

**HAMPTON COUNCIL MEETING
DECEMBER 12, 2023**

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A meeting of Council was held December 12, 2023, in Council Chambers commencing at 7:00 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach (videoconference)
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer, Acting Clerk
Sherman St. Germain, Director of Finance and Human Resources
Arthur McCarthy, Director of Planning, Engineering and Development
Chris White, Director of Economic Development and Tourism
Sara Barnett, Assistant Director of Leisure Services
Bailey Brogan, Assistant Planner/Development Officer
Kelly Green, Tourism Coordinator
Colin Crealock, IT Coordinator
Jessie Dean, Executive Assistant to the CAO

DELEGATIONS: Sgt. Tyson Nelson, Hampton RCMP

GUESTS: Sandra Bohn, Hampton
Ted Bohn, Hampton
Al Walker, Hampton
Andrew Beckett, Rothesay
Marty Burrill, Nauwigewauk
Bruce Norris, Smithtown
Laura Myer, Hampton
Chris Rendell, Hampton

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, a number of issues were discussed and the confidential information from such discussions was classified as follows:

<u>Subsection</u> <u>of 68 (1)</u>	<u>Category</u>	<u># of</u> <u>Items</u>
a)	Information of which that confidentiality is protected by law	
b)	Personal information as defined by the <i>Right to Information and</i>	

Protection of Privacy Act

- c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract 4
- d) The proposed or pending acquisition or disposition of land
- e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory
- f) Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business
- g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal
- h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems
- i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information
- j) Labour and employment matters, including the negotiation of collective agreements 2

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:06 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet led Council through a silent reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Boye that the agenda of the December 12, 2023 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 RCMP Report

Sgt. Tyson Nelson provided the monthly report for the RCMP. Hampton RCMP attended the Stuff a Truck event raising over two thousand dollars for the Hampton Food Basket. Three officers participated in Shop with a Cop and pizza party event. After review of the letters provided regarding Robinson Road, two tickets and multiple warnings were issued. Sgt. Tyson Nelson suggested the installation of a 50 km speed limit sign along the middle of Robinson Road to provide awareness. He noted that there was a file opened for distribution of intimate images at the high school which was addressed with no charges. Also noted was an arrest and charge for a break and enter in Kingston. Sgt. Tyson Nelson informed that there are four new recruits coming to the area and that the officer in charge beginning next month will be Sgt. Luc Samson. Upcoming Pro-Kids hockey game event is schedule for February 24th, 2024.

6.2 Andrew Beckett, Interim CEO Envision Saint John

Andrew Beckett provided a presentation to update on upcoming initiatives of Envision Saint John. He provided an overview of their responsibilities including marketing and sales, people attraction, growth sector development, tourism development, entrepreneurial ecosystem growth and development, economic data and decision support, economic infrastructure development and support municipal economic development. He also provided information on how Envision Saint John is positioning the region as a destination of choice, how they assist in business startups and scaling, support the regional talent development ecosystem, foster population growth and support progress of commercial, industrial and residential development. Andrew also highlighted the internal initiatives as well as the organizational chart of Envision Saint John.

6.3 Chris White, Director of Economic Development & Tourism, Sara Barnett, Assistant Director of Leisure Services and Kelly Green, Tourism Coordinator – Economic Development & Tourism Year End Report and 2024 Program Plans

Chris White and Kelly Green provided a presentation on the Economic Development and Tourism year end report for 2023. She highlighted the initiatives to attract, retain and support, promote economic vitality and cultural amenities, and strengthen relationships between municipality, residents, and businesses. Sara Barnett followed with a presentation on the Leisure Services Department Programs year end report for 2023. She provided an overview of the initiatives of Leisure Services and Recreation including the partnerships and associations and the continuation with future events planned for 2024.

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting Minutes November 14, 2023

Moved by Councillor Trecartin and seconded by Councillor Boye that the minutes of the November 14, 2023, Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Council Meeting Minutes November 21, 2023

Moved by Councillor Tompkins and seconded by Councillor Chorley that the minutes of the November 21, 2023, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

No business arising from minutes were noted.

9. CORRSPONDENCE LIST

#	From	Subject Matter	Recommendation
23-064	Ava Ackerson, Hampton	Road safety Dutch Point, proposal for speed bumps	Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that correspondence # 23-072 be referred to the Public Works & Utilities Committee for recommendation and letter sent to acknowledge work being done. MOTION CARRIED
23-073	Linda Yeomans, Pleasant View Estates Secretary	Pleasant View Estates HOA request for no parking signage	Moved by Councillor Tompkins and seconded by Councillor Boye that correspondence # 23-073 be referred to the Public Works & Utilities Committee for recommendation. MOTION CARRIED
23-074	Councillor Kim Tompkins	Thank you for flowers and memorial donation	Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence # 23-074 be received and filed. MOTION CARRIED
23-075	Antonin Chevalier, President, The Royal Canadian Legion, NB Command	Thank you and certificate of appreciation for support	Moved by Deputy Mayor Salgado and seconded by Councillor Boye that correspondence # 23-075 be received and filed. MOTION CARRIED

23-076	Mike Caines, Hampton Brewing Co Ltd	Request for town sewerage service	Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that correspondence # 23-076 be referred to staff – Director of Public Works & Utilities and Director of Planning, Engineering & Development for recommendation. MOTION CARRIED
23-077	Libby O’Hara, Mayor, Town of Quispamsis	Re: Digby, NS to Saint John, NB ferry service	Moved by Councillor Chorley and seconded by Councillor Boye that correspondence # 23-077 be received and filed. MOTION CARRIED
23-078	Sophie St-Pierre, Executive Secretary, Department of Justice and Public Safety	Minister Flemming donation of print “Gentlemen of the Jury”	Moved by Councillor Tompkins and seconded by Councillor Trecartin that Mayor Doucet send a letter to Minister Flemming suggesting offering the donation of print “Gentlemen of the Jury” to the Queen’s County Courthouse Museum in Gagetown as a more appropriate location. MOTION CARRIED
23-079	Dr. Nancy Grant, Mayor, Rothesay	MV Fundy Rose Ferry service between Digby, NS and Saint John, NB	Moved by Councillor Trecartin and seconded by Councillor Boye that correspondence # 23-079 be received and filed. MOTION CARRIED
23-080	Lindsay Hart and Tim Cox, Norton Shore Road, Hampton	Inquiry for guardrail installation on Norton Shore Road	Moved by Councillor Chorley and seconded by councillor Tompkins that correspondence # 23-080 be referred to the Public Works & Utilities Committee for recommendation. MOTION CARRIED
23-081	Duncan McRae, Robertson Road, Lakeside	Safety concerns on Robertson Road	Moved by Councillor Trecartin and seconded by Councillor Boye that Council forward a copy of correspondence # 23-081 to the Public Works and Utilities Committee and a copy sent to the RCMP. MOTION CARRIED

23-082	Phil Ouellette, CEO, Fundy Regional Service Commission	Notice of Fundy Regional Service Commission proposed 2024 borrowing from the Municipal Capital Borrowing Board	Moved by Councillor Tompkins and seconded by Councillor Boye that correspondence # 23-082 be received and filed. MOTION CARRIED
23-083	Sarah Blenis, Project Manager & Environmental Educator, Hammond River Angling Association	Request for letter of support regarding funding through the New Brunswick Environmental Trust Fund (NBETF)	Moved by Councillor Beach and seconded by councillor Tompkins that Hampton Council write a letter of support in support for the Hammond River Angling Association's application to the NB Environmental Trust Fund for Cyanobacteria Monitoring of the Hammond River Watershed within the town of Hampton. MOTION CARRIED
23-084	Michelle Mackenzie, Inspire Early Learning Centre	Request for support regarding application for designated spaces	Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council write a letter to the Dept of Education and Early Childhood Development of the Province of NB noting the need for additional designated childcare spaces in Hampton. MOTION CARRIED
23-085	The Honourable Brenda Murphy, ONB, and Her Honour Linda Boyle	Invitation for Mayor and Council to attend the Lieutenant Governor's New Year's Levee	Moved by Councillor Tompkins and seconded by Councillor Boye that Council inform the Town's Executive Assistant to the CAO, Jessie Dean, if they plan to attend. MOTION CARRIED
23-086	Catherine Paulin, Community Development Coordinator, Fundy Regional Service Commission	Request for support regarding Urban/Rural Rides program	Moved by Councillor Boye and seconded by Councillor Trecartin to refer correspondence 23-086 to Chris White, Director of Economic Development and Tourism for recommendation. MOTION CARRIED

10. REPORTS FROM COMMITTEES

10.1. Planning Advisory Committee

Councillor Tompkins noted that the committee did not have a regular meeting in November.

10.2. Public Works and Utilities Commission

Councillor Chorley noted that the committee did not meet in November.

Moved by Councillor Chorley and seconded by Councillor Boye that Hampton Council accept the Public Works and Utilities Committee year end report as presented.

MOTION CARRIED

10.3. Economic Development and Tourism Committee

Councillor Beach noted the year end report as presented earlier in the meeting and that the minutes were provided for review.

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Economic Development & Tourism Committee year end report as presented.

MOTION CARRIED

10.4. Leisure Services Advisory Committee

Deputy Mayor Salgado provided an overview of the November 27th meeting. He noted that in new business was a proposal of a pump bike track in which the committee is very interested. Staff to review for possible location within the community. Year end report was presented. Winter wonderland event was a success despite the weather. Town looks fabulous, acknowledging the work by staff for decorating. He noted the parks and trails ongoing maintenance. High School update that a kid friendly musical is being planned. Deputy Mayor Salgado noted the PAC member on committee is vacant.

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that Hampton Council accept the Leisure Services Committee year end report as presented.

MOTION CARRIED

10.5. Age-Friendly Community Committee

Councillor Trecartin provided an update of the November 15th meeting. She noted that they had three presentations by Chris White regarding Regional transportation and affordable housing, Catherine Paullin regarding urban/rural rides and Brenda Lee regarding virtual zoom meetings committee for networking. Counciloor Trecartin provided an overview of the committee's year end report. She noted highlights of the committee as mission statement collaboration and acceptance, walking trails, medical clinic, doctor availability, 1st Wellness Expo which is anticipated to be a bi-annual event, attendance at the Public Transportation On-line Symposium. She also noted the Nursing Homes Without Walls initiative and the Dr. V. A Snow success, revisiting the age-friendly newsletter, and sub-committees were implemented.

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council accept the Age-Friendly Committee year end report as presented.

MOTION CARRIED

10.6. Environment Committee

Councillor Boye noted that the committee did not meet in November. Council discussed the recommendation from the Environment committee's October minutes regarding the Water Quality Monitoring results provided by Hammond River Angling Association on Snow Brook.

Moved by Councillor Boye and seconded by Councillor Chorley that Hampton Council send a letter to Minister Crossman of the Provincial Department of Environment inquiring on the status of the former dumpsite on the Robertson Road including any results of ongoing monitoring.

MOTION CARRIED

10.7. Protective Services - Fire Committee

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Protective Services – Fire Committee year end report as presented.

MOTION CARRIED

10.8. Finance Committee

Moved by Deputy Mayor Salgado and seconded by Councillor Boye that Hampton Council approve the 2023 Christmas Bonuses as presented.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton Council accept the Economic Development & Tourism, Leisure Services, Age-Friendly, Environment, Joint Health & Safety, Protective Services (Fire) and Finance Committee minutes as presented.

MOTION CARRIED

11. APPROVAL OF REPORTS

11.1. Dog Constable Report

Moved by Councillor Beach and seconded by Councillor Boye that Hampton Council fine Jessie Cahill, 21 First Street, \$100.00 for allowing his dogs to run at large, as recommended by the NBSPCA Chief Animal Protection Officer.

MOTION CARRIED

11.2. Building Permit Report

Councillor Tompkins provided an overview of the Building Permit report.

11.3. Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire Reports from Hampton Fire-Rescue and Nauwigewauk Fire Department.

11.4. Financial Reports

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council approve the Financial Statements ending November 30, 2023 as presented.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve the November 2023 Approval of Accounts listing in the amount of \$1,247,823.16.

MOTION CARRIED

11.5. Communications Report

Richard Malone noted that the new report was distributed for review.

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton approve the Dog Constable Report, Building Permit Report, Fire-Rescue Report (Hampton & Nauwigewauk), Financial Reports and Communications Report as presented.

MOTION CARRIED

12. BY-LAWS

12.1. Municipal Plan By-law – Presentation

Bailey Brogan, Assistant Planner/Development Officer provided an overview of legislative process of the municipal plan by-law and the Zoning By-law and the changes made since the last presentation & public hearing. Since the Public Hearing on November 21st, 2023, comments received were reviewed. She also noted that the first and second readings were complete during the November 21st, 2023, meeting for the Municipal Plan By-law and Zoning By-law. Changes resulting from the November 21st, 2023 public hearing were reviewed by staff and reviewed against the Community Planning Act and mapping changes as needed. The final draft of the Municipal Plan By-law and Zoning By-law have been provided to Council for review.

Acting Clerk, Richard Malone performed the third and final reading the Hampton Municipal Plan By-law.

Moved by Councillor Tompkins and seconded by Councillor Beach that Hampton Council adopt and enact the third and final reading of By-law No. HAM-2023-15 - Hampton Municipal Plan By-law as presented. Upon this third reading of By-Law No. HAM-2023-15, Hampton Municipal Plan By-law No. 212-19 and amendments thereto and Ministerial Regulation for the Hampton Parish Planning Area Rural

Plan under the Community Planning Act 19-HAM-070-00 and any amendments thereto are hereby repealed.

MOTION CARRIED

12.2. Zoning By-law – Presentation

Arthur McCarthy the Director of Planning, Engineering & Development provided a presentation on the Zoning By-law. He noted the various topics staff requested to have more time to overview including the twenty-six comments received, approach to bee keeping, approach to kennels, approach to land use along Route 100 and the approach to greenhouses in agricultural definition. Proposed actions following review of resident's comments include removal of kilowatt definition, definition update of overlay to read "Schedule A", removal of duplicate language in section 4.2.1 and the addition of "building" to section 4.7 (b). The feedback provided through the Public Hearing including the approach to the Firefly Campground and Hampton Brewing Company property, approach to ground mounted solar, 468 Hall Road zoning, PID 30312748 on Ravine Road, mixed use zone setbacks, daycare definition, approach to wetlands and watercourses and general updates to reflect feedback and existing land use pattern. He noted that the final document and map were provided to Council for review and recommended third reading at January's regular council meeting to provide public the opportunity to see the incorporated changes and additional staff review. Richard Malone noted that the final drafts would be posted on December 13th, 2023, for public viewing.

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that third and final reading of Hampton Zoning Bylaw No. HAM-2023-16 be scheduled for the next regular council meeting on January 9, 2024.

MOTION CARRIED

13. New Business

13.1. Human Resources

Moved by Councillor Tompkins and seconded by Councillor Boye that Hampton Council appoint Ben Leblanc as EMO Director effective January 1, 2024.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that the town of Hampton donate \$500 to the Hampton Food Basket in lieu of Christmas Cards.

MOTION CARRIED

Moved by Councillor Boye and seconded by Councillor Tompkins that the Mayor send thank you letters to all Committee Members whose terms are up at the end of this year and that are not re-offering.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach to appoint Melissa Johnston to permanent full-time of Horticulturist Assistant effective December 13th, 2023. The waiting period for the benefit package will be waived to

the degree permitted by Hampton's coverage provider. The rate of pay according to Schedule "A" Wage Scale – Horticulturist Assistant dated January 1st, 2024.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boye to appoint Connor Carson to permanent full-time position of Maintenance Worker effective December 13th, 2023. The waiting period for the benefit package will be waived to the degree permitted by Hampton's coverage provider. The rate of pay is according to Schedule "A" Wage Scale – Maintenance Worker, dated January 1st, 2024.

MOTION CARRIED

Mayor Doucet provided a reminder to public that all Town buildings, including the Town Hall and Arena, will be closed between Christmas and New Years.

14. OUTSTANDING ISSUES

There were none.

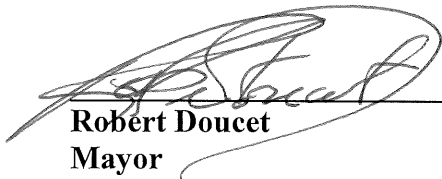
15. ADJOURNMENT

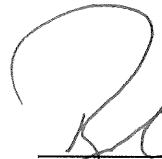
There being no further business, the meeting of Council was adjourned at 9:21 p.m.

Moved by Councillor Beach that the Town of Hampton adjourn the council meeting of December 12, 2023.

MOTION CARRIED

APPROVED BY:


Robert Doucet
Mayor


Richard Malone
Chief Administrative Officer (Acting Clerk)

