

**HAMPTON
FINANCE COMMITTEE MEETING
December 5, 2023**

MEMBERS PRESENT

Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Ken Chorley
Councillor Todd Beach
Councillor Kim Tompkins
Councillor Karin Boyé
Councillor Sheree Trecartin

STAFF

Sherman St. Germain, Director of Finance
Richard Malone, CAO
Katie Cameron, Assistant Treasurer
Shawna Miller, Accounting Assistant

REGRETS

1. CALL TO ORDER

Sherman St. Germain, Director of Finance, called the meeting to order at 4:38 p.m.

2. APPROVAL OF AGENDA

MOTION: Moved by Councillor Sheree Trecartin and seconded by Councillor Kim Tompkins to approve the agenda as presented, noting the date change for the next meeting as February 6th, 2024.

MOTION CARRIED

3. APPROVAL OF MINUTES

MOTION: Moved by Councillor Karin Boyé and seconded by Councillor Ken Chorley to approve the November 7th, 2023, meeting minutes.

MOTION CARRIED

4. NEW BUSINESS

- 4.1** 2023 Christmas Bonus – Councilor Beach recommended the annual Christmas bonus be increased from \$100 per employee to \$125 per employee effective 2023.

MOTION: Moved by Councillor Todd Beach and seconded by Councillor Sheree Trecartin to recommend to Council to approve the 2023 Christmas bonus in the amount of \$4,750.00.

MOTION CARRIED

- 4.2** Hampton Community Club - 2024 Community Grant Application

Sherman St. Germain, Director of Finance, spoke to the formal submission of the 2024 Grant Application from the Hampton Community Club. This has been accounted for in the 2024 Budget.

4.3 Financial Statements

MOTION: Moved by Councillor Kim Tompkins and seconded by Councillor Karin Boyé to recommend to Council to approve the Financial Statements ending November 30, 2023.

MOTION CARRIED

4.4 Approval of Accounts

MOTION: Moved by Councillor Ken Chorley and seconded by Councillor Sheree Trecartin to recommend to Council to approve the November 2023 Approval of Accounts listing in the amount of \$1,247,823.16.

MOTION CARRIED

5. The next Finance Committee Meeting will be held on February 6th, 2024 (6:00-8:00 p.m.)

ADJOURNMENT

Being no further business, the meeting adjourned at 5:12 p.m.

Moved by Councillor Todd Beach that the meeting be adjourned.

DATE MINUTES APPROVED: _____

CHAIRPERSON: _____

SECRETARY: _____