

TOWN OF HAMPTON COUNCIL MEETING

February 14, 2023

A closed session of Council was held immediately preceding the regular Council meeting, commencing at 6:00 pm. A regular meeting of Council was held February 14, 2023, in Council Chambers.

ATTENDANCE:

COUNCIL: Mayor Robert Doucet Deputy Mayor Jeremy Salgado
 Councillor Todd Beach Councillor-Karin Boyé
 Councillor Ken Chorley Councillor Kim Tompkins
 Councillor Sheree Trecartin

STAFF: Richard Malone, Chief Administrative Officer
 Megan O'Brien Harrison, Director of Communications and Legislative Services
 Arthur McCarthy, Director of Planning, Engineering and Development

DELEGATIONS: Sgt. Tyson Nelson, Hampton RCMP
 Jennifer Brown, Dillon Consulting

GUESTS: Bill Allaby

CLOSED SESSION

In accordance with Section 68(1) of the *Local Governance Act*, Mayor Doucet called the closed session to order at 6:00 p.m. and adjourned the closed session at 6:55 p.m. During that time, several issues were discussed and the confidential information from such discussions was classified as follows:

| <u>Subsection</u> <u>of 68 (1)</u> <u>Category</u> | <u># of</u> <u>Items</u> |
|---|-----------------------------|
| a) Information of which that confidentiality is protected by law | 1 |
| b) Personal information as defined by the <i>Right to Information and Protection of Privacy Act</i> | |
| c) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract | 6 |
| d) The proposed or pending acquisition or disposition of land | 1 |
| e) Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory | |
| f) Information concerning legal opinions or advice provided to the local Government by its solicitor or privileged communications between solicitor and client in a matter of local government business | |
| g) Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal | |
| h) Access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government or access to or security of systems of the local government, including computer or communications systems | |
| i) Information gathered by police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information | |
| j) Labour and employment matters, including the negotiation of collective agreements | 1 |

1. OPEN REGULAR SESSION

2. CALL TO ORDER

Mayor Doucet called the meeting to order at 7:00 pm.

3. SILENT MOMENT OF REFLECTION

4. APPROVAL OF AGENDA

Moved by Councillor Chorley and seconded by Deputy Mayor Salgado that the agenda of the February 14, 2023 Council meeting be approved as presented.

MOTION CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

Mayor Doucet will ask that anyone who has a conflict of interest declare it when they reach that item on the agenda.

6. DELEGATIONS AND PUBLIC HEARING

6.1 Hampton RCMP

Sgt. Nelson provided Council with an update for January. Staff was directed to provide the RCMP with an updated list of the communities included in the new Hampton boundaries. Sgt. Nelson noted that there are a fair number of scams occurring lately, including online marketplace and Kijiji sales where a fictitious item is posted for sale, so when the buyer e-transfers no item is received. He also noted that there have been 8 catalytic converter thefts in Hampton over the past month.

6.2 PCP and Municipal Plan/Zoning Bylaw Updates – Jennifer Brown, Dillon Consulting Jennifer Brown provided an updated on the Federation of Canadian Municipalities' Partners for Climate Protection (PCP) Program for Hampton for Milestones 4 and 5.

On December 7th, 2022 they engaged with the Environment Committee. The committee was provided an update and progress regarding Hampton's PCP Program work. The committee reviewed the 2014 Local Action Plan and provided comments on priorities.

Dillon Consulting completed a public survey from January 9th to February 10, 2023 in order to gain an understanding of community interest and habits regarding active transportation within Hampton, and emissions reduction. The results are currently being analyzed and will be included in the final reporting requirements.

On February 8, 2023, Dillon Consulting held workshops with Hampton Department Heads and with Committees of Council. The purpose was to identify responsible departments to each goal and measure from the updated Local Action Plan, to apply a reasonable time frame to each goal and measure, determine potential obstacles for achieving goals and measures and provide added value and information to the goals and measures.

The next steps are finalizing the draft revised Local Action Plan, Implementation Matrix and Monitoring and Reporting Framework. Once complete the final report will be finalized.

Jennifer Brown provided an update on the engagement for the Municipal Plan and Zoning Bylaw. She noted that engagement is high on the number of people visiting the website, but the interactive map and survey responses are fairly low. The open houses are taking place in the next few weeks so people may be waiting to attend those before providing an opinion. The online engagement will stay open until after the open houses.

Ms. Brown proposed presenting a revised timeline for implementation at the next Council meeting once she is able to gauge the level of engagement from the Open Houses.

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting Minutes

Moved by Councillor Tompkins and seconded by Councillor Trecartin that the minutes of the January 10 , 2023, Regular Council Meeting be adopted.

MOTION CARRIED

7.2 Special Council Meeting

Moved by Councillor Beach and seconded by Councillor Boyé that the minutes of the January 30, 2023, Special Council Meeting be adopted.

MOTION CARRIED

8. BUSINESS ARISING FROM MINUTES

There is none

9. CORRESPONDENCE LIST

| # | From | Subject Matter | Recommendation |
|--------|--|--|---|
| 23-003 | Angela Burgess Operations Coordinator, Heart and Stroke Foundation of New Brunswick | Letter to advise that the Heart & Stroke Foundation volunteers will be canvassing door-to-door in Hampton from February until June. | Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence #23-003 be received and filed. MOTION CARRIED |
| 23-004 | Daniel Allain, Minister of Local Government and Local Government Reform | Letter advising that the Fairmount Subdivision Wastewater Agreement with the Department of Environment and Local Government is now terminated. | Moved by Councillor Chorley and seconded by Councillor Beach that correspondence #23-004 be referred to staff. MOTION CARRIED |
| 23-005 | Gary Crossman, MLA for Hampton | Thank you for the fruit basket. | Moved by Councillor Beach and seconded by Deputy Mayor Salgado that correspondence #23-005 be received and filed. MOTION CARRIED |

| | | | |
|--------|--|--|---|
| 23-006 | Melissa Sheppard | Request that Hampton donate ice rental fee for an graduating player hockey event. | Moved by Councillor Tompkins and seconded by Councillor Boyé that request of Melissa Sheppard for a complimentary ice time for Graduating High School Hockey players be denied and that it be recommended that she contact Hampton Minor Hockey and Hampton High School to see if the event could be coordinated through them so that it was sanctioned and use one of their booked ice times, as there is no additional prime time ice available at this time to book. MOTION CARRIED |
| 23-007 | Julie Smith, Executive Director, Elementary Literacy NB | Request for financial support of the Elementary Literacy Program. | Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that correspondence #23-007 be referred to the Finance Committee for recommendation. MOTION CARRIED |
| 23-008 | Elly Coleman, Eva Erickson Isabelle Sherwood Honour Lynch Jasmine MacLeod Katelyn MacLean 1 st Hampton Pathfinders and Rangers | Request to light the Town Hall blue on February 22 nd in honour of World Thinking Day. | Moved by Councillor Chorley and seconded by Councillor Trecartin that the Town Hall be lit blue on February 22nd in honour of Girl Guide's World Thinking Day. MOTION CARRIED |
| 23-009 | Donna Noade Reardon, Mayor City of Saint John | Copy of letter to Prime Minister Trudeau regarding guaranteed livable basic income. | Moved by Councillor Beach and seconded by Councillor Boyé that correspondence #23-009 be received and filed. MOTION CARRIED |
| 23-010 | Mike Allen, Vice- President, New Brunswick Lyme Disease Association Inc. | Request for proclamation and to light the Town all green in May for Lyme Awareness. | Moved by Councillor Tompkins and seconded by Councillor Trecartin that the Town Hall be lit green one day in May to raise Lyme Disease Awareness. MOTION CARRIED |
| 23-011 | Garth & Helena Millar, Race Organizers, Hampton Ladies Triathlon | Request to use town roads for the 15 th annual Ladies Triathlon on Sunday, June 11, 2023. | Moved by Councillor Chorley and seconded by Councillor Boyé that correspondence #23-011 be referred to the Acting Director of Leisure Services for the facilities to be booked and invoiced according to the 2023 facility rates and the Director of Public Works to review the request and confirm any construction schedules for that time and that the race organizers also contact the local RCMP to ensure they are aware of the event. MOTION CARRIED |

| | | | |
|--------|--|--|---|
| 23-012 | Gail Wylie, Chair, CRED-NB | Information from the Coalition for Responsible Energy Development in New Brunswick on their submission to the Energy and Utility Board | Moved by Deputy Mayor Salgado and seconded by Councillor Tompkins that correspondence #23-012 be received and filed. MOTION CARRIED |
| 23-013 | Bruce Fowler, Firefly Campground | Opposition to the implementation of a Destination Marketing Fee. | Megan O'Brien Harrison declared a conflict of interest and left the meeting. Richard Malone, Assistant Clerk took the minutes. Moved by Councillor Beach and seconded by Councillor Boyé that correspondence #23-013 be referred to staff for consideration in development of an Accommodation Levy Bylaw as contemplated in the Members' Agreement with Envision Saint John. MOTION CARRIED Megan O'Brien Harrison returned to the meeting. |
| 23-014 | Hon. Dorothy Shephard Minister of Social Development | Notice that Hampton's application to be recognized as an Age-Friendly Community has been successful. | Moved by Councillor Trecartin and seconded by Councillor Tompkins that correspondence #23-014 be referred to staff. MOTION CARRIED |

10. REPORTS FROM COMMITTEES

10.1 Fire-Rescue

Councillor Beach provided an overview of the Hampton Fire-Rescue and the Nauwigewauk Fire-Rescue reports.

10.2 EMO

Councillor Boyé reviewed the EMO minutes. She noted that it was a virtual meeting.

10.3 Finance

Moved by Councillor Tompkins and seconded by Councillor Chorley that Hampton Council approve the purchase of a ¼ page black and white advertisement in the 21st Annual Military Service Recognition Book in the amount of \$345 including tax, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Council approve the donation of promotional items to be included in the auction in support of the Tait family, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council deny the request to support Junior Achievement New Brunswick due to a previous donation towards the 2022/2023 digital programs during the October 11th, 2022, Council meeting, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Trecartin and seconded by Councillor Tompkins that Hampton Council approve the purchase of a business card sized advertisement in the 2023 MADD Message Yearbook at the cost of \$299 plus tax, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Deputy Mayor Salgado and seconded by Councillor Beach that Hampton Council approve the following 2023 rates:
Water & Sewer Charges (Schedule A)
Programs Registration & Facility Rates (Schedule C)
Planning, Engineering & Development (Schedule D)
As presented and recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Tompkins and seconded by Deputy Mayor Salgado that Hampton Council approve the Financial Statements ending January 31, 2023, as recommended by the Finance Committee.

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Boyé that Hampton Council approve the January 2023 Approval of Accounts listing in the amount of \$490,390.44, as recommended by the Finance Committee.

MOTION CARRIED

10.4 **Health Care**

The Hampton CAO provided an overview of the Health Care minutes.

10.5 **Public Works Advisory and Utilities Commission**

Moved by Councillor Chorley and seconded by Councillor Boyé that Hampton Council accept the Traffic Calming Tool Kit and Speed Management Guidelines completed by Dillon Consulting, as recommended by the Public Works Advisory and Utilities Commission.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Trecartin that Hampton Town Council appoint Terrance Taylor to the Public Works Advisory and Utilities Commission for his first term, ending December 31, 2025.

MOTION CARRIED

10.6 Environment

Moved by Councillor Boyé and seconded by Councillor Beach that Hampton Town Council appoint the following members to the Environment Committee for their first term:

**Pam McKenzie, term ending December 31, 2024
and John Blenis, term ending December 31, 2025**

MOTION CARRIED

10.7 Economic Development and Tourism

Councillor Beach provided an update from the Economic Development and Tourism Committee.

10.8 Age-Friendly

Moved by Councillor Trecartin and seconded by Councillor Boyé that Hampton Town Council appoint the following members to the Age-Friendly Community Committee for their first term:

**Robert Russell, term ending December 31, 2023
Paulette Haines, term ending December 31, 2023
Roger Savoie, term ending December 31, 2024
Debbie Hickey, term ending December 31, 2025
Duncan McRae, term ending December 31, 2025**

MOTION CARRIED

Moved by Councillor Beach and seconded by Councillor Tompkins that the Hampton Town Council accept the Fire-Rescue, EMO, Finance, Health Care, Public Works Advisory and Utilities Commission, Economic Development and Tourism, and Joint Health and Safety Committee reports as presented.

MOTION CARRIED

11. APPROVAL OF REPORTS

11.1 Dog Constable

Councillor Beach reviewed the dog constable report for January. It was noted that as of February 1st, the New Brunswick SPCA has taken over Hampton Dog Control services.

11.2 Building Permit Report

Councillor Tompkins provided an update on the building permit report.

11.3 Communications Report

The Director of Communications provided Council with an update.

Moved by Deputy Mayor Salgado and seconded by Councillor Chorley that the Town of Hampton approve the Building Inspector, Dog Constable Report and Communications Reports as presented.

MOTION CARRIED

12. BYLAWS

12.1 PAC Bylaw

Moved by Councillor Tompkins and seconded by Councillor Boyé that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM 2023-05: A By-law to establish the Hampton Planning Advisory Committee.

MOTION CARRIED

12.2 Fire-Bylaw

Moved by Councillor Beach and seconded by Councillor Trecartin that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM 2023-06: A By-law of the town of Hampton respecting the establishment of the Hampton Fire-Rescue and Nauwigewauk Fire-Rescue Departments and the Prevention and extinguishment of fires.

MOTION CARRIED

12.3 Emergency Response Bylaw

Moved by Councillor Boyé and seconded by Councillor Tompkins that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM 2023-07: A By-Law to establish an Emergency Plan for Hampton.

MOTION CARRIED

12.4 Police Protection Services By-law

Moved by Councillor Tompkins and seconded by Councillor Trecartin that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM-2023-08: Police Protection Services By-law.

MOTION CARRIED

12.5 Animal Control By-law

Moved by Councillor Beach and seconded by Councillor Chorley that the Hampton Town Council approve and enact the third and final reading of Hampton By-law HAM 2023-09: A By-law of Hampton Respecting Animal Control.

MOTION CARRIED

13. NEW BUSINESS

13.1 Vehicle Tenders

Moved by Councillor Chorley and seconded by Councillor Tompkins that the Town of Hampton award the Town Hall Vehicle Tender HAM-TH-2023-02 to Century Hyundai (Saint John) for a 2021 Santa Fe Luxury Hybrid for a price of \$47,590.00 plus tax, as recommended by the Director of Facilities/Acting Director of Leisure Services.

MOTION CARRIED

Moved by Councillor Chorley and seconded by Councillor Boyé that the Town of Hampton award the Leisure Services Vehicle Tender HAM-LS-2023-01 to Century Hyundai (Saint John) for a 2021 Dodge Ram Classic for a price of \$43,594.00 plus tax, as recommended by the Director of Facilities/Acting Director of Leisure Services.

MOTION CARRIED

13.2 Asphalt Recycler

Moved by Councillor Chorley and seconded by Councillor Trecartin that the Town of Hampton award the Public Works and Utilities Asphalt Recycler Tender HAM-PW-2023-03 to the low bidder, Saunders Equipment Ltd. for a price of \$129,000 plus tax, as recommended by the Director of Public Works and Utilities.

MOTION CARRIED

13.3 Sublease Agreement

Moved by Deputy Mayor Salgado and seconded by Councillor Beach the Hampton Council enter into the Sublease Agreement, with the Royal Bank of Canada and His Majesty the King in Right of the Province of New Brunswick for Fire Equipment Apparatus, including Appendix A.

MOTION CARRIED

Staff is directed to investigate whether the lease can be bought out at the time of renewal.

13.4 Communications Service Agreement

Moved by Councillor Tompkins and seconded by Councillor Boyé the Hampton Council enter into Communications Services Agreement with the Saint John Board of Police Commissioners for the provision of 911 Call Service.

MOTION CARRIED

13.5 Renewal of Lease

Moved by Councillor Trecartin and seconded by Councillor Tompkins the Hampton Council enter into the Renewal of Lease Agreement with Service New Brunswick for 410 William Bell Drive.

MOTION CARRIED

- 13.6 Fundy Regional Service Commission
Moved by Councillor Beach and seconded by Councillor Chorley the
Hampton Council appoint Councillor Kim Tompkins as Hampton's second
alternative on the Fundy Regional Service Commission board.

MOTION CARRIED

15. OUTSTANDING ISSUES


16. AJOURNMENT

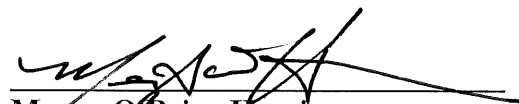
There being no further business, the meeting of Council was adjourned at 9:20 p.m.

Moved by Councillor Beach that the Hampton Town Council adjourn the council
meeting of February 2023.

MOTION CARRIED

APPROVED BY:


Robert Doucet, Mayor


Megan O'Brien Harrison
Director of Communications and Representative Services (Clerk)

