

TOWN OF HAMPTON COUNCIL MEETING

May 9, 2023

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held May 9, 2023, in Council Chambers commencing at 7:00 pm.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado
 Councillor Todd Beach Councillor Karin Boyé
 Councillor Ken Chorley Councillor Kim Tompkins
 Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer
 Megan O'Brien Harrison, Director of Communications and Legislative Services
 Arthur McCarthy, Director of Planning, Engineering and Development

DELEGATIONS: Sgt. Tyson Nelson, Hampton RCMP
 Jennifer Brown, Dillion Consulting Limited
 Heather Libbey and Jillian MacKinnon, Envision Saint John

GUESTS: Pam McKenzie
 David Doiron

CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:59 p.m. A second closed session occurred immediately after the open session and was called to order at 9:10 pm and was adjourned at 9:51 pm. It was noted that Chris White, Director of Economic Development and Tourism attended closed session only. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

Subsection of 68 (1) Category	# of Items
a) Information of which that confidentiality is protected by law	
b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i>	
c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract	8
d) The proposed or pending acquisition or disposition of land	
e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory	1
f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business	
g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal	
h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems	
i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information	
j) Labour and employment matters, including the negotiation of collective agreements	2

1. OPEN REGULAR SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Councillor Boyé that the agenda of the May 9, 2023 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet asked that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Hampton RCMP

Sgt. Nelson noted that they had a visit from the Learning Ladder Education Centre today. They provided a tour of facility. He also noted that they had another daycare visit along with the fire department. They have done walking patrols on the trails and had positive interactions. They had 4 members attend the unveiling of the John Peters Humphrey Statue to assist with traffic control. Sgt. Nelson provided an overview of the calls for the month of April. He noted that there was a threat at the High School that resulted in a lockdown. The individual was from outside the area and was apprehended.

6.2 Municipal Plan Update – Jennifer Brown

Jennifer Brown, Dillion Consulting, presented Council with an overview of engagement that has occurred to date regarding the Municipal Plan process. Since January, community engagement has included online engagement, eight open houses, meetings with committees of council, town staff and town council. She provided an overview of responses received at each type of engagement. The next step is drafting the Municipal Plan and Zoning By-law.

6.3 Envision Saint John - Heather Libbey and Jillian MacKinnon -Agency Year-in-Review

Heather Libbey and Jillian MacKinnon presented the 2022 year-end review for Envision Saint John. Ms. MacKinnon noted that in 2022 they saw unprecedented collaboration and growth. They had eight “big wins” for the region that Envision SJ was directly involved in.

- a) Always Moving Forward – A new brand for the region.
- b) Envision Saint John’s Regional Growth Dashboard
- c) The University of New Brunswick’s Integrated Health Initiative
- d) Lycée International Français des Provinces Atlantiques
- e) Revitalization of the former courthouse into a playhouse for Saint John Theatre Company
- f) 2022 Memorial Cup
- g) Area 506 Festival and the waterfront container village
- h) Amplifying Port Saint John

In addition, they also provided an update to the Council on their 10-year outcomes and scorecard. Envision Saint John has established clear 10-Year Outcomes to grow the region’s population, increase municipal tax base, and elevate the place brand.

They provided an overview of 2023 initiatives that Envision Saint John is working on, including:

- Talent Campaigns Targeting Youth, Repatriation/Attracting New Residents & Retention
- Place Brand Workforce Recruitment Assets and Workforce Development Event for Employers
- Population and Workforce Forecasting
- Regional Real Estate Development Strategy and Plan
- Port Sain John Partnership -Workforce & Infrastructure Growth Readiness & Business Development
- Industrial Land Assembly and Infrastructure Strategy and Plan
- Integrated Health Initiative/Saint John Health & Technology Activations
- Doctor Recruitment and Retention Strategy and Plan
- Refreshed Welcome Centres
- Destination Marketing Campaigns & Sales Activations

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting Minutes

Moved by Councillor Tompkins and seconded by Councillor Trecartin that the minutes of the April 11 , 2023, Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Council Meeting Minutes

Moved by Councillor Tompkins and seconded by Councillor Beach that the minutes of the April 18 , 2023, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

9.

8.1 Request from Melanie Wade, Conference Chair of Association Heritage New Brunswick

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton donates \$500 to the Association Heritage New Brunswick’s 49th Annual Conference taking place November 8-10th in Sussex and that Hampton be represented at the event with appropriate marketing materials, as recommended by the Director of Economic Development and Tourism.

MOTION CARRIED

10. CORRESPONDENCE LIST

#	From	Subject Matter	Recommendation
23-022	Pamela Hamilton 61 Vernon Avenue	Concerned about lack of spring clean-up and roadside Christmas tree pick-up	Moved by and seconded by that correspondence #23-022 be referred to staff for response. MOTION CARRIED

23-023	Meaghan Weatherhead, Director, Development and Special Events, NB Heart and Stroke	Request to sponsor a hole at the Golf for Heart event at the Hampton Golf Course on Friday, June 23 at a cost of \$500.	Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton sponsor a hole at the Golf for Heart event on June 23rd at the Hampton Golf Course in Support of Heart & Stroke NB at a cost of \$500. MOTION CARRIED
23-024	Kent McNeilly 46 Langstroth Terrace	Asking what Hampton does for stray cats.	Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence #23-024 be referred to staff for response and that staff provide Council with a recommendation on expanding the Animal Control Contract. MOTION CARRIED

11. REPORTS FROM COMMITTEES

10.1 PAC

Councillor Tompkins provided an overview of the PAC minutes. The committee considered two variance applications.

10.2 Finance

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council approve the Financial Statements ending April 30 2023, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Chorley that Hampton Council approve the April 2023 Approval of Accounts listing in the amount of \$1,029,257.89, as recommended by the Finance Committee.

MOTION CARRIED

10.3 Environment

Councillor Boyé reviewed the Environment Committee minutes. The committee is considering Earth Day activities for 2024.

10.4 Health Care

The Town CAO provided an update of the Health Care Committee.

10.5 **Leisure Services**

Deputy Mayor Salgado provided an overview of the Leisure Services minutes. He noted that the Leisure Services Department has applied for funding for new nets at the high school basketball courts. Canada Day planning is underway. He outlined some of the free community programming happening this summer. He noted that the Parks Department is going to leave the lights up on Spooner Island for the year. The lines are being painted on the arena floor and floor rentals are up.

10.6 **EMO**

Moved by Councillor Boyé and seconded by Councillor Tompkins that Hampton Council appoint Pam McKenzie to Hampton EMO effective immediately, as recommended by the Hampton EMO committee.

MOTION CARRIED

10.7 **Protective Services – Fire Rescue**

Councillor Beach stated that the Protective Services – Fire Rescue Committee would like invite Council to tour the Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Stations.

Moved by Councillor Beach and seconded by Councillor Trecartin that Hampton inquires with the Provincial Department of Natural Resources and Energy Development on the upcoming changes to the Forest Fire Act regarding permits inside municipalities, as recommended by the Protective Services – Fire Rescue Committee.

MOTION CARRIED

10.8 **Fire-Reports (Hampton and Nauwigewauk)**

Councillor Beach provided an overview of the Hampton Fire-Rescue and Nauwigewauk Fire-Rescue reports.

Moved by Councillor Chorley and seconded by Councillor Beach that the Hampton Town Council accept the Planning Advisory, Finance, Environment, Health Care, Leisure Services, EMO, Protective Services-Fire Rescue, Hampton Fire-Rescue and Nauwigewauk Fire-Rescue and Joint Health and Safety Committee reports as presented.

MOTION CARRIED

12. Approval of Reports

11.1 **Dog Constable**

Councillor Beach reviewed the dog constable report. Councillor Tompkins inquired as to whether the new signs had been installed on the Spooner Island trail as she noted that the old sign was still up high in the tree.

11.2 **Building Permit Report**

Councillor Tompkins reviewed the building permit reports for Wards 1, 2 and 3.

11.3 Communications Report

The Director of Communications reviewed the Communications Report.

Moved by Deputy Mayor Salgado and seconded by Councillor Boye that the Town of Hampton approve the Building Inspector, Dog Constable Report, and Communications and Fire-Rescue Reports as presented.

MOTION CARRIED

13. BYLAWS

12.1 Accommodation Levy

Moved by Councillor Beach and seconded by Councillor Chorley that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM 2023-10: A By-law to Establish and Collect a Levy on Short Term Accommodations in Hampton.

MOTION CARRIED

12.2 Transient Trader

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Hampton Town Council approve the first reading of Hampton By-law HAM 2023-11: Transient Traders, Peddlers, Vendors and Mobile Truck By-law.

MOTION CARRIED

Moved by Councillor Beach and seconded by Deputy Mayor Salgado that the Hampton Town Council approve the second reading of Hampton By-law HAM 2023-11: Transient Traders, Peddlers, Vendors and Mobile Truck By-law.

MOTION CARRIED

12.3 Noise

Moved by Councillor Tompkins and seconded by Councillor Trecartin that the Hampton Town Council approve the first reading of Hampton By-law HAM 2023-12: Noise By-law.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Boye that the Hampton Town Council approve the second reading of Hampton By-law HAM 2023-12: Noise By-law.

MOTION CARRIED

12.4 Ridesharing

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that the Hampton Town Council approve the first reading of Hampton By-law HAM 2023-13: Ridesharing By-law.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Councillor Beach that the Hampton Town Council approve the second reading of Hampton By-law HAM 2023-13: Ridesharing By-law.

MOTION CARRIED

14. NEW BUSINESS

13.1 Garbage Truck Tender

Moved by Councillor Chorley and seconded by Councillor Boye that the Hampton Town Council award Tender HAM-PWU-2023-04 for a 25-cu. yd. rear end loader (Garbage Truck) to the low bidder SNT Solutions for a price of \$342,601.99, taxes included, as recommended by the Director of Public Works and Utilities.

MOTION CARRIED

13.2 Fire Truck Tender

Moved by Councillor Beach and seconded by Councillor Chorley that the Hampton Town Council award Tender HAM-HFR-2023-05 for a Mobile Water Supply Apparatus to the low bidder Safety Source Fire for a price of \$1,094,942.60, taxes included, as recommended by the Hampton Fire-Rescue Truck Committee.

MOTION CARRIED

13.3 LPP

Moved by Councillor Tompkins and seconded by Councillor Boye that the Hampton Council accept the sum of Seventeen thousand, eight hundred and forty dollars (\$17,840.00) as Land for Public Purpose to be paid to the municipality of Hampton prior to the issuance of any building permits for either Lots B-9, B-10, or B-11, or any subdivided lots thereof, as per agreement Amending Subdivision Developers Agreement (New Brunswick Registered Document Number 40480742).

MOTION CARRIED

13.4 Cobblehill

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that Hampton Council request comments on the Cobblehill Subdivision from the Leisure Services Advisory Committee, Public Works Advisory & Utilities Commission, Environment Committee, Planning Advisory Committee and Economic Development and Tourism Committee as recommended by the Planning, Engineering and Development department.

MOTION CARRIED

13.5 CN Lease

Moved by Councillor Trecartin and seconded by Councillor Tompkins that the Hampton Council enter into the lease amending agreement no.1000/305072 with CN, as presented.

MOTION CARRIED

15. OUTSTANDING ISSUES

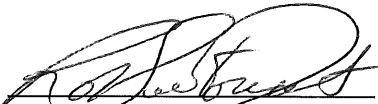
16. AJOURNMENT


There being no further business, the meeting of Council was adjourned at 9:07 p.m.

Moved by Councillor Beach that the Hampton Town Council adjourn the council meeting of May 9, 2023.

MOTION CARRIED

APPROVED BY:


Robert Doucet, Mayor


Megan O'Brien Harrison
Director of Communications and Legislative Services (Clerk)

