

**HAMPTON  
FINANCE COMMITTEE MEETING  
November 7, 2023**

**MEMBERS PRESENT**

Mayor Robert Doucet  
Deputy Mayor Jeremy Salgado  
Councillor Ken Chorley  
Councillor Todd Beach  
Councillor Kim Tompkins (via Teams)  
Councillor Karin Boyé  
Councillor Sheree Trecartin

**STAFF**

Sherman St. Germain, Director of Finance  
Richard Malone, CAO  
Katie Cameron, Assistant Treasurer  
Shawna Miller, Accounting Assistant

**REGRETS**

**1. CALL TO ORDER**

Sherman St. Germain, Director of Finance, called the meeting to order at 5:07 p.m.

**2. APPROVAL OF AGENDA**

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Karin Boyé to approve the agenda as presented.

**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

**MOTION:** Moved by Councillor Todd Beach and seconded by Mayor Robert Doucet to approve the September 5, 2023, meeting minutes.

**MOTION CARRIED**

**4. NEW BUSINESS**

**4.1 Gala Ballet Productions Inc.**

**MOTION:** Moved by Councillor Todd Beach and seconded by Councillor Ken Chorley to recommend to Council to receive and file the sponsorship request.

**MOTION CARRIED**

**4.2 Financial Statement**

**MOTION:** Moved by Mayor Robert Doucet and seconded by Councillor Karin Boyé to recommend to Council to approve the Financial Statements ending October 31, 2023.

**MOTION CARRIED**

#### 4.3 Approval of Accounts

**MOTION:** Moved by Councillor Ken Chorley and seconded by Councillor Sheree Trecartin to recommend to Council to approve the October 2023 Approval of Accounts listing in the amount of \$1,183,544.48.

**MOTION CARRIED**

#### 4.4 2024 Rates

Sherman St. Germain, Director of Finance, presented the proposed 2024 Scheduled Rates for Sanitary Sewer, Planning & Development and Program Registration & Facility Rates. Rates have been tabled until our next meeting.

#### 4.5 2024 Summer Wage Scale

Sherman St. Germain, Director of Finance, presented the proposed 2024 Summer Staff Wage Scale. The Summer Staff Wage Scale have been tabled until our next meeting.

#### 4.6 2024 Budget Discussion

Katie Cameron, Assistant Treasurer, presented the draft 2024 Utility budget.

Sherman St. Germain, Direct of Finance, present the first draft 2024 General fund budget. During the review the following items were discussed:

- Acquisition of the Presbyterian Church at 978 Main Street. The Committee decided, due to the timing and financial constraints, that the offer for the building will not be accepted.
- The Committee discussed the Fire Department asset replacement timelines, 2024 proposed wages, need for additional staff, and insurance.
- The Capital Enhancement listing and Provincial Budget template will be sent to the Committee for review.
- A Special Meeting will take place on Tuesday, November 14, 2023, to further discuss the proposed budget.

5. The next Finance Committee Meeting will be held on December 5, 2023 (6:00-8:00 p.m.)

**ADJOURNMENT**

**Being no further business, the meeting adjourned at 8:34 p.m.**

**Moved by Councillor Jeremy Salgado that the meeting be adjourned.**

**DATE MINUTES APPROVED:** \_\_\_\_\_

**CHAIRPERSON:** \_\_\_\_\_

**SECRETARY:** \_\_\_\_\_