock	Jessie Dean		

**1. CALL TO ORDER**

Keith Copeland called the meeting to order at 7:10 p.m.

**2. ADOPTION OF MINUTES**

**Moved by Councillor Boyé and seconded by Pam MacKenzie that the minutes of the September 18th, 2023, Hampton Emergency Measures Organization Committee meeting be adopted as presented.**

**MOTION CARRIED**

**3. EXECUTIVE UPDATES**

Richard Malone provided an update on Hampton's Municipal Plan By-law which was approved and passed Dec 12<sup>th</sup>, 2023. He noted that Hampton's Zoning By-law was postponed to January 9<sup>th</sup>, 2024, the first and second reading have been completed and that the draft by-law is available on Hampton's website for public review. Richard Malone noted the 2024 budget was approved by province. Richard Malone welcomed Joanne Appleby, administrative assistant for EMO who will be joining the Emergency Measures Organization Committee in the new year, Joanne also works with the Fire and Public Works departments. Also joining Hampton is Riley Cosman as Communications Co-ordinator.

**4. TRAINING OUTCOMES OCT/NOV – EXTREME WEATHER POLICY/CONTINGENCY PLAN**

Keith Copeland provided an update on the extreme weather contingency plan which has been passed over to Ben LeBlanc to be merged into the new municipal emergency plan. Ben LeBlanc noted that the existing contingency plans will be reviewed and worked into new emergency plan. Keith Copeland noted Mark Rodaway's inquiry regarding insurance



for volunteer members when working in the field. Richard Malone noted he would follow up and report back to the committee regarding insurance coverage.

- 5. HAMPTON EMERGENCY MEASURES ORGANIZATION YEAR END REVIEW**  
Keith Copeland provided the Hampton Emergency Measures Organization Committee's year end review. He acknowledged the initiatives completed in the past 5 year and outlook going forward.

**Motioned by Fred Cormier and seconded by Pam MacKenzie to recommend Hampton Council accept Hampton's Emergency Measures Organization Committee's year end review.**

**MOTION CARRIED**

**6. ROUND TABLE**

Ben LeBlanc noted that the Community Volunteer Network and the Vulnerable Person's Registry would carry forward in the future. He noted that the Regional EMO praised the work completed on the Vulnerable Person's Registry.

Colin Crealock noted the centralization of documents initiative for 2024.

Many words of appreciation were provided to Keith Copeland for his commitment to Hampton's EMO committee during his term as EMO Co-ordinator.

**7. ADJOURNMENT**

There being no further business, the meeting of Council was adjourned at 7:31 p.m.

**Moved by Fred Cormier that the Hampton Emergency Measures Committee adjourn the meeting of December 18, 2023.**

**MOTION CARRIED**