

TOWN OF HAMPTON COUNCIL MEETING
September 12, 2023

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held September 12 2023, in Council Chambers commencing at 7:00 pm. A second closed session was held immediately following the Regular Council meeting and ended at 9:40 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet
Deputy Mayor Jeremy Salgado
Councillor Todd Beach
Councillor Karin Boyé
Councillor Ken Chorley
Councillor Kim Tompkins
Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer
Megan O'Brien Harrison, Director of Communications and Legislative Services
Arthur McCarthy, Director of Planning, Engineering and Development
Colin Crealock, IT Coordinator

DELEGATIONS: Cpl. Dave Smith, Hampton RCMP
Meghan Wells, Community Program Officer/Diversion Coordinator
Phil Ouellette, CEO, Fundy Regional Service Commission
Jennifer Brown, Dillon Consulting

GUESTS: Data Brainanta, Nauwigewauk
Margaret Britt, Nauwigewauk
Tim Burns, Damascus
Marty Burrill, Nauwigewauk
Suzanne Coffey, Hampton
E. Forgie, Darlings Island
Annabelle McCrea, Lakeside
Duncan McCrea, Lakeside
Doug McKiel, Lakeside
Therese McKiel, Lakeside
Irmin Service, Nauwigewauk
Scott Steward, Saint John
Paul Thompson, Nauwigewauk

1. CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 7:00 p.m. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

| Subsection of 68 (1) | Category | # of Items |
|-------------------------|--|---------------|
| a) | Information of which that confidentiality is protected by law | |
| b) | Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i> | |
| c) | Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract | 5 |
| d) | The proposed or pending acquisition or disposition of land | 2 |
| e) | Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory | 1 |
| f) | Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business | |
| g) | Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal | |
| h) | Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems | |
| i) | Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information | |
| j) | Labour and employment matters, including the negotiation of collective agreements | 4 |

OPEN SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

Mayor Doucet asked everyone to rise for a silent moment of reflection.

4. APPROVAL OF AGENDA

Moved by Councillor Beach and seconded by Councillor Chorley that the agenda of the September 12, 2023 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 RCMP Report

Cpl. Dave Smith noted that he is currently acting as the Sgt. as Sgt. Tyson Nelson is currently acting as the Staff Sargent for the month. He updated Council that the three additional positions have been filled. One officer started this week, the remaining two will be starting soon. School patrols have resumed. They have begun training for bike patrols. They assisted with the Hampton 5-Miler this past weekend.

Meghan Wells was introduced as the Community Program Officer/Diversion Coordinator. This position has not existed for the past nine years. She gave an overview of her role. She noted that she is also the contact person for community events on a go forward basis.

6.2 Fundy Regional Service Commission Draft Budget

Phil Ouellette, CEO, Fundy Regional Service Commission (FRSC) presented the draft budget. He noted that the goals of the presentation were to continue to build channels of communication and understanding with the FRSC member councils, to define the connections between the spending of the FRSC and the regional and local impact and the value they bring to the region. He presented the key facets of the draft budget and offered Council the opportunity to submit questions and feedback on what was presented. The feedback deadline is October 11th with the FRSC scheduled to vote on the 2024 budget on October 26th.

He reported that the impact of the 2024 FRSC Budget were to continue to adapt to the new mandated services, build capacity on newly formed committees, begin implementing the 2023-2028 Fundy Regional Strategy, forge connections in the program and service delivery, enhance communications and maximize leverage of provincial funding programs.

The budget responds to corporate pressures being felt by the FRSC including new office space, adjusting proportional staff support, enabling services, additional human resources and board member stipends and meeting expenses survey.

Hampton's 2023 Membership fee was \$443,036. Fees are calculated as 50% tax base and 50% population. The proposed fee for Hampton in 2024 is \$447,451. FRSC is proposing tipping fee increases. Member and Industrial, Commercial, and institutional fees will be increased in 2024 from \$123/tonne to \$135/tonne. Construction and demolition debris will increase from \$30/tonne to \$35/tonne. Compostable organics is increasing from \$40/tonne to \$50/tonne.

Pressures on tipping fees tonnage revenue impact from Saint John, Musquash and Hampton, as well as inflation, increases in wages, fuel, insurance, covering materials for cell, leachate management. Some of the cost mitigation is seeking benefits from Printed Paper and Packaging Program, pursuing increase height approvals through EIA, securing a local long-term aggregate source, and seeking to increase electrical production.

6.3 Public Presentation: Municipal Plan

Jennifer Brown, Dillon Consulting presented the Municipal Plan draft. She provided a project overview, a review of the Legislative Process, and overview of the Municipal Plan including Land Use Designation and General Policies and an overview of the next steps.

She noted that this public presentation was the first step in the Legislative process and that the next steps in the process were as follows:

- Open a 30-day public comment period for the draft Municipal Plan
- All comments received during this time will be considered at a Special Council meeting on October 24th. The Public presentation of the Zoning By-law will occur at this same meeting.
- Planning Advisory Committee to review and provide comments on the Municipal Plan to Council
- Open the public comment period for the Zoning By-law
- Planning Advisory Committee to review and provide comments on the Zoning By-law to Council
- Public Hearing on the Municipal Plan and Zoning By-law to be scheduled on November 21st with all comments received throughout the process to be reviewed at this meeting. The Public is also able to present feedback at this meeting.
- Council must complete three readings of each by-law.

The Hampton Municipal Plan includes sections on:

- Administration
- Introduction
- Land Use Designations
 - General Policies
 - Balanced Growth
 - Regional Cooperation
 - An Age Friendly Community
 - Housing
 - Natural Environment and Climate Change
 - Municipal Services
 - Integrated Mobility
 - Parks and Recreation
 - Arts, Culture, and Tourism
- Implementation

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council refer the draft Municipal Plan to the Planning Advisory Committees and other standing committees of Council for written comments at their September Committee meetings.

MOTION CARRIED

Moved by Councillor and seconded by that Hampton Council accept written feedback until October 16th, 2023 submitted to the attention of the Director of Communications and Legislative services via email, delivered in person to the town hall or mailed to the town, with all feedback received to be reviewed at a special meeting on October 24, 2023. A public hearing date and time will be set at that time.

MOTION CARRIED

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting Minutes

Moved by Councillor Beach and seconded by Councillor Boye that the minutes of the August 8 , 2023, Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Council Meeting Minutes

Moved by Councillor Chorley and seconded by Councillor Trecartin that the minutes of the August 31 2023, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

8.1 Request for benches on Keirstead Avenue

Moved by Deputy Mayor Salgado and seconded by Councillor Tomkins that the town contact Beverly Campbell and thank her for the suggestion but advise that there is not a suitable location on town-owned property on Kierstead Avenue.

MOTION CARRIED

9. CORRESPONDENCE LIST

| # | From | Subject Matter | Recommendation |
|--------|---|--|---|
| 23-045 | Hampton Golf Club | Thank you for support of the 2023 Canadian Junior Girls Championship. | Moved by Deputy Mayor Salgado and seconded by Councillor Boye that correspondence #23-045 be received and filed. MOTION CARRIED |
| 23-046 | Megan LaRochelle, Regional Community Coordinator NB FASD Centre of Excellence | Request to light a town building red on September 9 th and to proclaim it FASD Awareness Day. | It was noted that this date has passed. Moved by Councillor Chorley and seconded by Councillor Trecartin that correspondence #23-046 be received and filed. MOTION CARRIED |

| | | | |
|--------|--|--|---|
| 23-047 | Mandy and Carlee Scott 405 Lakeside Road | Request to light the Town hall blue on November 14 th for World Diabetes Day. | Moved by Councillor Tompkins and seconded by Councillor Boye that correspondence #23-047 be received and filed. MOTION CARRIED Deputy Mayor recommended that Leisure Services investigate light changing options that would simplify the process. |
| 23-048 | Royal Canadian Legion Hampton Branch | Request for donation to raffle prize draw. | Moved by Councillor Beach and seconded by Deputy Mayor Salgado that Hampton donate town merchandise to the Hampton Legion raffle draw. MOTION CARRIED |
| 23-049 | Whitney Truong International Wrongful Conviction Day Committee | Request to light the Town Hall yellow for Wrongful Conviction Day on October 2 nd . | Moved by Councillor Beach and seconded by Councillor Trecartin that correspondence #23-049 be received and filed. MOTION CARRIED |
| 23-050 | Daniel Salvatore | Request to proclaim September 18-24 th as Rail Safety Week. | Moved by Councillor Beach and seconded by Councillor Chorley that correspondence #23-050 be received and filed, and that the Director of Communication include Railway Safety information on our social media format and electronic sign. MOTION CARRIED |
| 23-051 | Kevin MacKenney, O'Dell Loop | Request for assistance in making a request to the Provincial Department of Transportation to reduce the speed limit on the O'Dell Loop Road from 60 km/hr to 40 km/hr. | Moved by Councillor Tompkins and seconded by Councillor Trecartin that correspondence #23-051 be referred to Public Works and Utilities for recommendation. All in Favour - None All Opposed – All opposed. MOTION DEFEATED Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council send a letter to the Provincial Department of Transportation and Infrastructure asking them to review the speed limit on O'Dell Loop Road and possibly reduce the speed limit on that road and send copy to Hampton's MLA. MOTION CARRIED |

| | | | |
|--------|---|--|---|
| 23-052 | Haley Bungay, Vice President, Development and Communications, JA New Brunswick | Request to support the 2023- 2024 Junior Achievement Program. | Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton Council support the 2023-2024 Junior Achievement Program in the amount of \$100.00. MOTION CARRIED |
| 23-053 | Andrew Kierstead, Executive Director, Saint John Arts Centre | Request for sponsorship of the Kathy Hooper Retrospective exhibit. | Moved by Councillor Beach and seconded by Councillor Boye that Hampton Council sponsor the the Kathy Hooper Retrospective exhibit in the amount of \$3,000, as recommended by the Director of Economic Development and Tourism. MOTION CARRIED |
| 23-054 | Sandy Ross, CEO, Saint John Airport | Request for letter of support in their application to the Regional Development Corporation to assist with the costs of an Economic Impact Study. | Moved by Councillor Chorley and seconded by Councillor Beach that Hampton Council write a letter of support fort the Saint John Airport’s application to RDC to assist with the costs of an Economic Impact Study. MOTION CARRIED |

10. REPORTS FROM COMMITTEES

10.1 PAC

Councillor Tompkins reviewed the PAC minutes. The committee reviewed a temporary use application for 771 Main Street to allow operation of a Cannabis Store. The temporary use would be for a one-year period while Hampton Council updates their Municipal Plan and Zoning By-law. The matter was tabled until Thursday, September 14, 2023.

10.2 Finance

Moved by Deputy Mayor Salgado and seconded by Councillor Boye that Hampton Council receive and file the sponsorship request from the YMCA of Greater Saint John- Glenn Carpenter Centre, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Chorley that Hampton Council approve the donation request to Muscular Dystrophy Canada in the amount of ` \$250.00 in support of the Royal Firefighter Association Fire Truck pull on September 16th, 2023, as recommended by the Hampton Fire Chief and the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council donate a town promotional item for the silent auction Benefit for Carson on September 16th, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Boye and seconded by Councillor Tompkins that Hampton Council receive and file the sponsorship request from Ride for Refuge, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Trecartin that Hampton Council purchase of an 1/8-page full colour ad in the Canadian Mental Health Association of NB- Mental Health Awareness Guide in the amount of \$250.00 (HST included), as recommended by the Hampton Fire Chief and the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Beach that Hampton Council receive and file the sponsorship request from the Hampton High School Football Team, as recommended by the Finance Committee.

MOTION CARRIED

Councillor Boye declared a conflict of interest and left the meeting.

**Moved by Councillor Chorley and seconded by Councillor Tompkins that Hampton Council approve the following 2023 Greater Hampton 50/50 Grant Program Applications, as recommended by the Finance Committee:
The Hampton Curling Club Company Limited - \$1500.00 for lighting upgrades;
Nauwigewauk Community Club Inc. - \$1500 for ballfield improvements; and
Upham Women's Institute - \$1500 for Kitchen Renovations.**

MOTION CARRIED

Councillor Boye returned to the meeting.

Moved by Councillor Tompkins and seconded by Councillor Chorley that the Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a municipality of Hampton, a debenture in the principal amount of \$1,400,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Hampton agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

| General Revenue Fund – Purpose | Amount | Term |
|--------------------------------------|-------------|----------|
| Environmental Health Services | | |
| Solid Waste Truck | \$ 342,000 | 10 Years |
| Protective Services | | |
| Pumper | \$1,058,000 | 15 Years |

MOTION CARRIED

Moved by Councillor Boye and seconded by Deputy Mayor Salgado that Hampton Council approve the Financial Statements ending August 31, 2023, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Council approve the August 2023 Approval of Accounts listing in the amount of \$1,502,217.50, as recommended by the Finance Committee.

MOTION CARRIED

10.3 Economic Development and Tourism

Councillor Beach provided an overview of the Economic Development and Tourism minutes. He noted that Envision SaintJohn Real Estate Development training was rolled out to staff and Council. The Director of Economic Development and Tourism is working on a Familiarity Tour of the new areas in Hampton. The tour will include Mayor, Council, HACC board representatives and members of Economic Development Committee. It was noted that 16 realtors met with the Economic Development department to learn more about Hampton and upcoming growth objectives and development initiatives. It was noted that a Fall Fest and Fall Food & Beverage tour are planned for October.

10.4 Health Care

The Town CAO noted that Terry O'Neill, Administrator, and Paul Martin, Chairman of the Board of the Dr. V. A. Snow Centre spoke to the Committee about their vision for the Snow Centre. They are applying to the province to become part of the "Nursing Home Without Walls" project to extend their services to seniors still living at home. They wish to provide a structure in order to determine what services are needed, and to help seniors navigate through the services. The committee advised that they would recommend to Council to support the application if approached.

10.5 Fire Committee

Moved by Councillor Beach and seconded by Councillor Tompkins that Hampton Council accept the Model for Fire Department Cooperation document, as recommended by the Hampton Fire Committee.

MOTION CARRIED

10.6 Public Works and Utilities Commission

Moved by Councillor Chorley and seconded by Councillor Boye that Hampton Council include the installation of a sidewalk from the Green Bridge to Kredl's Corner Market in the budget consideration, as recommended by the Public Works and Utilities Commission.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Tompkins that Hampton Council apply to the Provincial-Municipal Highway Partnership Program to pave from the Green Bridge to the Ward 2 boundary line on Route 121 (Main Street) for 2025-26, as recommended by the Public Works and Utilities Commission.

MOTION CARRIED

10.7 Environment Committee

Moved by Councillor Boye and seconded by Councillor Beach that the Environment Committee's recommendation on staff training be referred to the Director of Public Works and Utilities and the recommendation on staff resources be referred to the Director of Planning, Engineering and Development.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Hampton Town Council accept the Planning Advisory, Finance, Economic Development and Tourism, Health Care, Fire, Public Works & Utilities and Environment Committee reports as presented.

MOTION CARRIED

11. APPROVAL OF REPORTS

11.1 Dog Constable

Councillor Beach reviewed the Dog Constable report.

11.2 Building Permit Report

Councillor Tompkins provided an overview of the Building Permit report.

11.3 Communications Report

The Director of Communications provided an update on the Communications Report.

11.4 Fire-Reports (Hampton and Nauwigewauk)

Councillor Beach provided an overview of the Fire-Rescue reports for Hampton and Nauwigewauk.

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that the Town of Hampton approve the Dog Constable, Building Inspector, Communications and Fire-Rescue Reports as presented.

MOTION CARRIED

12. BYLAWS

There are none.

13. NEW BUSINESS

13.1 EMO Plans and Policies

Moved by Councillor Boye and seconded by Councillor Chorley that Hampton Council adopt the Flood Contingency Plan and the Hampton Spring Freshet Response Policy, as recommended by Hampton's EMO Coordinator.

MOTION CARRIED

13.2 Rail Safety Program

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council enter into the Amending Agreement for the Rail Safety Improvement Program for Grade Crossing Improvement Projects with His Majesty the King in Right of Canada.

MOTION CARRIED

13.3 Holiday Hours

Moved by Councillor Tompkins and seconded by Councillor Boye that Hampton Council approve annual paid town holiday hours as closing at noon on December 24th and reopening on January 2nd.

MOTION CARRIED

14. OUTSTANDING ISSUES

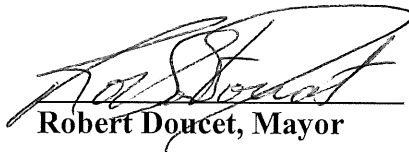
15. AJOURNMENT

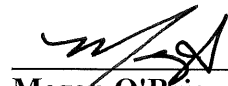
There being no further business, the meeting of Council was adjourned at 9:08 p.m. The council returned into the Closed session.

Moved by Councillor Beach that the Hampton Town Council adjourn the council meeting of September 12, 2023.

MOTION CARRIED

APPROVED BY:


Robert Doucet, Mayor


Megan O'Brien Harrison
Director of Communications and Legislative Services (Clerk)

